

CITY OF LA CRESCENT

AGENDA

REGULAR MEETING

LA CRESCENT CITY HALL

315 MAIN STREET

JULY 24, 2023

5:30 P.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

ACTION TO CHANGE AGENDA

1. CONSENT AGENDA

All items listed under the consent agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- 1.1 MINUTES – JULY 10, 2023
- 1.2 BILLS PAYABLE THROUGH JULY 21, 2023
- 1.3
- 1.4

2. PUBLIC HEARING/MEETING

3. ITEMS FOR CONSIDERATION

- 3.1 SWEARING IN OF POLICE OFFICER
- 3.2 APPLEFEST TORCHLIGHT PARADE REQUEST
- 3.3 APPLEFEST REQUEST
- 3.4 PERSONNEL COMMITTEE RECOMMENDATIONS
- 3.5 SHORT TERM RENTAL PERMIT APPLICATIONS
- 3.6 REVIEW NEW ADULT-USE CANNABIS LAW
- 3.7 APPLE BLOSSOM BICYCLE TOUR REQUEST
- 3.8 BICYCLE FRIENDLY COMMUNITY DESIGNATION
- 3.9 BEEKEEPING ORDINANCE
- 3.10 SOLAR REQUEST FOR PROPOSALS
- 3.11 ENGINEERING AGREEMENT – PINE CREEK PROJECT
- 3.12 FEE SCHEDULE AMENDMENT
- 3.13 DONATION RESOLUTIONS
- 3.14 CHANGE LOCATION FOR CITY COUNCIL MEETINGS
- 3.15 REQUEST TO PURCHASE PROPERTY
- 3.16 AUTHORIZE EXPENDITURES – WIESER PARK PROJECT
- 3.17

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JULY 24, 2023

5:30 P.M.

4. UNFINISHED BUSINESS

4.1

5. MAYOR'S COMMENTS

5.1

**6. STAFF CORRESPONDENCE/COMMITTEE
UPDATES**

6.1 PARK & RECREATION MINUTES – JULY 17, 2023

6.2 EXPLORE LA CROSSE

6.3

6.4

7. CORRESPONDENCE

7.1

7.2

7.3

8. HOUSTON COUNTY

8.1

9. CHAMBER OF COMMERCE

9.1

10 ITEMS FOR NEXT AGENDA

11. ADJOURNMENT

1.1

MINUTES, REGULAR MEETING
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA
JULY 10, 2023

Pursuant to due call and notice thereof, the first meeting of the City Council of the City of La Crescent for the month of July was called to order by Mayor Mike Poellinger at 5:30 PM in the La Crescent City Hall, La Crescent, Minnesota, on Monday, July 10th, 2023.

Upon a roll call taken and tallied by the City Administrator, the following members were present: Members Ryan Hutchinson, Cherryl Jostad, Teresa O'Donnell-Ebner, and Mayor Mike Poellinger. Members absent: Dale Williams. Also present were City Attorney Skip Wieser, City Administrator Bill Waller, and Deputy Clerk Angie Boettcher.

Mayor Poellinger asked if anyone wished to take action to change the agenda as presented. There were no changes requested.

ITEM 1 – CONSENT AGENDA

At this time, the Mayor read the following items to be considered as part of the Consent Agenda for this regular meeting:

- 1.1 MINUTES – JUNE 26, 2023
- 1.2 BILLS PAYABLE THROUGH – JULY 6, 2023
- 1.3

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion.

Member Hutchinson made a motion, seconded by Member O'Donnell-Ebner, as follows:

A MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.1 – ANNEXATION REQUEST – CRESCENT HILLS DRIVE

Township resident Dr. Neil Mighall was in attendance at the meeting and reviewed with City Council an annexation request for a vacant lot property that he owns as well as vacant lot properties for, Jon Zlabek, Kern Minehan, Tom Tornstrom, and Paul Albrecht in the Crescent Hills 1st Addition.

City Attorney Wieser then reviewed the annexation process with the City Council. It was recommended that City Council authorize Attorney Wieser to contact the Township Attorney to see if the Township would agree to the annexation by a Joint Resolution and if no agreement can be made for Attorney Wieser to start the paperwork to file a Notice of Intent for annexation. Attorney Wieser will bring this back to City Council at a future meeting. Following discussion, Member Hutchinson made a motion, seconded by Member Jostad as follows:

MOTION TO AUTHORIZE ATTORNEY WIESER TO PREPARE A JOINT RESOLUTION FOR ANNEXATION OF THE VACANT PARCELS IDENTIFIED IN THE CRESCENT HILLS FIRST ADDITION AND IF NO AGREEMENT CAN BE REACHED TO PREPARE A NOTICE OF INTENT TO ANNEX WITH ATTORNEY WIESER TO BRING BACK AT A FUTURE MEETING.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.2 – PERSONNEL COMMITTEE RECOMMENDATIONS

The Personnel Committee had the following recommendations for consideration by the City Council:

1. That City Council approve effective July 17, 2023, the promotion of Police Officer Amy Gehrke from part-time to full-time status pursuant to the terms and conditions of the LELS Union contract to fill the vacancy created by Charles Peterson's resignation. Based on Ms. Gehrke's experience in law enforcement, it was recommended that she start at step 2 in the LELS Union salary schedule. Ms. Gehrke would serve a twelve-month probationary period. A letter from the Police Chief regarding the recommendation was included.
2. That City Council hire Josh Tarrence effective July 17, 2023, as the Building Inspector for the City of La Crescent. This new position was added to the City's Building and Zoning Department. Pursuant to the terms and conditions of the AFSCME Union contract Mr. Tarrence would start at step one in the AFSCME Union salary schedule, serve a six-month probationary period, and receive the \$50 per month cell phone allowance. A copy of the City's nepotism policy was also included.

Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Hutchinson as follows:

MOTION TO APPROVE THE PROMOTION OF POLICE OFFICER AMY GEHRKE FROM PART-TIME TO FULL-TIME STATUS EFFECTIVE JULY 17, 2023, PURSUANT TO THE TERMS AND CONDITIONS OF THE LELS UNION CONTRACT AND BASED ON MS. GEHRKE'S EXPERIENCE IN LAW ENFORCEMENT THAT SHE START AT STEP 2 IN THE LELS UNION SALARY SCHEDULE AND SERVES A TWELVE-MONTH PROBATIONARY PERIOD.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Hutchinson as follows:

MOTION TO HIRE JOSH TARRENCE EFFECTIVE JULY 17, 2023, AS THE BUILDING INSPECTOR FOR THE CITY OF LA CRESCENT. PURSUANT TO THE TERMS AND CONDITIONS OF THE AFSCME UNION CONTRACT MR. TARRENCE WILL START AT STEP ONE IN THE SALARY SCHEDULE, SERVE A SIX-MONTH PROBATIONARY PERIOD, AND RECEIVE THE \$50 PER MONTH CELL PHONE ALLOWANCE.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.3 – DONATION RESOLUTION

City Council reviewed a Resolution regarding the acceptance of donations to the City for the month of June. Following review and discussion, Member Jostad introduced the following Resolution and moved its passage and adoption as follows:

RESOLUTION NO. 07-23-24

**RESOLUTION ACCEPTING DONATIONS MADE TO THE
CITY OF LA CRESCENT IN JUNE, 2023**

WHEREAS, the following donations were made to the City of La Crescent in the month of June 2023:

1. Crest Precast Inc. wishes to donate \$500.00 to the LCPD/Neighbor's Night Out.
2. Wieser Law Office wishes to donate \$100.00 to the LCPD/Neighbor's Night Out.
3. Zenke Inc. wishes to donate \$100.00 to the LCPD/Neighbor's Night Out.
4. Tom Niebeling Landscaping wishes to donate \$25.00 to the LCPD/Neighbor's Night Out.
5. Home Federal Savings Bank wishes to donate \$100.00 to the LCPD/Neighbor's Night Out.
6. Destination Dental wishes to donate \$300.00 to the LCPD/Neighbor's Night Out.
7. Local 2166 AFSCME wishes to donate \$100.00 to the LCPD/Neighbor's Night Out.
8. Wieser Precast – Doric Vault Co. wishes to donate \$100.00 to the LCPD/Neighbor's Night Out.
9. Kaddy's Kafe Inc. wishes to donate \$100.00 to the LCPD/Neighbor's Night Out.
10. Yvonne Berger wishes to donate \$100.00 to the La Crescent Fire Department.
11. Lea Zhang wishes to donate \$500.00 to Pine Creek Golf Course.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of La Crescent hereby accepts the donations stated above.

ADOPTED this 10th day of July 2023.

SIGNED:

Mayor

ATTEST:

Deputy Clerk

The motion for the adoption of the foregoing resolution was duly seconded by Member Hutchinson and

upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.4 – STREET CLOSURE REQUEST

City Council reviewed a letter from La Crescent Police Chief Luke Ahlschlager regarding a street closure request for a family reunion to be held on Saturday, July 15, 2023, with the closure being from the stop sign at the corner of Birch and Juniper Streets to the residence at 712 Juniper Street from approximately 11:00 am to 8:00 pm. An alternate route will still be accessible to residents. The City will provide cones and barricades for the event. Following discussion, Member Hutchinson made a motion, seconded by Member O'Donnell-Ebner as follows:

MOTION TO APPROVE A STREET CLOSURE ON SATURDAY, JULY 15, 2023 FROM THE STOP SIGN AT THE CORNER OF BIRCH AND JUNIPER STREETS TO THE RESIDENCE AT 712 JUNIPER STREET FROM APPROXIMATELY 11:00 AM TO 8:00 PM FOR A FAMILY REUNION WITH AN ALTERNATE ROUTE STILL ACCESSIBLE TO RESIDENTS WITH THE CITY PROVIDING CONES AND BARRICADES FOR THE EVENT.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

7. CORRESPONDENCE

7.1 City Council reviewed the Houston County Comprehensive Plan.

8. HOUSTON COUNTY

County Commissioner Dewey Severson was in attendance and gave an update.

9. CHAMBER OF COMMERCE

Chamber of Commerce representative Kim Siegersma was in attendance and gave an update.

There being no further business to come before the Council at this time, Member Hutchinson made a motion, seconded by Member O'Donnell-Ebner to adjourn the meeting. Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly adjourned at 5:59 PM

APPROVAL DATE: July 10, 2023

SIGNED:

Mayor

ATTEST:

City Administrator

#1.2



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *BW*
DATE: July 21, 2023
RE: Bills Payable

Attached for review and consideration by the City Council are the bills payable for the period ending July 21, 2023. We would suggest that the City Council approve the payment of the bills as presented.

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
4S PROMOTIONS, LLC						
INV-2230	POOL - SWIM TEAM TROPHIES	06/29/2023	48.00	.00		
Total 9957:			48.00	.00		
A1 PRECISION PUMPING INC						
11585	GC - PUMP SEPTIC TANK FOR CLUBHOUSE & OUTHOUS	06/28/2023	800.00	.00		
11613	GRINDER PUMP	06/23/2023	300.00	.00		
11635	PUMP OUTHOUSE AT WIESER PARK FOR DEMO	07/11/2023	350.00	.00		
Total 9080:			1,450.00	.00		
AIRGAS USA LLC						
9139519947	FD - O2 MEDICAL SUPPLIES	06/28/2023	65.61	.00		
Total 1802:			65.61	.00		
AMAZON CAPITAL SERVICES						
14QD-HGH7-W7	GC - GOLF CAR REPAIR PARTS	07/09/2023	179.95	.00		
14QD-HGH7-W7	GC - EQUIPMENT REPAIR	07/09/2023	24.98	.00		
1FFW-4FT4-WH	CITY - OFFICE SUPPLIES	07/02/2023	95.94	.00		
1LQ4-P4LD-HFX	LIBRARY - BOOKS GRANT FUNDED	07/11/2023	16.99-	.00		
1LWL-QTRV-D7V	LOCK FOR TRAILER	07/15/2023	43.00	.00		
1MRK-TC9D-Y71	PD - OFFICE SUPPLIES	07/14/2023	50.03	.00		
1MRK-TC9D-Y71	DMV - OFFICE SUPPLIES	07/14/2023	39.99	.00		
1MRK-TC9D-Y71	CITY - OFFICE SUPPLIES	07/14/2023	138.57	.00		
1QQP-WGLG-9H	PARKS - TOILET PAPER (CREDIT)	07/05/2023	25.58-	.00		
1QQP-WGLG-9H	POOL - TOILET PAPER (CREDIT)	07/05/2023	25.58-	.00		
1V4W-FHLD-GC	GC - OFFICE SUPPLIES	06/29/2023	83.97	.00		
1VC4-JW19-KM	POOL - CLEANING SUPPLIES	06/30/2023	35.53	.00		
1VC4-JW19-KM	POOL - OFFICE SUPPLIES	06/30/2023	95.81	.00		
1Y91-NGXX-P4H	YEARLY MEMBERSHIP FEE	07/17/2023	179.00	.00		
Total 9956:			898.62	.00		
ANCHOR SOLAR INVESTMENTS LLC						
#45	RADIUM PLANT - SOLAR	07/01/2023	372.26	.00		
#45	MAINTENANCE BLDG - SOLAR	07/01/2023	372.26	.00		
#45	ANIMAL RESCUE - SOLAR	07/01/2023	190.88	.00		
Total 9859:			935.40	.00		
ANCOM COMMUNICATIONS						
115672	PD - P22 UPFIT	06/27/2023	105.61	.00		
Total 9429:			105.61	.00		
ASSOCIATION FOR RURAL & SMALL LIBRARIES						
69122	MEMBERSHIP RENEWAL - E RILEY	07/06/2023	50.00	.00		
Total 9688:			50.00	.00		
AT&T MOBILITY						
6/23 FIRE	FD - WIRELESS	06/30/2023	100.24	.00		
Total 9870:			100.24	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
B & T TECHNICAL SERVICES, LLC						
1324	COMM BLDG - SOLAR ELECTRICAL SERVICE	06/30/2023	585.44	.00		
Total 9680:			585.44	.00		
BADGER CORRUGATING COMPANY						
LAX0002268799-	CITY - OFFICE DOORS	07/14/2023	871.69	.00		
Total 160:			871.69	.00		
BAKER & TAYLOR						
2037581546	LIBRARY - BOOKS GRANT FUNDED	06/06/2023	380.27	.00		
2037607770	LIBRARY - BOOKS GRANT FUNDED	06/19/2023	266.10	.00		
2037629925	LIBRARY - BOOKS GRANT FUNDED	06/30/2023	202.44	.00		
H65248150	LIBRARY - BOOKS GRANT FUNDED	06/16/2023	26.24	.00		
H65248151	LIBRARY - BOOKS GRANT FUNDED	06/16/2023	57.69	.00		
H65248152	LIBRARY - BOOKS GRANT FUNDED	06/16/2023	29.99	.00		
H65248153	LIBRARY - BOOKS GRANT FUNDED	06/16/2023	22.49	.00		
NS23060226	LIBRARY - ANNUAL FEE TO ACCESS PROF. REVIEWS 8/2	06/12/2023	695.00	.00		
Total 8022:			1,680.22	.00		
BAKKUM, DOUGLAS						
7/20/23	GC - USED BALLS FOR RESALE	07/20/2023	400.00	.00		
Total 9326:			400.00	.00		
CALEDONIA ARGUS						
7/23-7/24	LIBRARY - SUBSCRIPTION RENEWAL	07/05/2023	81.15	.00		
Total 211:			81.15	.00		
CINTAS CORPORATION						
4157510435	GC - CLEANING	06/05/2023	36.66	.00		
4157510527	CITY HALL - CLEANING	06/05/2023	64.28	.00		
4158904937	GC - CLEANING	06/19/2023	36.66	.00		
Total 9696:			137.60	.00		
CITY TREASURER'S OFFICE						
190863 - JUNE	WASTEWATER TO LA CROSSE	06/30/2023	27,952.48	.00		
Total 1086:			27,952.48	.00		
CLASSIC ROCK PRODUCTS INC						
989	PARKS - MULCH	06/29/2023	1,208.99	.00		
989	GC - MULCH	06/29/2023	960.00	.00		
Total 278:			2,168.99	.00		
CLEARWAY COMMUNITY SOLAR LLC						
5/23 STMT	523 S. CHESTNUT ST. - ANIMAL SHELTER	05/31/2023	45.59	.00		
5/23 STMT	608 S. 7TH ST. - TENNIS COURT LIGHTS	05/31/2023	11.34	.00		
5/23 STMT	202 MAIN STREET - FLAG LIGHT	05/31/2023	3.60	.00		
5/23 STMT	110 MIDNIGHT STREET - LIFT STATION	05/31/2023	58.94	.00		
5/23 STMT	219 CHESTNUT STREET - BRIDGE LIGHT	05/31/2023	63.56	.00		
5/23 STMT	407 ORCHARDVIEW - BOOSTER STATION	05/31/2023	343.83	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
5/23 STMT	520 S 14TH STREET - ICE ARENA	05/31/2023	2,903.00	.00		
5/23 STMT	722 N 2ND STREET - RADIUM PLANT	05/31/2023	2,254.33	.00		
5/23 STMT	1200 JONATHAN LANE - PARK SHELTER	05/31/2023	48.51	.00		
5/23 STMT	336 S 1ST STREET - COMM BLDG	05/31/2023	174.66	.00		
5/23 STMT	1323 SPRUCE DR - ABNET FIELDS	05/31/2023	35.62	.00		
5/23 STMT	200 STONEY POINT - WELL HOUSE	05/31/2023	900.30	.00		
5/23 STMT	219 MAIN STREET - UNIT LIGHTS	05/31/2023	88.67	.00		
5/23 STMT	321 MAIN STREET - LIBRARY	05/31/2023	185.52	.00		
5/23 STMT	31 MCINTOSH RD - LIFT STATION	05/31/2023	12.81	.00		
5/23 STMT	209 S WALNUT STREET - LAC SIGN	05/31/2023	15.93	.00		
5/23 STMT	608 S 7TH STREET - POOL	05/31/2023	580.06	.00		
5/23 STMT	1450 HWY 16 - LIFT STATION	05/31/2023	33.79	.00		
5/23 STMT	193 MCINTOSH RD - BOOSTER STATION	05/31/2023	207.84	.00		
5/23 STMT	400 LARCH AVE - WELL 2	05/31/2023	736.28	.00		
Total 9854:			8,704.18	.00		
CORKY'S PIZZA & ICE CREAM						
6/28/23	PD - LUNCH MEETING	06/28/2023	70.90	.00		
Total 241:			70.90	.00		
CULLIGAN WATER CONDITIONING						
285X20917401	FD - WATER COOLER RENTAL	06/01/2023	39.95	.00		
285X20933002	CITY HALL - WATER COOLER RENTAL	07/01/2023	39.95	.00		
285X20933002	PD - WATER COOLER RENTAL	07/01/2023	39.95	.00		
285X20933002	MAINT - WATER COOLER RENTAL	07/01/2023	39.95	.00		
285X20957407	FD - WATER COOLER RENTAL	07/01/2023	39.95	.00		
Total 231:			199.75	.00		
DAVY LABORATORIES						
23G0283	WATER - SAMPLES	07/14/2023	96.30	.00		
23G0284	WATER - SAMPLES	07/14/2023	96.30	.00		
Total 312:			192.60	.00		
DEPUTY #031 LA CRESCENT						
7/23 2023 CARG	STREETS - TRAILER FOR BIKES	07/20/2023	1,012.45	1,012.45	07/21/2023	
7/23 2023 PD DO	PD - 2023 DODGE	07/21/2023	27.00	27.00	07/21/2023	
7/31/23 2010 MA	STREET - VEHICLE TAB RENEWAL	07/01/2023	54.25	.00		
Total 9750:			1,093.70	1,039.45		
DORSCHNER, JEVIN						
22/23 BOOT	REIMBURSE - BOOTS 22/23	07/09/2023	152.98	.00		
Total 9878:			152.98	.00		
E O JOHNSON CO.						
INV1364755	DUO AUTHEINITCATION - LIC BUR	07/06/2023	45.90	.00		
INV1364755	DUO AUTHEINITCATION - SEWER	07/06/2023	10.80	.00		
INV1364755	DUO AUTHEINITCATION - B&Z	07/06/2023	10.80	.00		
INV1364755	DUO AUTHEINITCATION - STREETS	07/06/2023	10.80	.00		
INV1364755	DUO AUTHEINITCATION - POLICE	07/06/2023	70.20	.00		
INV1364755	DUO AUTHEINITCATION - PUB WORKS	07/06/2023	10.80	.00		
INV1364755	DUO AUTHEINITCATION - GC	07/06/2023	27.00	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
INV1364755	DUO AUTHEINITCATION - FIRE	07/06/2023	45.90	.00		
INV1364755	DUO AUTHEINITCATION - CLERK	07/06/2023	27.00	.00		
INV1364755	DUO AUTHEINITCATION - WATER	07/06/2023	10.80	.00		
Total 8614:			270.00	.00		
E O JOHNSON CO INC - LEASE						
34455603	GC - COPY MACHINE/PRINTER	07/07/2023	73.00	.00		
Total 9397:			73.00	.00		
EARL F ANDERSEN INC						
0133216-IN	STREET SIGNS	07/12/2023	189.95	.00		
Total 404:			189.95	.00		
EMERGENCY MEDICAL PRODUCTS INC						
2561582	FD - MEDICAL SUPPLIES	06/13/2023	311.56	.00		
Total 433:			311.56	.00		
FIVE STAR TELECOM INC						
54453	AQUATIC CENTER - CAMERAS	07/06/2023	6,337.83	.00		
54503	PD - ADJUST POOL CAMERA	07/20/2023	251.00	.00		
Total 9587:			6,588.83	.00		
GOPHER STATE ONE-CALL						
3060515	SEWER - LOCATE	06/30/2023	56.03	.00		
3060515	WATER - LOCATE	06/30/2023	56.02	.00		
Total 620:			112.05	.00		
GRAF ELECTRIC, INC.						
20776	ANIMAL SHELTER - WIRING AND ADD OUTLET	06/16/2023	288.80	.00		
20795	REPAIR POWER TO GRINDER PUMP - 864 SHORE ACRES	06/12/2023	12,236.15	.00		
20796	REPAIR POWER TO GRINDER PUMP - 702 & 704 SHORE	06/09/2023	2,160.02	.00		
20804	REPAIR GRINDER PUMP - 306 SHORE ACRES	06/27/2023	277.50	.00		
Total 619:			14,962.47	.00		
GUNDERSEN HEALTH SYSTEM						
7/6/23	PD - SUSPECT TESTING OFFICE VISIT	07/06/2023	194.00	.00		
7/6/23	MAINT - DRUG SCREENS	07/06/2023	171.00	.00		
Total 622:			365.00	.00		
HAWKINS INC.						
6518084	POOL - CHEMICALS	07/07/2023	2,841.40	.00		
6518085	WATER PLANT - CHEMICALS	07/07/2023	5,844.51	.00		
6524992	WATER PLANT - CHEMICALS	07/15/2023	30.00	.00		
Total 512:			8,715.91	.00		
HOKAH CO-OP OIL ASSOCIATION						
5862	GC - LP	07/13/2023	538.00	538.00	07/21/2023	
6/23 STMT	GC - OIL FOR EQUIPMENT	06/30/2023	149.52	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
6/23 STMT	GC - FUEL FILL	06/30/2023	1,999.73	.00		
Total 715:			2,687.25	538.00		
HOUSTON CNTY TREASURER						
3142	3RD QTR SOLID WASTE FEES	07/01/2023	28,476.00	.00		
Total 1501:			28,476.00	.00		
ITL PATCH CO						
67859A77-0002	PD - RESERVE UNIT UPDATED PATCHES	07/19/2023	419.00	.00		
Total 10078:			419.00	.00		
LA CRESCENT ACE HARDWARE						
6/23 STMT	PARKS - PAINT FOR LAWN MOWERS	06/30/2023	9.59	.00		
6/23 STMT	GC - REPAIR EQUIPMENT	06/30/2023	46.75	.00		
6/23 STMT	FD - CLEANING SUPPLIES	06/30/2023	64.13	.00		
6/23 STMT	SHOP - SMALL TOOLS	06/30/2023	23.98	.00		
6/23 STMT	GC - KEYS FOR CLUBHOUSE	06/30/2023	5.60	.00		
6/23 STMT	CITY HALL - WOMENS BATHROOM	06/30/2023	5.99	.00		
6/23 STMT	STREET - SMALL TOOLS	06/30/2023	50.98	.00		
6/23 STMT	POOL REPAIR	06/30/2023	7.98	.00		
6/23 STMT	GC - BLDG REPAIR	06/30/2023	28.99	.00		
6/23 STMT	MAINT - SHOP REPAIR	06/30/2023	9.79	.00		
6/23 STMT	MAINT - SEWER SNAKE FOR SINKS	06/30/2023	12.99	.00		
6/23 STMT	GC - BLDG MAINTENANCE	06/30/2023	26.83	.00		
6/23 STMT	GC - REPAIR EQUIPMENT	06/30/2023	11.31	.00		
6/23 STMT	CITY - BLDG REPAIR	06/30/2023	4.99	.00		
6/23 STMT	POOL REPAIR	06/30/2023	69.75	.00		
6/23 STMT	MAINT - VEHICLE MAINTENANCE	06/30/2023	6.99	.00		
6/23 STMT	WATER DEPT - SCREEN FOR PIPES AT RESERVOIR	06/30/2023	15.98	.00		
6/23 STMT	POOL - CLEANING SUPPLIES	06/30/2023	13.98	.00		
6/23 STMT	SHOP - SMALL TOOLS	06/30/2023	17.18	.00		
6/23 STMT	POOL - CLEANING SUPPLIES	06/30/2023	41.94	.00		
6/23 STMT	POOL - CLEANING SUPPLIES	06/30/2023	27.96	.00		
6/23 STMT	POOL - WASP & HORNET SPRAY	06/30/2023	13.18	.00		
6/23 STMT	GC - SMALL TOOLS	06/30/2023	15.18	.00		
6/23 STMT	SHOP - LANDSCAPE ADHESIVE	06/30/2023	15.98	.00		
6/23 STMT	PARKS - SCREWS FOR CONCRETE FORMING	06/30/2023	12.49	.00		
6/23 STMT	PARKS - FIELD MAINTENANCE	06/30/2023	16.99	.00		
6/23 STMT	GC - BLDG MAINTENANCE	06/30/2023	33.96	.00		
6/23 STMT	POOL REPAIR	06/30/2023	14.33	.00		
6/23 STMT	STREETS - SMALL TOOLS	06/30/2023	27.98	.00		
6/23 STMT	POOL EQUIPMENT REPAIR	06/30/2023	9.99	.00		
6/23 STMT	WATER DEPT - REPAIR	06/30/2023	5.98	.00		
6/23 STMT	FD - BLDG MAINTENANCE	06/30/2023	29.96	.00		
6/23 STMT	FD - BLDG MAINTENANCE	06/30/2023	56.68	.00		
6/23 STMT	PARKS - CLEANING SUPPLIES	06/30/2023	33.98	.00		
6/23 STMT	STREET - MAINTENANCE	06/30/2023	16.76	.00		
Total 717:			807.12	.00		
LA CRESCENT AREA EVENT CENTER, INC.						
6/23 LODGING T	LODGING TAX - MARKETING & PROMO AGREEMENT	07/24/2023	1,579.77	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 9810:			1,579.77	.00		
LA CRESCENT CHAMBER OF COMMERCE						
6/23 LODGING T	LODGING TAX - MARKETING & PROMO AGREEMENT	07/24/2023	1,579.77	.00		
Total 1142:			1,579.77	.00		
LA CROSSE AREA CONVENTION AND						
6/23 LODGING T	LODGING TAX - MARKETING & PROMO AGREEMENT	07/24/2023	4,941.85	.00		
Total 9824:			4,941.85	.00		
LAPPIN'S LLC						
18341	CITY HALL - CLEANING JUNE	06/30/2023	933.00	.00		
Total 9677:			933.00	.00		
MARTIN, AARON & MARISSA						
7/7/23	REFUND - SWIMMING LESSON	07/07/2023	70.00	.00		
Total 10116:			70.00	.00		
MAYO CLINIC						
7/1/23	PD - NEW HIRE TESTING	07/01/2023	214.00	.00		
Total 9973:			214.00	.00		
MAYO CLINIC AMBULANCE SERVICE						
5/2/23 CPR	CPR CLASS	05/02/2023	2,052.00	.00		
5/6/23 CPR	CPR CLASS	05/06/2023	178.00	.00		
Total 8150:			2,230.00	.00		
MENARDS-LA CROSSE						
85718	CITY - BLDG MAINTENANCE	07/03/2023	179.00	.00		
85718	FD - VEHICLE MAINTENANCE	07/03/2023	40.98	.00		
85718	FD - WATER	07/03/2023	11.96	.00		
85718	SHOP - SMALL TOOLS	07/03/2023	199.68	.00		
86081	REPAIR MAINT SHOP FENCE	07/11/2023	139.00	.00		
86192	WEED CONTROL - BIKE PATH	07/13/2023	169.33	.00		
86216	WEED CONTROL - BIKE PATH	07/13/2023	71.43	.00		
Total 1352:			811.38	.00		
MIDWEST TAPE						
504006195	LIBRARY- BOOKS GRANT FUNDED	06/30/2023	22.49	.00		
504035088	LIBRARY- BOOKS GRANT FUNDED	07/06/2023	26.24	.00		
Total 9851:			48.73	.00		
MIENERGY COOPERATIVE						
6/23 STMT	ELECT UTILITIES-CRESC.HGTS.& WILDWOOD SEC LIGH	06/30/2023	246.17	246.17	07/19/2023	
6/23 STMT	ELECT UTILITIES-GC POP MACH.	06/30/2023	152.92	152.92	07/19/2023	
6/23 STMT	ELECT UTILITIES-GC CLUBHOUSE	06/30/2023	1,493.05	1,493.05	07/19/2023	
6/23 STMT	ELECT UTILITIES-GC IRRIGATION & PARKING LOTS LIGH	06/30/2023	1,264.79	1,264.79	07/19/2023	
6/23 STMT	ELECT UTILITIES - HORSETRACK MEADOWS LIFT STATI	06/30/2023	144.29	144.29	07/19/2023	

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
6/23 STMT	ELECT UTILITIES - WIESER PARK	06/30/2023	59.58	59.58	07/19/2023	
Total 2012:			3,360.80	3,360.80		
MINNESOTA CHILD SUPPORT PAYMENT CENTER						
7/7/23 P/R 00156	MN CHILD SUPPORT	07/11/2023	640.97	640.97	07/11/2023	
Total 9597:			640.97	640.97		
MINNESOTA ENERGY RESOURCES INC						
6/23 STMT	CITY HALL - GAS UTILITIES	06/30/2023	59.77	59.77	07/19/2023	
6/23 STMT	LIBRARY - GAS UTILITIES	06/30/2023	26.99	26.99	07/19/2023	
6/23 STMT	PUMP HOUSE ORCHARDVIEW	06/30/2023	23.91	23.91	07/19/2023	
6/23 STMT	PUMP HOUSE MCINTOSH	06/30/2023	36.18	36.18	07/19/2023	
6/23 STMT	CONTROL BLDG - GAS UTILITIES	06/30/2023	30.11	30.11	07/19/2023	
6/23 STMT	POOL - GAS UTILITIES	06/30/2023	2,914.59	2,914.59	07/19/2023	
6/23 STMT	COMMUNITY BLDG - GAS UTILITIES	06/30/2023	59.77	59.77	07/19/2023	
6/23 STMT	ICE ARENA - GAS UTILITIES	06/30/2023	124.32	124.32	07/19/2023	
6/23 STMT	ANIMAL SHELTER - GAS UTILITIES	06/30/2023	59.86	59.86	07/19/2023	
6/23 STMT	MAINT BLDG - GAS UTILITIES	06/30/2023	59.77	59.77	07/19/2023	
6/23 STMT	ABNET RESTROOMS - GAS UTILITIES	06/30/2023	33.79	33.79	07/19/2023	
Total 8171:			3,429.06	3,429.06		
MN DEPT OF TRANSPORTATION						
P00016900	BRIDGE INSPECTION	06/28/2023	352.35	.00		
Total 1364:			352.35	.00		
MORRIS ELECTRONICS INC.						
3219	LIC BUREAU - IT TRANSITION SERVICES	06/09/2023	40.00	.00		
3219	STREETS - IT TRANSITION SERVICES	06/09/2023	20.00	.00		
3219	POLICE - IT TRANSITION SERVICES	06/09/2023	20.00	.00		
3219	CLERK - IT TRANSITION SERVICES	06/09/2023	40.00	.00		
3219	WATER - IT TRANSITION SERVICES	06/09/2023	60.00	.00		
3219	PUB WORKS - IT TRANSITION SERVICES	06/09/2023	20.00	.00		
3219	SEWER - IT TRANSITION SERVICES	06/09/2023	60.00	.00		
3219	GC - IT TRANSITION SERVICES	06/09/2023	40.00	.00		
3219	FIRE - IT TRANSITION SERVICES	06/09/2023	80.00	.00		
3219	B&Z - IT TRANSITION SERVICES	06/09/2023	20.00	.00		
3230	GC - REPLACEMENT WIRELESS EQUIPMENT	06/09/2023	146.59	.00		
3230	FD - REPLACEMENT WIRELESS EQUIPMENT	06/09/2023	1,026.09	.00		
3230	CITY - REPLACEMENT WIRELESS EQUIPMENT	06/09/2023	293.17	.00		
3231	ADDITIONAL HARD DRIVES FOR CITY SERVERS	06/09/2023	1,394.13	.00		
3239	B&Z - IT TRANSITION SERVICES	06/12/2023	5.00	.00		
3239	SEWER - IT TRANSITION SERVICES	06/12/2023	15.00	.00		
3239	GC - IT TRANSITION SERVICES	06/12/2023	10.00	.00		
3239	FIRE - IT TRANSITION SERVICES	06/12/2023	20.00	.00		
3239	POLICE - IT TRANSITION SERVICES	06/12/2023	5.00	.00		
3239	STREETS - IT TRANSITION SERVICES	06/12/2023	5.00	.00		
3239	LIC BUREAU - IT TRANSITION SERVICES	06/12/2023	10.00	.00		
3239	PUB WORKS - IT TRANSITION SERVICES	06/12/2023	5.00	.00		
3239	WATER - IT TRANSITION SERVICES	06/12/2023	15.00	.00		
3239	CLERK - IT TRANSITION SERVICES	06/12/2023	10.00	.00		
3434	WATER - IT TRANSITION SERVICES	06/27/2023	211.53	.00		
3434	SEWER - IT TRANSITION SERVICES	06/27/2023	211.53	.00		
3434	B&Z - IT TRANSITION SERVICES	06/27/2023	70.51	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
3434	FIRE - IT TRANSITION SERVICES	06/27/2023	282.04	.00		
3434	GC - IT TRANSITION SERVICES	06/27/2023	141.02	.00		
3434	POLICE - IT TRANSITION SERVICES	06/27/2023	70.51	.00		
3434	STREETS - IT TRANSITION SERVICES	06/27/2023	70.51	.00		
3434	LIC BUREAU - IT TRANSITION SERVICES	06/27/2023	141.02	.00		
3434	PUB WORKS - IT TRANSITION SERVICES	06/27/2023	70.51	.00		
3434	CLERK - IT TRANSITION SERVICES	06/27/2023	141.02	.00		
3447	FIRE - FIREWALL SETUP	06/27/2023	50.00	.00		
3447	STREETS - FIREWALL SETUP	06/27/2023	12.50	.00		
3447	LIC BUREAU - FIREWALL SETUP	06/27/2023	25.00	.00		
3447	POLICE - FIREWALL SETUP	06/27/2023	12.50	.00		
3447	PUB WORKS - FIREWALL SETUP	06/27/2023	12.50	.00		
3447	CLERK - FIREWALL SETUP	06/27/2023	25.00	.00		
3447	WATER - FIREWALL SETUP	06/27/2023	37.50	.00		
3447	GC - FIREWALL SETUP	06/27/2023	25.00	.00		
3447	SEWER - FIREWALL SETUP	06/27/2023	37.50	.00		
3447	B&Z - FIREWALL SETUP	06/27/2023	12.50	.00		
3466	WATER - FIREWALL SETUP	06/28/2023	33.75	.00		
3466	CLERK - FIREWALL SETUP	06/28/2023	22.50	.00		
3466	PUB WORKS - FIREWALL SETUP	06/28/2023	11.25	.00		
3466	GC - FIREWALL SETUP	06/28/2023	22.50	.00		
3466	FIRE - FIREWALL SETUP	06/28/2023	45.00	.00		
3466	SEWER - FIREWALL SETUP	06/28/2023	33.75	.00		
3466	B&Z - FIREWALL SETUP	06/28/2023	11.25	.00		
3466	STREETS - FIREWALL SETUP	06/28/2023	11.25	.00		
3466	POLICE - FIREWALL SETUP	06/28/2023	11.25	.00		
3466	LIC BUREAU - FIREWALL SETUP	06/28/2023	22.50	.00		
3485	SEWER - IT TRANSITION SERVICES	06/30/2023	369.37	.00		
3485	WATER - IT TRANSITION SERVICES	06/30/2023	369.37	.00		
3485	GC - IT TRANSITION SERVICES	06/30/2023	246.25	.00		
3485	B&Z - IT TRANSITION SERVICES	06/30/2023	123.13	.00		
3485	FIRE - IT TRANSITION SERVICES	06/30/2023	492.50	.00		
3485	POLICE - IT TRANSITION SERVICES	06/30/2023	123.13	.00		
3485	STREETS - IT TRANSITION SERVICES	06/30/2023	123.12	.00		
3485	LIC BUREAU - IT TRANSITION SERVICES	06/30/2023	246.25	.00		
3485	CLERK - IT TRANSITION SERVICES	06/30/2023	246.25	.00		
3485	PUB WORKS - IT TRANSITION SERVICES	06/30/2023	123.13	.00		
3494	FIRE - NETWORK CHANGES	06/30/2023	60.00	.00		
3494	STREETS - NETWORK CHANGES	06/30/2023	15.00	.00		
3494	POLICE - NETWORK CHANGES	06/30/2023	15.00	.00		
3494	LIC BUREAU - NETWORK CHANGES	06/30/2023	30.00	.00		
3494	PUB WORKS - NETWORK CHANGES	06/30/2023	15.00	.00		
3494	WATER - NETWORK CHANGES	06/30/2023	45.00	.00		
3494	CLERK - NETWORK CHANGES	06/30/2023	30.00	.00		
3494	B&Z - NETWORK CHANGES	06/30/2023	15.00	.00		
3494	SEWER - NETWORK CHANGES	06/30/2023	45.00	.00		
3494	GC - NETWORK CHANGES	06/30/2023	30.00	.00		
3513	IT TRANSITION EQUIPMENT	06/30/2023	2,909.79	.00		
3526	LIC BUREAU - IT TRANSITION SERVICES	06/30/2023	371.20	.00		
3526	POLICE - IT TRANSITION SERVICES	06/30/2023	185.60	.00		
3526	STREETS - IT TRANSITION SERVICES	06/30/2023	185.60	.00		
3526	CLERK - IT TRANSITION SERVICES	06/30/2023	371.20	.00		
3526	PUB WORKS - IT TRANSITION SERVICES	06/30/2023	185.60	.00		
3526	WATER - IT TRANSITION SERVICES	06/30/2023	556.80	.00		
3526	SEWER - IT TRANSITION SERVICES	06/30/2023	556.80	.00		
3526	B&Z - IT TRANSITION SERVICES	06/30/2023	185.60	.00		
3526	GC - IT TRANSITION SERVICES	06/30/2023	371.20	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
3526	FIRE - IT TRANSITION SERVICES	06/30/2023	742.40	.00		
3528	SET UP VPN FINANCE DIR LAPTOP	07/03/2023	200.00	.00		
3549	PUB WORKS - IT TRANSITION SERVICES	07/03/2023	15.57	.00		
3549	CLERK - IT TRANSITION SERVICES	07/03/2023	31.13	.00		
3549	WATER - IT TRANSITION SERVICES	07/03/2023	46.69	.00		
3549	FIRE - IT TRANSITION SERVICES	07/03/2023	62.26	.00		
3549	B&Z - IT TRANSITION SERVICES	07/03/2023	15.57	.00		
3549	SEWER - IT TRANSITION SERVICES	07/03/2023	46.69	.00		
3549	GC - IT TRANSITION SERVICES	07/03/2023	31.13	.00		
3549	STREETS - IT TRANSITION SERVICES	07/03/2023	15.56	.00		
3549	POLICE - IT TRANSITION SERVICES	07/03/2023	15.57	.00		
3549	LIC BUREAU - IT TRANSITION SERVICES	07/03/2023	31.13	.00		
3589	WATER - PROGRAMMING WIFI	07/05/2023	37.50	.00		
3589	PUB WORKS - PROGRAMMING WIFI	07/05/2023	12.50	.00		
3589	CLERK - PROGRAMMING WIFI	07/05/2023	25.00	.00		
3589	B&Z - PROGRAMMING WIFI	07/05/2023	12.50	.00		
3589	FIRE - PROGRAMMING WIFI	07/05/2023	50.00	.00		
3589	GC - PROGRAMMING WIFI	07/05/2023	25.00	.00		
3589	SEWER - PROGRAMMING WIFI	07/05/2023	37.50	.00		
3589	STREETS - PROGRAMMING WIFI	07/05/2023	12.50	.00		
3589	LIC BUREAU - PROGRAMMING WIFI	07/05/2023	25.00	.00		
3589	POLICE - PROGRAMMING WIFI	07/05/2023	12.50	.00		
3601	GC - CHANGE GC WIRELESS FOR GUESTS	07/07/2023	62.50	.00		
3601	FD - WIRELESS SETUP ASSISTANCE	07/07/2023	62.50	.00		
Total 10081:			15,515.77	.00		
MSA PROFESSIONAL SERVICES INC						
R12759006.0-1	CITY OF LACRESCET - ADA TRANSITION PLAN	06/24/2023	2,080.00	.00		
Total 9388:			2,080.00	.00		
MTI DISTRIBUTING INC						
1390862-00	GC - MOWER PARTS	06/13/2023	371.16	.00		
1390862-01	GC - MOWER PARTS	06/14/2023	196.39	.00		
Total 1330:			567.55	.00		
MUNICIPAL EMERGENCY SERVICE						
IN1899926	FD - PPE	07/06/2023	24.00	.00		
Total 8816:			24.00	.00		
NORTHERN BATTERY						
26182307121236	GC - BATTERIES FOR CARTS	07/12/2023	575.99	.00		
Total 1461:			575.99	.00		
NORTHERN BEVERAGE DISTRIBUTING						
1148134	GC - BEER FOR RESALE	07/06/2023	257.75	.00		
1151752	GC - BEER FOR RESALE	07/13/2023	593.20	.00		
Total 2311:			850.95	.00		
PENDELTON TURF SUPPLY INC						
6951	GC - CHEMICALS FOR THE COURSE	07/05/2023	2,413.38	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 9169:			2,413.38	.00		
PERFORMANCE FOODSERVICE						
459660	GC - FOOD FOR RESALE	06/16/2023	171.59	.00		
459660	GC - CLEANING SUPPLIES	06/16/2023	434.40	.00		
473194	POOL - CONCESSIONS	07/06/2023	634.10	.00		
476037	POOL - CONCESSIONS	07/11/2023	1,049.42	.00		
477640	POOL - CONCESSIONS	07/14/2023	1,297.65	.00		
Total 10087:			3,587.16	.00		
PUMP 4 LESS						
6/23 CITY	PUBLIC WORKS - MOTOR FUEL	06/30/2023	35.62	.00		
6/23 CITY	PARKS - MOTOR FUEL	06/30/2023	587.96	.00		
6/23 POLICE	POLICE DEPT - MOTOR FUEL	06/30/2023	156.62	.00		
Total 8604:			780.20	.00		
QUALITY POOL & SPA						
28660	POOL - CHEMICALS	07/11/2023	119.94	.00		
28670	POOL - CHEMICALS	07/13/2023	11.00	.00		
28704	POOL - CLEANING SUPPLIES	07/14/2023	19.99	.00		
28704	POOL - CHEMICALS	07/14/2023	56.84	.00		
Total 1596:			207.77	.00		
QUILLINS LA CRESCENT						
6/23 CITY	WATER/SNACKS FOR RAIN GARDEN PROJECT	06/30/2023	16.00	.00		
6/23 CITY	GC - FOOD FOR RESALE	06/30/2023	102.05	.00		
6/23 CITY	GC - FOOD FOR RESALE	06/30/2023	21.04	.00		
6/23 CITY	GC - FOOD FOR RESALE	06/30/2023	9.90	.00		
6/23 FIRE	FD - DRINKS FOR TRAINING	06/30/2023	22.19	.00		
Total 1707:			171.18	.00		
RIVER VALLEY MEDIA GROUP						
6/23 STMT	SUMMARY OF ORD. NO 568	06/30/2023	31.78	.00		
6/23 STMT	PUBLIC HEARING NOTICE - EXHIBIT A & B	06/30/2023	985.98	.00		
Total 8163:			1,017.76	.00		
RIVERLAND COMMUNITY COLLEGE						
1166253	FD - HAZMAT REFRESHER/DECONTAMINATION	06/13/2023	560.00	.00		
Total 1837:			560.00	.00		
RON HAMMES REFRIGERATION INC						
53154	POOL - FREEZER REPAIR	07/11/2023	227.65	.00		
Total 1824:			227.65	.00		
SALSA DEL SOUL PRODUCTIONS						
4717	LIBRARY - PROGRAM PROFORMANCE	07/14/2023	400.00	.00		
Total 10117:			400.00	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
SCHOTT DISTRIBUTING CO., INC.						
524170	GC - POP FOR RESALE	06/08/2023	24.00	.00		
524170	GC - BEER FOR RESALE	06/08/2023	361.60	.00		
526414	GC - BEER FOR RESALE	06/22/2023	643.80	.00		
Total 1931:			1,029.40	.00		
SHIMSHAK, DEBRA						
7/17 - 7/21	HOTEL REIMBURSEMENT - 7/17-7/21	07/21/2023	875.64	.00		
Total 1882:			875.64	.00		
SHOOTING STAR NATIVE SEEDS						
58890	SEED MIX - HTM & BIKE/PED BRIDGE	07/10/2023	1,477.68	.00		
58941	SEED FOR MNDOT LANDSCAPE PARTNERSHIP	07/11/2023	260.80	.00		
Total 9713:			1,738.48	.00		
SOUTHEAST LIBRARIES COOP						
051380	LIB - SELCO AUTOMATION FEE	07/05/2023	1,258.00	.00		
Total 1962:			1,258.00	.00		
SPLISH SPLASH AUTO BATH						
7/13/23	PD - 20 CAR WASH TOKENS	07/13/2023	162.00	.00		
Total 8567:			162.00	.00		
TARRENCE, JOSHUA L						
024	PD - P22 UPFIT	07/05/2023	4,050.00	.00		
Total 9506:			4,050.00	.00		
THE BUYERS EX-PRESS						
3651	GC - ADVERTISING	06/28/2023	150.00	.00		
Total 9513:			150.00	.00		
THORSON GRAPHICS LLC						
8971	PD - NEIGHBORS NIGHT OUT EXPENSE	07/11/2023	471.30	.00		
Total 8998:			471.30	.00		
TITLEIST						
916097495	GC - GOLF BALLS FOR RESALE	07/06/2023	996.00	.00		
Total 2009:			996.00	.00		
UNITED STATES POSTMASTER						
7/23 PAST DUE	POSTAGE WTR/SWR PAST DUE NOTICES	07/20/2023	21.93	21.93	07/20/2023	
7/23 PAST DUE	POSTAGE WTR/SWR PAST DUE NOTICES	07/20/2023	21.93	21.93	07/20/2023	
Total 2102:			43.86	43.86		
UNITED STATES TREASURY						
941-3/23 QTR P	FEDERAL PAYROLL TAX WITHHELD	07/03/2023	348.07	348.07	07/17/2023	

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 9237:			348.07	348.07		
VERIZON WIRELESS						
9938317312	FD - MOBILE	06/28/2023	120.03	.00		
9938338862	B&Z - COMPUTER DATA	06/28/2023	60.02	.00		
9938338862	WATER DEPT - DATA	06/28/2023	35.01	.00		
9938338862	PD - COMPUTER DATA & PHONE SERVICE	06/28/2023	497.94	.00		
9938338862	SEWER DEPT - DATA	06/28/2023	35.01	.00		
9938618368	SEWER DEPT - WIRELESS	06/30/2023	59.16	.00		
9938618368	WATER DEPT - WIRELESS	06/30/2023	59.16	.00		
Total 8973:			866.33	.00		
VISION DESIGN GROUP						
112385	QTRLY WEB SITE HOSTING FEES	07/01/2023	150.00	.00		
Total 9254:			150.00	.00		
WATER SYSTEMS CO.						
562024	LIBRARY - WATER COOLER RENTAL	06/30/2023	6.00	.00		
Total 8605:			6.00	.00		
WIESER BROTHERS, INC.						
22686	WIESER PARK PAVILLION	06/23/2023	297,138.66	.00		
Total 2338:			297,138.66	.00		
WIESER LAW OFFICE PC						
6/23 POLICE	PD - LEGAL FEES	06/30/2023	2,768.51	.00		
Total 2361:			2,768.51	.00		
WIESER PRECAST/DORIC VAULTS						
14172	REPAIR MANHOLE 400 BLK SO 11TH	06/23/2023	181.69	.00		
Total 2309:			181.69	.00		
XCEL ENERGY						
6/23 STMT	ABNET FIELDS - 1323 SPRUCE DR	06/30/2023	14.08	.00		
6/23 STMT	CITY HALL - 315 MAIN ST	06/30/2023	713.99	.00		
6/23 STMT	TENNIS COURT LIGHTS - 608 S 7TH	06/30/2023	1.42	.00		
6/23 STMT	WELL #2 - 400 LARCH	06/30/2023	1,091.37	.00		
6/23 STMT	RESERVIOR - 1026 CRESCENT HILLS	06/30/2023	14.73	.00		
6/23 STMT	LIFT STATION - 31 MCINTOSH RD E	06/30/2023	15.72	.00		
6/23 STMT	FLAG LIGHT - 226 MAIN ST	06/30/2023	19.88	.00		
6/23 STMT	UNIT STREET LIGHTS - 33 S WALNUT	06/30/2023	5.98	.00		
6/23 STMT	BOOSTER STATION - 193 MCINTOSH E	06/30/2023	52.46	.00		
6/23 STMT	WELL #3 - LOAD PROFILE 417 WALNUT PL	06/30/2023	2,420.40	.00		
6/23 STMT	LIFT STATION - 1450 HWY 16	06/30/2023	25.42	.00		
6/23 STMT	POOL - 608 S 7TH ST	06/30/2023	2,554.50	.00		
6/23 STMT	SIGN LIGHT - 525 S CHESTNUT	06/30/2023	14.44	.00		
6/23 STMT	BOOSTER STATION - 407 ORCHARDVIEW DRIVE	06/30/2023	160.80	.00		
6/23 STMT	STREET LIGHTS - PO BOX 142	06/30/2023	6,458.59	.00		
6/23 STMT	SHORE ACRES - GRINDER PUMPS	06/30/2023	311.92	.00		
6/23 STMT	FLAG LIGHT - 202 MAIN ST	06/30/2023	8.92	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
6/23 STMT	WELL HOUSE - 200 STONEY PT RD	06/30/2023	1,569.92	.00		
Total 1410:			15,454.54	.00		
ZENKE INC						
7125	VALVE REPAIR - 6TH & OAK	07/05/2023	5,617.91	.00		
7126	VALVE REPAIR - SO 6TH BY THE POOL	07/06/2023	5,659.87	.00		
PAY REQ NO 1	WIESER PARK IMPROVEMENTS	07/19/2023	89,769.70	.00		
Total 2412:			101,047.48	.00		
ZIEBELL'S HIAWATHA FOODS INC						
372565	GC - CHIPS, SNACKS, NUTS	06/01/2023	35.25	.00		
372565	GC - CLEANING SUPPLIES	06/01/2023	52.79	.00		
372565	GC - KITCHEN SUPPLIES	06/01/2023	124.62	.00		
372565	GC - FOOD FOR RESALE	06/01/2023	655.27	.00		
373262	GC - KITCHEN SUPPLIES	06/08/2023	23.40	.00		
373262	GC - CLEANING SUPPLIES	06/08/2023	177.56	.00		
373262	GC - FOOD FOR RESALE	06/08/2023	718.32	.00		
373262	GC - CHIPS, SNACKS, NUTS	06/08/2023	75.00	.00		
373868	GC - KITCHEN SUPPLIES	06/15/2023	300.57	.00		
373868	GC - CLEANING SUPPLIES	06/15/2023	251.44	.00		
373868	GC - FOOD FOR RESALE	06/15/2023	562.43	.00		
373868	GC - CHIPS, SNACKS, NUTS	06/15/2023	25.00	.00		
374496	GC - CLEANING SUPPLIES	06/22/2023	59.18	.00		
374496	GC - FOOD FOR RESALE	06/22/2023	665.57	.00		
374529	GC - FOOD FOR RESALE	06/23/2023	43.08	.00		
375109	GC - CLEANING SUPPLIES	06/29/2023	64.98	.00		
375109	GC - FOOD FOR RESALE	06/29/2023	348.11	.00		
Total 2417:			4,182.57	.00		
Grand Totals:			594,012.87	9,400.21		

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

City Treasurer: _____

3.1

CITY OF LA CRESCENT

Department of Police

Chief Luke M. Ahlschlager



La Crescent Police Department Officer Oath of Honor

As a Law Enforcement Officer, I solemnly swear that I will perform the duties required of me as a La Crescent Peace Officer to the best of my abilities.

On my honor, I will never betray my integrity, my character, or the public trust.

I will treat all individuals with dignity and respect and ensure that my actions are dedicated to ensuring the safety of my community and the preservation of human life.

I will always have the courage to hold myself and others accountable for our actions.

I will always maintain the highest ethical standards and uphold the values of my community, and the agency I serve.

I will obey all laws of the State of Minnesota and bordering sovereignties.

In times of crisis my duty will be one of service to my Country and the Citizens of the City of La Crescent.

I recognize the badge of my office as a symbol of public faith and I accept it as public trust to be held so long as I am true to the ethics of the police service. I will constantly strive to achieve these objectives and ideals, dedicating myself to my chosen profession.

La Crescent Chief of Police

Officer

La Crescent Mayor

(witness/notary)

La Crescent City Administrator

Date

#3.2



CITY OF LA CRESCENT
Department of Police
Chief Luke M. Ahlschlager



July 11, 2023

Honorable Mayor and City Council Members

City Administrator Bill Waller

RE: Applefest Torchlight Parade - 2023

As the Applefest board continues to plan for the 75th Anniversary, the board of directors are requesting approval for a Torchlight Parade. Applefest does not officially start until Friday, September 15, 2023, however the board would like to host a special family friendly event to help kick off the weekend. For the parade to be successful they will need assistance from the La Crescent Police Department (LCPD), La Crescent Police Department Reserve Unit, and City Maintenance. They will need police representation at the line up, police traffic control and police escort for the parade.

The parade event will be free of charge and limited to La Crescent businesses only. Below you will find details pertaining to the parade event:

When: Thursday, September 14, 2023

Location: Line up at Veterans Park, end at Crucifixion Parking Lot

Time: Line up at 6:30pm, parade start at dusk (approximately 7:10pm)

Route:

- Right onto North Chestnut Street
- Right onto North 4th Street
- Left onto North Walnut Street
- Right onto South 2nd Street ending at Crucifixion.

The LCPD will take necessary measures to provide adequate traffic control while minimizing traffic disruption.

I would respectfully request the La Crescent City Council grant permission for the event to be held.

Thank you for your consideration.

Luke Ahlschlager

Chief of Police

3.3

07/10/23

Dear City Council,

On behalf of the Carnival and Concessions committee from the La Crescent Applefest board, I am inquiring about using picnic tables from the city parks during Applefest. Applefest is scheduled for September 15-17, 2023. Last year, the amount of seating we had was phenomenal! I am hoping this year we are able to have the same amount of seating. If possible I would like picnic tables delivered to the fest grounds the morning of Thursday, September 15th and be picked up the morning of Monday, September 19th. Thank you for your time and ongoing support of Applefest. Feel free to contact Ryan or myself with any questions.

Lastly, I would like to acknowledge the crew who helped us last year. Unfortunately, I did not get a Thank You card sent but they do deserve to be acknowledged— Jevin Dorschner, Doug Stavenau, Lyle Bloom, Jay Gillette, and anyone else who I may have missed. Without them and their “get it done” attitudes Applefest would not have happened. THANK YOU so much!

Sincerely,

Justine Vanderzee & Ryan Deicher

La Crescent Applefest, Carnival and Concession Committee

e-mail: carnivalconcession@applefestusa.com

#3.4



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *Bill*
DATE: July 20, 2023
RE: Personnel Committee Recommendations

The Personnel Committee has the following recommendations for consideration by the City Council:

1. The Personnel Committee is recommending that the City Council accept Ethan Hofschulte's resignation as a Police Officer. A letter from the Police Chief regarding this recommendation is included.
2. The Personnel Committee is recommending that the City Council authorize the Police Chief to review options to fill the vacancy through either promoting from within, or advertising the position, with the understanding that a hiring recommendation will be presented at a future City Council meeting.
3. The Personnel Committee is recommending that the City Council accept Christopher Warren's resignation from the Fire Department. A letter from the Fire Chief regarding this recommendation is included.

CITY OF LA CRESCENT

Department of Police

Chief Luke M. Ahlschlager



July 13, 2023

Honorable Mayor and City Council Members

City Administrator Bill Waller

**RE: Resignation of Full-Time Peace Officer
Request to fill Vacant Position**

On July 13, 2023, a written resignation was received from Officer Ethan Hofschulte, Badge #305 effective July 29, 2023. I would respectfully request Officer Hofschulte's resignation be accepted.

See attached Letter of Resignation from Officer Hofschulte.

As a full-time employment position would be open, I would respectfully request permission to have the flexibility to evaluate on whether to post the Police Officer position or promote from within the part-time officer ranks.

Thank you in advance for your consideration.

A handwritten signature in black ink, appearing to read 'L. Ahlschlager', is written in a fluid, cursive style.

Luke M. Ahlschlager

Chief of Police

7/13/2023

Dear Chief Ahlschlager,

I am writing this letter to formally submit my two-week notice of resignation from my position at the La Crescent Police Department. My last day of employment will be July 29th, 2023.

I have deeply valued my time working at the La Crescent Police Department and have grown both professionally and personally during my tenure here. I am grateful for the opportunities I have been given and for the support provided by the department and my colleagues.

After careful consideration, I have decided to pursue a new direction in my career that aligns with my long-term goals and aspirations. Although this decision was not easy, I believe it is the right step for my professional growth and development.

I would like to take this opportunity to express my sincere appreciation for the valuable experiences, professional growth, and friendships that I have gained during my time with the La Crescent Police Department. I am grateful for the trust and guidance provided by the department and my colleagues, which has been instrumental in shaping my career.

Thank you for your understanding and support during this transition. I look forward to staying in touch and wish the La Crescent Police Department and all other Officers continued success in all its endeavors.

Sincerely,

Ethan Hofschulte



La Crescent Fire/Rescue

To: Personnel Committee
La Crescent City Council
Bill Waller – City Administrator
From: Chief Tom Paulson
Date: 7/17/2023

RE: Fire Fighter resignation

Christopher Warren has tendered his resignation from the position of Fire Fighter/First Responder. The department accepts his resignation effective July 17th, 2023.

Sincerely,

A handwritten signature in black ink, appearing to read "Tom Paulson".

Tom Paulson
Fire Chief
La Crescent Fire Department

3.5



CITY OF LA CRESCENT

Department of Police

Chief Luke M. Ahlschlager



July 19, 2023

Honorable Mayor and City Council Members

City Administrator Bill Waller

RE: Issuance of Short-Term Rental Permits

In accordance to the City of La Crescent's Short-Term Rental Ordinance the city received four Short-Term Rental Permit Applications (payment received) from the following known owners of Short-Term Rentals within the City of La Crescent who are operating rentals outside of the business district:

Allison Davis – 829 Bridle Lane

Gene Schellhorn – 710 Shore Acres

Noel Stien – 104 N Maple

Bill Farrell – 422 Shore Acres

The La Crescent Police Department was asked to assist the city with processing the applications in accordance with the short-term rental ordinance. La Crescent Police Sergeant Michael Ernster was tasked with reviewing the permit applications and contacting the owners.

Sgt. Ernster concluded his reviews and issued me his report which found the above four owners in compliance with the ordinance.

It is my recommendation that permits be granted.

Sincerely,

Luke Ahlschlager

Chief of Police

3.6



WIESER LAW OFFICE, P.C.

ATTORNEYS AT LAW
WIESER PROFESSIONAL BUILDING
33 SOUTH WALNUT - SUITE 200
LA CRESCENT, MN 55947

KELLY M. IVERSON
AL "SKIP" WIESER, III

PHONE: (507) 895-8200
FAX: (507) 895-8458

AL WIESER, JR.
Emeritus

TO: Honorable Mayor and City Council Members

CC: Bill Waller, City Administrator

FROM: Skip Wieser, City Attorney

DATE: July 20, 2023

RE: Item 3.6 – Cannabis Legislation

At the upcoming City Council meeting we will review changes to Minnesota's Adult-Use Cannabis Regulations and potential impacts on the City. This will be for informational purposes.

#3.7



CITY OF LA CRESCENT
Department of Police
Chief Luke M. Ahlschlager



July 20, 2023

Honorable Mayor and City Council Members
City Administrator Bill Waller

RE: Rotary Sponsored - Apple Blossom Bicycle Tour
Saturday, August 12, 2023, at 8 am

The 10th annual Apple Blossom Bicycle Tour is organized and sponsored by the La Crescent Rotary. The bicycle tour is scheduled for Saturday, August 12th.

The organizers are not requesting police assistance with traffic control as they will be utilizing safe routes and the new pedestrian bridge. Organizers are however requesting the city to supply the event with four picnic tables to be placed at a designated spot at Veteran's Park.

In cooperation and support of the event, I would respectfully request permission for the event to proceed. La Crescent Police will be monitoring and available to assist if need be. Disruption to normal traffic flow is anticipated to be minimal.

Thank you in advance for your consideration.

Sincerely,

Luke Ahlschlager
Chief of Police



APPLE BLOSSOM BIKE TOUR

8.12.23

Registration: 7am
Start: 7:30 - 8:30am
Mass Start: 8am

Veterans Park
444 N Chestnut St.
LaCrescent, MN 55947

AppleBlossomTour.org
AppleBlossomTour@gmail.com
(507) 895-3086



A portion of the
proceeds from
all rides will be
donated to:
Erin Dulap-Mathews
Memorial Foundation



74 MILE
10TH ANNIVERSARY RIDE



61 MILE
THE POLIO PEAK



54 MILE
LIVING 4 LIZ LOOP



31 MILE
ERIN DUNLAP-MATTHEWS
MEMORIAL RIDE



16 MILE
RIVER RIDE

#3.8

To: City Council

From: Jason Ludwigson, Sustainability Coordinator

Date: 07/14/2023

Re: Bike Friendly Cities Designation



The League of American Bicyclists has designated La Crescent as a Bicycle Friendly Community at the **Bronze** level. This decision involved careful review of our application and supplemental materials, as well as consultation with local cyclists and bike advocates. This award is presented only to communities with strong commitments to bicycling. La Crescent should be very proud of this accomplishment. Attached is the award plaque for the city.

La Crescent will be hosting a Bicycle Friendly Community Award Celebration August 12th at 7:30 a.m. The Community Award Celebration will take place in Veterans Park (444 N. Chestnut Street La Crescent MN 55947) as a part of the Apple Blossom Bike Tour. All are invited to attend.



Leading the movement to create a bicycle-friendly America for everyone

1612 K STREET NW, SUITE 1102, WASHINGTON, DC 20006 | phone 202-822-1333 | fax 202-822-1334 | WWW.BIKELEAGUE.ORG

May 31, 2023

Jason Ludwigson
Sustainability coordinator
City of La Crescent
315 Main Street
La Crescent, MN, 55947

Dear Jason,

Congratulations to La Crescent on receiving the Bicycle Friendly Community designation at the Bronze level! This award is presented only to communities with impressive commitments to bicycling.

Enclosed you will find your 2023 Bicycle Friendly Community Award Certificate. If you would like to order Bicycle Friendly Community road signs, certificate duplicates, or Smart Cycling educational materials such as the enclosed *Smart Cycling Quick Guides*, please visit the League store online at: bikeleague.org/bfcstore.

I have also included information from our partners at Eco-Counter to help your community more effectively collect and track ridership data to improve your Evaluation & Planning efforts.

Your 2023 Bronze BFC award status will be promoted by the League for four years, after which time your designation must be renewed. You will be reminded via email prior to the 2027 BFC application deadline. Until then, your community's 2023 award status and report card will be publicly available in our online award database: bikeleague.org/bfa/awards#community.

Once again, congratulations on your efforts to create a great Bicycle Friendly Community! Thank you for your engagement with the Bicycle Friendly Community program and for your commitment to improve bicycling conditions in your community.

Best Regards,

Amelia Neptune
Director, Bicycle Friendly America Program
League of American Bicyclists

P.S. I've also enclosed some sample *Smart Cycling Quick Guides*, which have recently been updated to include new information on e-bikes. The updated *Quick Guides* are available for purchase in several languages at bikeleague.org/bfcstore, and co-branding options are also available. We also have a surplus of older printed *Quick Guides* like the ones enclosed that we would be happy send you more of, for the cost of shipping. Contact us at bfa@bikeleague.org to learn more!

THE LEAGUE
OF AMERICAN BICYCLISTS
since 1880

is pleased to designate

La Crescent, MN

as a

BICYCLE FRIENDLY
COMMUNITY

in recognition of your outstanding efforts to encourage bicycling in your community

2023 - 2027 » BRONZE

Bill Meyer
PRESIDENT



Kenneth J. Hoagland
CHAIR, BOARD OF DIRECTORS

BICYCLE FRIENDLY COMMUNITY REPORT CARD



La Crescent, MN



Award: Bronze | Spring 2023

Award History:

Previously Honorable Mention in 2017.

La Crescent's BFA Program Stats

of Local Bicycle Friendly Businesses: 4
 # of Local Bicycle Friendly Universities: 0
 # of Local League Cycling Instructors: 0
 Minnesota's Bicycle Friendly State Ranking: #5

The 5 Es Category Scores	La Crescent	Max Score this round
Engineering	20%	53%
Education	30%	56%
Encouragement	26%	68%
Evaluation & Planning	18%	42%
Equity & Accessibility	11%	37%

Percentages shown above are the points received out of total points available in that category. See pages 2-3 for La Crescent's subcategory points earned within each Category.

Key Outcomes

Overall Commuter Ridership: 0%

Male Commuter Ridership: 0%

Female Commuter Ridership: 0%

(Bicycle Mode Share among commuters, according to the Census Bureau's 2021 American Community Survey 5-Year Estimate.)

Bicycle Mode Share: Unknown

(Reported by applicant)

Annual Average Bicyclist **Crashes** in last 5 years: 0

Annual Average Bicyclist **Fatalities** in last 5 years: 0

(Crashes and Fatalities both reported by applicant)

Community Profile

Population: 5,276

Area: 3.3 square miles

Population Density: 1.59 people/square mile

Land Classification:

Mixed Suburban/Urban/Rural

Poverty Rate: 4.7%*

Median Household Income: \$61,651*

Percent of the Population that Speaks a

Language Other Than English at Home: 4.9%*

Percent with Disability: 15.2%*

Percent of Households with No Vehicle Available: 1.9%*

*Source: <https://data.census.gov/profile?g=1600000US2733866>

La Crescent's Bike Links

Bike Network Map, if available:

<https://www.cityoflacrescent-mn.gov/wp-content/uploads/La-Crescent-Bike-Pedestrian-Plan-2017-Final.pdf>

Bike Plan, if available:

<https://www.cityoflacrescent-mn.gov/wp-content/uploads/La-Crescent-Bike-Ped-Plan.pdf>

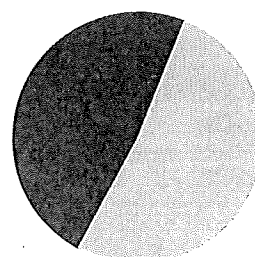
Spring 2023 BFC Public Survey Response Summary for La Crescent, MN

How satisfied are you with how this community is designed for making bike riding safe? (n = 51)



- Very Satisfied (19.6%)
- Somewhat Satisfied (51.0%)
- Neither Satisfied nor Dissatisfied (17.6%)
- Somewhat Dissatisfied (9.8%)
- Very Dissatisfied (2.0%)

Is it safe or dangerous to ride a bicycle in your neighborhood, or does it depend? (n = 50)



- Safe (42.0%)
- It Depends (52.0%)
- Dangerous (6.0%)

What is the number one change you would most like to see the local government make in this community for bicyclists? (n = 51)

- More bike paths (33.3%)
- More bike lanes (13.7%)
- Improve markings and signage that direct people to safe bike routes (11.8%)
- None, can't think of any (11.8%)
- Improve public decision-making processes for transportation improvements, including bicycling improvements (9.8%)

About this Report Card

The following scores are based on the online application submitted by La Crescent in the Spring 2023 Bicycle Friendly Community (BFC) submission round. These scores reflect a combination of automatically-generated points earned through the online application, as well as judge-assigned points and bonus points given by BFC reviewers.

The League updated its Bicycle Friendly Community application and awards criteria in the Summer of 2022, after nearly a year of research, focus groups, interviews, listening sessions, and other outreach. The updated application includes a new section on Equity and Accessibility, and other changes throughout. As such, **this Bicycle Friendly Community Report card is a beta version** as we refine our new scoring system and develop a greater understanding of how to convey new information.

All Spring 2023 BFC Report Cards (including this one) will be republished with updated scores if there are significant changes to the points system after the next round of BFC applications. To learn more about the BFC application and awards criteria, please visit <https://bikeleague.org/community>.

ENGINEERING	<i>La Crescent earned 20% of the points available in the Engineering Category. Below is the breakdown of points that La Crescent earned in each subcategory of the Engineering section compared to the total points available in that respective subcategory from the Spring 2023 BFC application.</i>	
	Engineering Subcategories	La Crescent's Subcategory Points in Engineering
	Policies and Design Standards for the Built Environment	10 / 41 pts
	End-of-Trip Facilities	5 / 44 pts
	Bicycle Network	22 / 128 pts
	Network Maintenance	6 / 32 pts
	Bicycle Access to Public Transportation	8 / 23 pts
	Bike Sharing	0 / 21 pts
	Other Bicycle-Related Amenities	2 / 6 pts
	Regional Coordination	11 / 23 pts
	Engineering Bonus Points	1 / 10 pts

EDUCATION	<i>La Crescent earned 30% of the points available in the Education Category. Below is the breakdown of points that La Crescent earned in each subcategory of the Education section compared to the total points available in that respective subcategory from the Spring 2023 BFC application.</i>	
	Education Subcategories	La Crescent's Subcategory Points in Education
	Youth Bicycle Education	34 / 69 pts
	Adult Bicycle Education	16 / 47 pts
	Motorist Education	5 / 28 pts
	Bicycle Safety Education Resources	2 / 16 pts
	Inclusive Education	1 / 26 pts
	Education Bonus Points	0 / 7 pts

ENCOURAGEMENT	<i>La Crescent earned 26% of the points available in the Encouragement Category. Below is the breakdown of points that La Crescent earned in each subcategory of the Encouragement section compared to the total points available in that respective subcategory from the Spring 2023 BFC application.</i>	
	Encouragement Subcategories	La Crescent's Subcategory Points in Encouragement
	Encouragement Policies, Programs and Partnerships	2 / 17 pts
	Route-Finding Support	4 / 10 pts
	Bicycle Culture and Promotion	22 / 91 pts
	Access To Bicycle Equipment and Repair Services	14 / 35 pts
	Reducing Work-Related/Fleet VMT	3 / 11 pts
	Encouragement Bonus Points	0 / 7 pts

EVALUATION & PLANNING	<i>La Crescent earned 18% of the points available in the Evaluation & Planning Category. Below is the breakdown of points that La Crescent earned in each subcategory of the Evaluation & Planning section compared to the total points available in that respective subcategory from the Spring 2023 BFC application.</i>	
	Evaluation & Planning Subcategories	La Crescent's Subcategory Points in Evaluation & Planning
	Staffing And Committees	10 / 40 pts
	Public Engagement for Bicycle Planning	4 / 35 pts
	Planning, Funding, And Implementation	10 / 46 pts
	Evaluating The Bicycle Network	0 / 24 pts
	Evaluating Ridership	3 / 20 pts
	Evaluating & Improving Safety Outcomes	11 / 42 pts
	Evaluation & Planning Bonus Points	0 / 7 pts

EQUITY & ACCESSIBILITY	<i>La Crescent earned 11% of the points available in the Equity & Accessibility Category. Below is the breakdown of points that La Crescent earned in each subcategory of the Equity & Accessibility section compared to the total points available in that respective subcategory from the Spring 2023 BFC application.</i>	
	Equity & Accessibility Subcategories	La Crescent's Subcategory Points in Equity & Accessibility
	Equity & Accessibility Staffing, Committees, & Partnerships	3 / 24 pts
	Equity Data Collection & Goals	0 / 12 pts
	Equity & Accessibility Policies & Plans	1 / 31 pts
	Equity & Accessibility in Engineering	3 / 44 pts
	Equity & Accessibility in Education	5 / 52 pts
	Equity & Accessibility in Encouragement	13 / 42 pts
	Equity & Accessibility in Evaluation & Planning	3 / 58 pts
	Equity & Accessibility Bonus Points	0 / 9 pts

BICYCLE FRIENDLY COMMUNITY REPORT CARD



La Crescent, MN

Award: Bronze | Spring 2023 | Award History: Previously Honorable Mention in 2017.

FEEDBACK TO IMPROVE:

To maintain and improve on La Crescent's Bronze-level Bicycle Friendly Community award, BFC Reviewers recommend...

- » Ensure that your Complete Streets policy is followed for all projects, and that compliance is tracked. Ensuring compliance with a Complete Streets policy is an important and often low-cost way to add to your bicycle network. If necessary, revisit your Complete Streets policy and process to ensure better compliance.
- » Conduct a connectivity analysis and network quality evaluation of your existing bicycle network, and work to identify and fill any gaps. Establish a performance measurement program for bicycling and/or active transportation infrastructure. See FHWA's resources on these topics: https://bit.ly/FHWA_connectivity and https://bit.ly/FHWA_bikepedPMs. Look into the Safe Streets and Roads for All (SS4A) planning grant from the U.S. Department of Transportation for potential funding opportunities to support this work: <https://www.transportation.gov/grants/SS4A>.
- » Increase the amount of high quality bicycle parking throughout the community, and upgrade the quality of existing bike parking. Adopt a bike parking ordinance for new and existing buildings that specifies the amount and location of secure, convenient bike parking available. Develop community-wide Bicycle Parking Standards that adhere to current APBP guidelines. (See www.apbp.org/bicycle-parking-solutions)
- » Modify how signalized intersections guide traffic by implementing timed signals to accommodate people who ride bikes and may not trigger sensors.
- » Increase the number of local League Cycling Instructors (LCIs) in your community, either by hosting an LCI seminar in partnership with BikeMN, or sponsoring a City staffer or local bike advocate to attend an existing seminar elsewhere in the state. Having several active instructors in the area will enable you to expand cycling education for youth and adults, recruit more knowledgeable cycling ambassadors, deliver Bicycle Friendly Driver education to motorists, and have experts available to assist in encouragement programs.
- » Make adaptive bikes available for elementary students who might need them to participate in mandatory on-bike education. Expand high school cycling and motorist education opportunities for teens and older youth.
- » Consider launching a bike share system or bicycle lending library that is open to the public. Bike sharing is a convenient, cost effective, and healthy way of encouraging locals and visitors to make short trips by bike, make bicycling more accessible to all, and to bridge the 'last mile' between destinations.
- » Celebrate National Bike Month as a community every May. Work with local employers to create a Bike to Work Day event. Bike to Work Day often involves a central "pit stop" station with food, community groups, and elected officials promoting and helping people to choose to bike to work.
- » Work with the growing number of Bicycle Friendly Businesses (BFBs) in La Crescent to continue developing commuter encouragement programs and events for their employees and customers, and to encourage more employers to join the effort. Add the list of certified BFBs to the city's website to recognize them and bring visibility to these businesses.

BICYCLE FRIENDLY COMMUNITY REPORT CARD



La Crescent, MN

Award: Bronze | Spring 2023 | Award History: Previously Honorable Mention in 2017.

FEEDBACK TO IMPROVE, CONTINUED:

- » Continue to build culture and promotion of cycling activities in your community including - expanding Bike Month activities, developing a user-friendly route finder, and using a Diversity, Equity, and Inclusion (DEI) lens to ensure all people have access and opportunity to bike in the community.
- » Expand the Bike Program Manager position from part time to full time to seek out grant funding and lead local implementation of the Active Transportation Plan.
- » Adopt a target level of bicycle use (percent of trips) to be achieved within a specific timeframe, and ensure data collection necessary to monitor progress.
- » Continue to develop a bicycle count program that utilizes several methods of data collection including automated bicycle counters to provide long-term data on bicycle use at fixed points and mobile counters to provide periodic or before/after data related to changes in your community's road or bicycle network. Observational counts and surveys can supplement automated data in order to collect demographic information and examine social equity goals. Establish equity-related indicators to inform future prioritization and budgeting processes for your community.

MORE RESOURCES FOR IMPROVING YOUR COMMUNITY

- » **Guide to this BFC Report Card:** <https://bit.ly/BFC-Report-Card-Guide-Sp23>
- » **League of American Bicyclists:** <https://www.bikeleague.org>
- » **Bicycle Friendly Community (BFC) Program:** <https://bikeleague.org/community>
- » **Resources for Building a Bicycle Friendly Community:** https://bikeleague.org/BFC_Resources
- » **About the BFC Application Process:** <https://bikeleague.org/content/about-bfc-application-process>
- » **The Five E's:** <https://bikeleague.org/5-es>
- » **The League's Benchmarking Project on Biking and Walking Data and Reports:** <https://data.bikeleague.org>
- » **Bicycle Friendly State Rankings and Report Cards:** <https://bikeleague.org/state>
- » **Bicycle Friendly Business (BFB) Program:** <https://bikeleague.org/business>
- » **Bicycle Friendly University (BFU) Program:** <https://bikeleague.org/university>
- » **Smart Cycling Education Program:** <https://bikeleague.org/ridesmart>
- » **Advocacy Reports and Resources from the League:** <http://bikeleague.org/reports>
- » **Federal Funding Resources from the League:**
<https://bikeleague.org/take-action/policy-advocacy/federal-policy/federal-resources/>
- » **Pedestrian and Bicycle Funding Opportunities from U.S. DOT Transit, Safety, and Highway Funds:**
https://www.fhwa.dot.gov/environment/bicycle_pedestrian/funding/funding_opportunities.pdf
- » **U.S. DOT Navigator:** <https://www.transportation.gov/dot-navigator>

#39



To: City Council

From: Jason Ludwigson, Sustainability Coordinator

Date: 07/14/2023

Re: Beekeeping Ordinance

The GreenStep committee has reviewed and recommended the attached ordinance that allows beekeeping within the city. The ordinance was reviewed by the city building official and changes he recommended were incorporated. The ordinance was also reviewed by past president of the Minnesota Beekeepers Association Gary Ruetler. The ordinance is consistent with GreenStep BP 27.2 which states "facilitate the creation of home/community gardens, chicken & bee keeping, and incorporation of food growing areas/access in multifamily and residential developments." Additional language about swarming was added to the ordinance. Jason Ludwigson will be in attendance to review the ordinance.

ORDINANCE NO. 570

**AN ORDINANCE OF THE CITY OF LA CRESCENT
REGULATING (HONEY BEES) BEEKEEPING IN THE CITY OF
LA CRESCENT, MINNESOTA**

The City Council of the City of La Crescent, Houston County, Minnesota, hereby ordains:

SECTION I – FINDINGS. The La Crescent City Council hereby finds and declares as follows:

1. Pollinators are a necessary component of a healthy ecosystem and food system, providing essential pollination of plants in order to grow vegetables, herbs, and fruits.
2. Pollinator populations are in sharp decline due to an ongoing loss of habitat as a result of human land use practices, coupled with a simultaneous large-scale expansion of pesticide use by homeowners, landscapers, property managers, and farmers.
3. Local food production is needed to improve the health and food security of La Crescent residents and insect pollination is an essential component of local food production.

SECTION II – PURPOSE. The purpose and intent of this ordinance is to permit and establish requirements for the keeping of honey bee colonies, hives, and equipment within the City of La Crescent.

SECTION III - DEFINITIONS.

1. Apiary: The assembly of one or more colonies of bees on a single lot.
2. Beekeeper: A person who owns or has charge of one or more colonies of honeybees.
3. Colony: An aggregate of honey bees consisting principally of workers, but having, when perfect, one queen and at times drones, brood, combs, and honey.
4. Flyway Barrier: A solid fence, wall, or dense vegetation at least 6' in height that continues parallel to the apiary site lot line at least 10' in each direction from the colony, that requires bees to fly over, rather than through the barrier. Depending on the barrier type and construction, or location, additional permitting may be required prior to installation.
5. Hive: The receptacle inhabited by a colony.
6. Undeveloped property: A lot adjacent to an apiary where residential dwellings, commercial buildings, trails, sidewalks, or streets do not currently exist, or are greater than 25' from an existing hive.

SECTION IV- LOCATION REQUIREMENTS.

1. Beekeeping is permitted in all zoning districts in accordance with this code section. In the C-1 – Commercial District, CBD 1 – Commercial Business District, CBD 2 Commercial Business District, and I – Industrial District, hives must be kept on the roof of a building at least 12' in height.
2. Hives must not be located in the front yard, unless on a lot greater than 5 acres. For the purpose of this section, a corner lot has two front yards.
3. Hive setback must be in accordance with the following requirements:

Hive Setback	Distance	Hive Setback	Distance
Lot Line	20'	Adjacent Dwelling	25'
Lot Line with A Flyway Barrier	15'	Trail / Sidewalk / Patio	25'

SECTION V – COLONY DESIGN.

1. Colonies must be kept in removable frame hive bodies no more than 9 5/8” deep with no more than 10 frames.
2. An adequate and convenient water source must be within 10' of active hives.
3. Hives must not exceed 6' in total height.
4. Each beekeeper shall ensure that no wax comb or other material that might encourage robbing by other bees is left exposed outdoors. Such materials must be stored in sealed insect-proof containers or placed within a building.

Maximum number of colonies permitted based on lot size:

Lot Size	# of Colonies	Lot Size	# of Colonies
Less than 0.50 acres	1 colonies	2.51 to 4.99 acres	8 colonies
0.51 to 1.0 acres	2 colonies	5.00 to 9.99 acres	16 colonies
1.01 to 2.50 acres	4 colonies	Greater than 10 acres	32 colonies

SECTION VI – GENERAL REGULATIONS:

1. All Beekeepers must register active hive sites with the Building Official or designee. Existing hives must register within 60 days of the publishing of this ordinance. All Beekeepers must register active hive sites annually.
2. Sale of honey or related bee products: Retail sales in residential zones must only be from hives on that property. Home occupations must meet all of the existing requirements in the La Crescent Municipal Code.
3. Provide written documentation that you have notified all of your immediate neighbors that you plan to keep bees on your property
4. If an undeveloped property adjacent to a colony is developed, the colony locations must comply with all sections of this code within 90 days of the development.
5. Hive bodies must be maintained in good condition, including maintenance of paint, and when not in use must be removed within 14 days if they are no longer occupied.
6. Beekeepers shall submit a written plan on how they intend to minimize or prevent swarming to the Building Official or designee. For swarm prevention purposes a beekeeper may exceed the maximum colony requirement for up to 35 days, but must meet all other requirements of this section.
7. Hives shall be continuously managed to provide adequate living space for their resident honeybees in order to control swarming.
8. In any instance in which a colony exhibits unusual aggressive behavior, it shall be the duty of the beekeeper to promptly implement appropriate actions to address the behavior. Queens shall be selected from European stock bred for gentleness and non-swarmling characteristics.
9. The city Building Official or designee shall have the right to inspect any apiary for the purpose of ensuring compliance with this ordinance between 8 a.m. and 5 p.m. once annually upon prior notice to the owner of the apiary property and more often upon complaint without prior notice. It shall be deemed a violation of this Section for any person to resist, impede, or hinder the Building Official or designee in the performance of their duties in inspecting any apiary and apiary site.

SECTION VII - VIOLATION. A violation of this Ordinance is a petty misdemeanor subject to penalty not to exceed \$300.00.

SECTION VIII - These provisions shall become effective from and after due passage and enactment, and publication, according to law.

PASSED AND ENACTED this ____ day of _____, 2023.

Mayor

ATTEST:

City Administrator

Alyson Burg
1004 S Oak St.
La Crescent, MN. 55947
alyson.mcrill@gmail.com
4/18/2023

Jason Ludwigson
Sustainability Coordinator
La Crescent, MN

Letter of Intent to Adopt Ordinance No. XXXX "Regulating of Beekeeping in the City of La Crescent, MN"

To Jason Ludwigson,

I am writing to express my support to adopt the "Regulating of Beekeeping in the City of La Crescent, MN" ordinance. It is my belief that this proposed ordinance will benefit our community and further compliment La Crescent's other "green" initiatives. As a resident of La Crescent, I am passionate about helping implement this change and look forward to installing one of the first applications of the proposed ordinance within the city.

As a member of the community, I have identified the need for this ordinance as a solution to declining honeybee populations and the continued need for pollinators in our city. These benefits are outlined in Section I of the attached ordinance. Allowing residents to keep honeybee colonies within the city will provide a chance for community members to connect over this centuries old hobby and help to create a more resilient and sustainable ecology for La Crescent, MN. There are many cities within the state of Minnesota, such as Bloomington, Moundsvie, and Blue Earth for example, which allow for similar apiary and hive activity as outlined in ordinance No. XXX.

In order for this proposed ordinance to be successful, I am committed to working closely with the city council, community members, sustainability and other related groups to ensure that the specifics in the attached ordinance are properly researched, compared against similar ordinances if necessary, and implemented effectively. With my prior beekeeping experience, I am also willing to provide any necessary resources, support, or expertise to facilitate this process.

I am excited about the potential positive impact of this ordinance on our community and I am looking forward to working together with you and other stakeholders to make it a reality. With proper implementation, this initiative will hopefully have many benefits to the community: It will allow residents to have the opportunity to learn new skills, to create a bountiful and healthier food supply in home gardens, and to allow honey bee populations to grow within our region.

Thank you for considering my letter of intent to adopt a new city ordinance. Please do not hesitate to contact me if you require any additional information or would like to discuss this matter further.

Sincerely,
Alyson Burg

3.10



To: City Council

From: Jason Ludwigson, Sustainability Coordinator

Date: 07/14/2023

Re: Solar Proposal Aquatic Center

One of the projects in the solar RFP from May of 2023 was for the Aquatic Center. Solar Connection is proposing a 38.7 kWh roof mounted solar PV system for the pool building. The proposal would have the city take full ownership of the system when it is installed. We are recommending that the city council authorize the city attorney to review and draft documents for the contract with Solar Connection. The total expenditure for the project would be \$108,400. The city attorney would also review the application for financing with PACE via the St. Paul Port Authority. We intend to bring this item back to the second city council meeting in August.

#3.11



To: City Council

From: Jason Ludwigson, Sustainability Coordinator

Date: 07/19/2023

Re: CPL Grant Pine Creek

The City of La Crescent applied for Conservation Partners Legacy grant funds to restore sections of Pine Creek in 2022. The city would like to apply for CPL funds again in the 2023 funding cycle which opens August 1st.

Shortly after the 2022 grant cycle ended the city engaged with the MN DNR, Trout Unlimited, and other agencies to review options for improving our grant application. Those efforts included site visits to streams who have been awarded CPL funds for restoration projects and a second site visit to Pine Creek. Through these additional visits and dialogue, we have identified design features that would be included in this year's application. Attached is an engineering agreement for the project. The cost of the engineering design work would be covered by the grant funds from CPL if the La Crescent project is selected for funds in 2023. We would suggest the city council approve the grant agreement. Jason Ludwigson will be in attendance to review the 2023 project.



PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT, by and between **City of La Crescent** hereinafter referred to as the "Client" and WHKS & Co., hereinafter referred to as "WHKS", is made as follows:

WHEREAS, the Client has a need for certain professional services relating to the project described as **Pine Creek Restoration 2023 Grant Assistance**.

WHEREAS, WHKS proposes to furnish the professional services required by the Client for said project,

NOW THEREFORE, the Client hereby agrees to retain and compensate WHKS to perform the professional services in accordance with the terms and conditions of this Agreement and the attached Standard Terms and Conditions.

Scope of Services

WHKS shall perform the following described services for the Client:

Design and grant writing engineering services as described on the attached Scope of Services included in Exhibit A.

Basis of Compensation

For the services described above, the Client shall remunerate WHKS as follows:

Items 1-3 - Billed Hourly with an Estimated Fee of \$7,500.

Executed this _____ day of July, 2023

City of La Crescent

By: _____

Printed Name: Bill Waller

Title: City Administrator

WHKS & CO.

By: _____

Printed Name: Timothy A. Hruska, P.E., L.S.

Title: Vice President



Exhibit A to Professional Services Agreement

A. Project Description

The project, as defined for this agreement, is to provide preliminary design plans, construction cost opinion, and grant writing assistance for a resubmittal of the proposed Conservation Partners Legacy grant application that would enable the city to pursue funds for performing restoration work on stretches of Pine Creek that are on city property, specifically the golf course. The proposed stream restoration work would address the problems of high sediment load and warmer than desired water temperatures for trout that were identified by MPCA in the lower portions of Pine Creek.

Initial conservation plans have been prepared by NRCS staff (included as Exhibit B) for portions of Pine Creek that identified several river restoration best management practices, such as sloping back cut banks and armoring the soil to prevent future erosion, as well as planting native shrubs and trees in the floodplain to improve forest diversity and provide shade to the stream. In addition, WHKS will identify appropriate in-stream channel definition and habitat structures, such as J-hooks, straight vanes, root wads, and toe wood to deflect river flows away from stream banks susceptible to erosion and to improve and diversify bank habitat.

Preliminary engineering design and plans must be completed for the project and submitted with the application. These plans are necessary to provide an accurate cost estimate and fully developed scope of work for the grant application. In addition, strong applications will demonstrate multiple species and habitat benefits, use of conservation science and native plants, and collaboration and support from multiple entities. All design, engineering, survey costs, etc. may be used as match if completed within 18 months prior to the application deadline.

Since the first grant application submission to DNR in fall 2022, City staff and WHKS met with DNR river restoration and Trout Unlimited staff to discuss improvements to strengthen the grant application text and preliminary design plans, including site visits of the proposed project area and a recently completed restoration project by Trout Unlimited on East Beaver Creek.

B. Scope of Services Provided Under This Agreement:

1. Project Management and Meetings

- Perform general project administrative duties including supervision and coordination of the project team, review of project costs and billings, prepare invoices using Consultant's standard forms, preparation of status reports, and general administrative activities.
- Hold virtual kick-off meeting with Client to discuss the project and review the scope.
- Advise the Client of the necessity of obtaining Special Engineering Services as described in Paragraph C., and act as the Client's representative in connection with any such services not actually performed by WHKS.

2. Grant Application – Technical Assistance

- Revise the Conservation Partners Legacy Grant Program Project Planning Form based on comments and suggestions provided by DNR and Trout Unlimited staff.

- City staff shall be responsible for procuring letters of support for submission with the grant application.
- Submit the draft Project Planning Form to City staff for review.
- Upload the Project Planning Form information and other relevant documents using the online grant submission portal.

3. Preliminary Design and Cost Opinion

- Revise the preliminary plans based on comments and suggestions provided by DNR and Trout Unlimited staff to show the character and scope of work to be performed by contractors on the Project.
- Prepare an opinion of probable construction cost for the revised preliminary plan to support the CPL grant budget request.

C. Special Engineering Services:

Special Engineering Services are those services not listed above, but which may be required or advisable to accomplish the Project. Special Engineering Services shall be performed when authorized by the Client for additional fees, to be determined at the time authorized.

Special Engineering Services include:

1. Land surveying and platting
2. Easement research, plats or descriptions
3. Negotiation for easements or land acquisition
4. Permits
5. Wetland Delineations or mitigation plans
6. Floodplain and hydraulic/hydrologic modeling
7. Cultural resource survey or other studies or documentation that may be required by regulatory agencies that are not specifically listed in the scope of services
8. National Environmental Policy Act (NEPA) compliance, including historical and archeological investigations
9. Attendance at additional meetings (other than those listed above)
10. Construction phase engineering services, including construction administration, staking, construction observation, preparation of record drawings and project close-out services



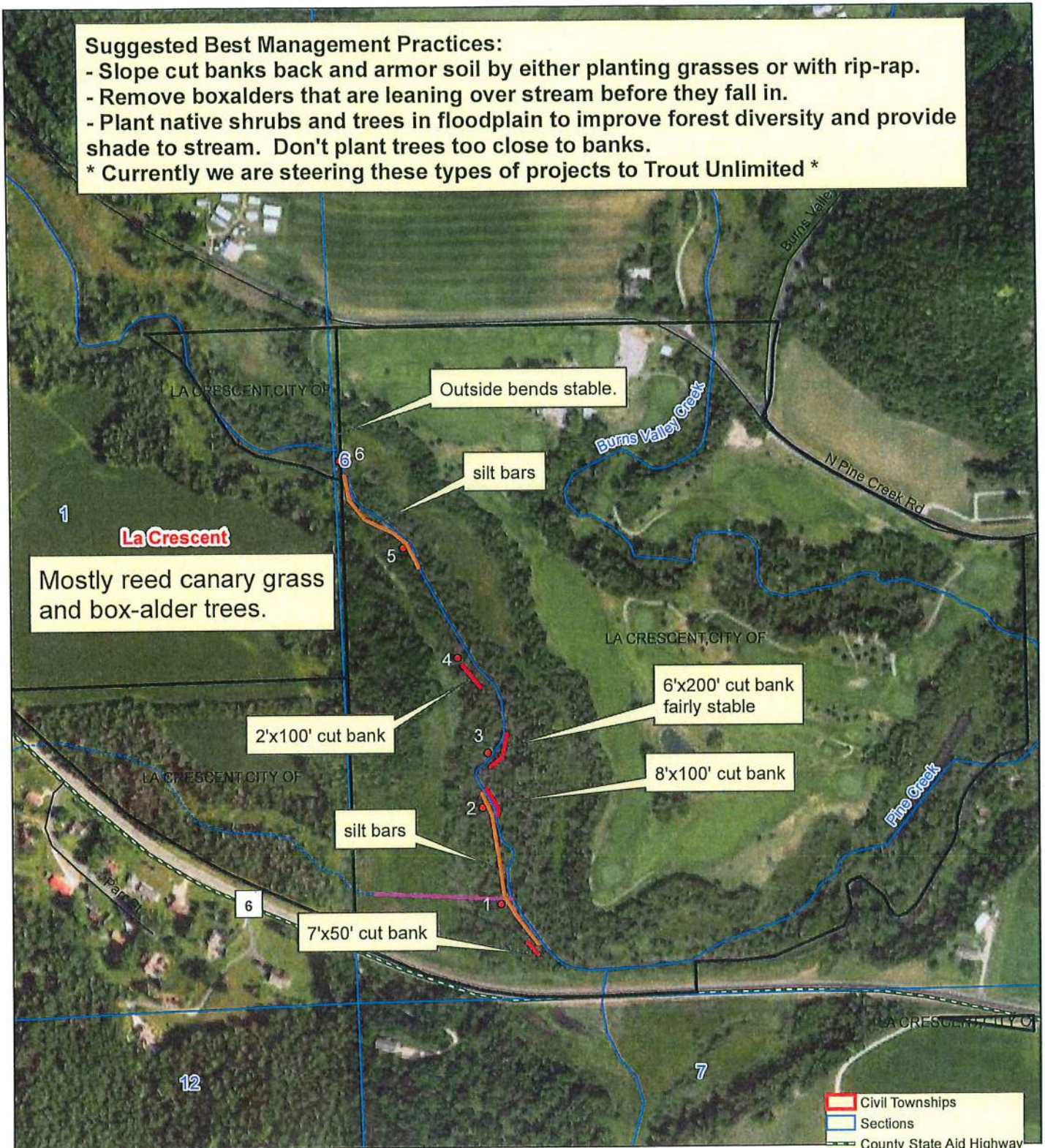
City of LaCrescent
Golf Course
Initial Conservation Plan - Pine Creek portion

11/4/2021
by: Daniel.Wermager
Houston County

Suggested Best Management Practices:

- Slope cut banks back and armor soil by either planting grasses or with rip-rap.
- Remove boxalders that are leaning over stream before they fall in.
- Plant native shrubs and trees in floodplain to improve forest diversity and provide shade to stream. Don't plant trees too close to banks.

* Currently we are steering these types of projects to Trout Unlimited *



1 inch = 500 feet

1:6,000



- Civil Townships
- Sections
- County State Aid Highway
- Township Roads
- DNR River and Stream**
- Stream Type**
- Stream (Perennial)
- Stream (Intermittent)
- Interpreted Arc Connector

#3.12



TO: Honorable Mayor and City Council Members

FROM: Angie Boettcher, Deputy Clerk

DATE: 7/18/2023

SUBJECT: REQUEST TO MAKE A CHANGE TO THE FEE SCHEDULE

Attached for your approval is Ordinance #571 amending the 2023 fee schedule for the addition of the Wieser Park Pavilion rental fees. Also attached is the Summary of Ordinance.

ORDINANCE NO. 571

AN ORDINANCE OF THE CITY OF LA CRESCENT AMENDING THE MASTER FEE SCHEDULE FOR THE CITY OF LA CRESCENT AS SET FORTH IN ORDINANCES NO. 404, NO. 483, NO. 492, NO. 500, NO. 540, NO. 542, NO. 544, NO. 545, NO. 548, NO. 552, 564, 565 NO. 569

The City Council of the City of La Crescent, Houston County, Minnesota hereby ordains:

1. The La Crescent City Code established on March 8, 2004, stated that certain fees may be set from time to time by the City Council.
2. The La Crescent City Code was amended on January 13, 2014, February 9, 2015, February 8, 2016, February 24, 2020, April 13, 2020, April 27, 2020, May 18, 2020, December 14, 2020, April 20, 2021, and December 13, 2021, December 19, 2022, February 13, 2023, April 24, 2023, June 26, 2023, by Ordinance to amend certain fees.
3. The Fee Schedule has been reviewed by City Staff and amended each year from 2016 to 2023 by Motions passed by City Council. These amendments passed by City Council shall remain in effect.
4. The City staff has reviewed the fees which the City currently charges and is recommending that the fee schedule be amended as follows:

PARKS

PARKS

FACILITY	2023 FEES
Old Hickory Park – Open-air shelter with two sides available for rent	\$45.00/side/day

ADD - Wieser Park Pavilion – All-Season Pavilion	<p>\$50.00 – Civic/Non-Profit / up to 6 hours</p> <p>\$75.00 – City/Township Resident / up to 6 hours</p> <p>\$200.00 – Non-Resident / up to 6 hours</p> <p>\$100.00 – Civic/Non-Profit / 6+ hours</p> <p>\$150.00 – City/Township Resident / 6+ hours</p> <p>\$400.00 – Non-Resident / 6+ hours</p> <p>No Charge – Monday, Tuesday, Wednesday, Thursday for Civic/Non-Profit / up to 4 hours</p>
Wieser Park Shelter – Open-air Shelter	<p>No Charge</p> <p>Reservations suggested</p>

ADOPTED this 24th day of July 2023.

SIGNED:

Mayor

ATTEST:

City Administrator

SUMMARY OF ORDINANCE NO. 571

AN ORDINANCE OF THE CITY OF LA CRESCENT AMENDING THE MASTER FEE SCHEDULE FOR THE CITY OF LA CRESCENT AS SET FORTH IN ORDINANCES NO. 404, NO. 483, NO. 492, NO. 500, NO. 540, NO. 542, NO. 544, NO. 545, NO. 548, NO. 552, NO. 554, NO 557, 564, 565, 566, AND NO. 569

The City Council of the City of La Crescent, Houston County, Minnesota, hereby ordains:

The full text of Ordinance No. 571 marked “OFFICIAL COPY” is on file in the Office of the City Administrator, City Hall, La Crescent, Minnesota 55947, along with a reference draft available and open for inspection to enable a convenient means to ascertain where in the voluminous enactments and in the voluminous regulations enacted/amended hereby are found.

Passed and enacted this 24th day of July 2023.

APPROVED:
Mikel Poellinger, Mayor

ATTEST:
Bill Waller, City Administrator

3.13

RESOLUTION NO. 07-23-25

**RESOLUTION ACCEPTING DONATIONS MADE TO THE
CITY OF LA CRESCENT WIESER MEMORIAL PARK IMPROVEMENT PROJECT
IN JULY 2023**

WHEREAS, the City of La Crescent (“La Crescent”) is required by Minn. Stat. § 465.03 to accept donations by Resolution;

WHEREAS, the following donations were made to La Crescent in the month of July 2023 to the Wieser Memorial Park Improvement Project to be used for the specific purpose of improvements to the park shelter and bathroom facilities:

1. Ruth Berns wishes to donate \$15,000.00

WHEREAS, La Crescent agrees to accept the donations for Wieser Memorial Park Subject to the conditions identified above.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of La Crescent hereby accepts the donations stated above for Wieser Memorial Park subject to the conditions identified above.

ADOPTED this 24th day of July 2023.

SIGNED:

Mayor

ATTEST:

Deputy Clerk

RESOLUTION NO. 07-23-26

**RESOLUTION ACCEPTING DONATIONS MADE TO THE
CITY OF LA CRESCENT IN JULY, 2023**

WHEREAS, the following donations were made to the City of La Crescent in the month of July 2023:

1. Pat's Insurance Agency wishes to donate \$200.00 to the LCPD/Neighbor's Night Out.
2. An Anonymous Donor wished to donate \$20.00 to the LCPD/Neighbor's Night Out.
3. American Legion Post 595 wishes to donate \$500.00 to the LCPD/Neighbor's Night Out.
4. Bonni Robilliard wishes to donate \$236.00 to the LCPD/Neighbor's Night Out.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of La Crescent hereby accepts the donations stated above.

ADOPTED this 24th day of July 2023.

SIGNED:

Mayor

ATTEST:

Deputy Clerk

3.14



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *BW*
DATE: July 20, 2023
RE: Change Location for City Council Meetings

Given the pending changes at City Hall, and the need for additional office space, we are suggesting that beginning with the second City Council meeting this August, that City Council meetings be held at the Community Building. Other Commissions, Boards and Groups will begin meeting at the Community Building in September.

#3.15



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *Bill*
DATE: July 20, 2023
RE: Request to Purchase Property

Attached for review by the City Council is a request to purchase property owned by the City of La Crescent. The City Attorney will review this request with the City Council, and what would be required in order for the City to sell the property.

Dear City Council,

I am Lea Zhang, living at 176 Green Apple Road, La Crescent. I am the original owner of this property. In 1992, my husband Lunxi Peter Xia and I bought the lot and built our house on it.

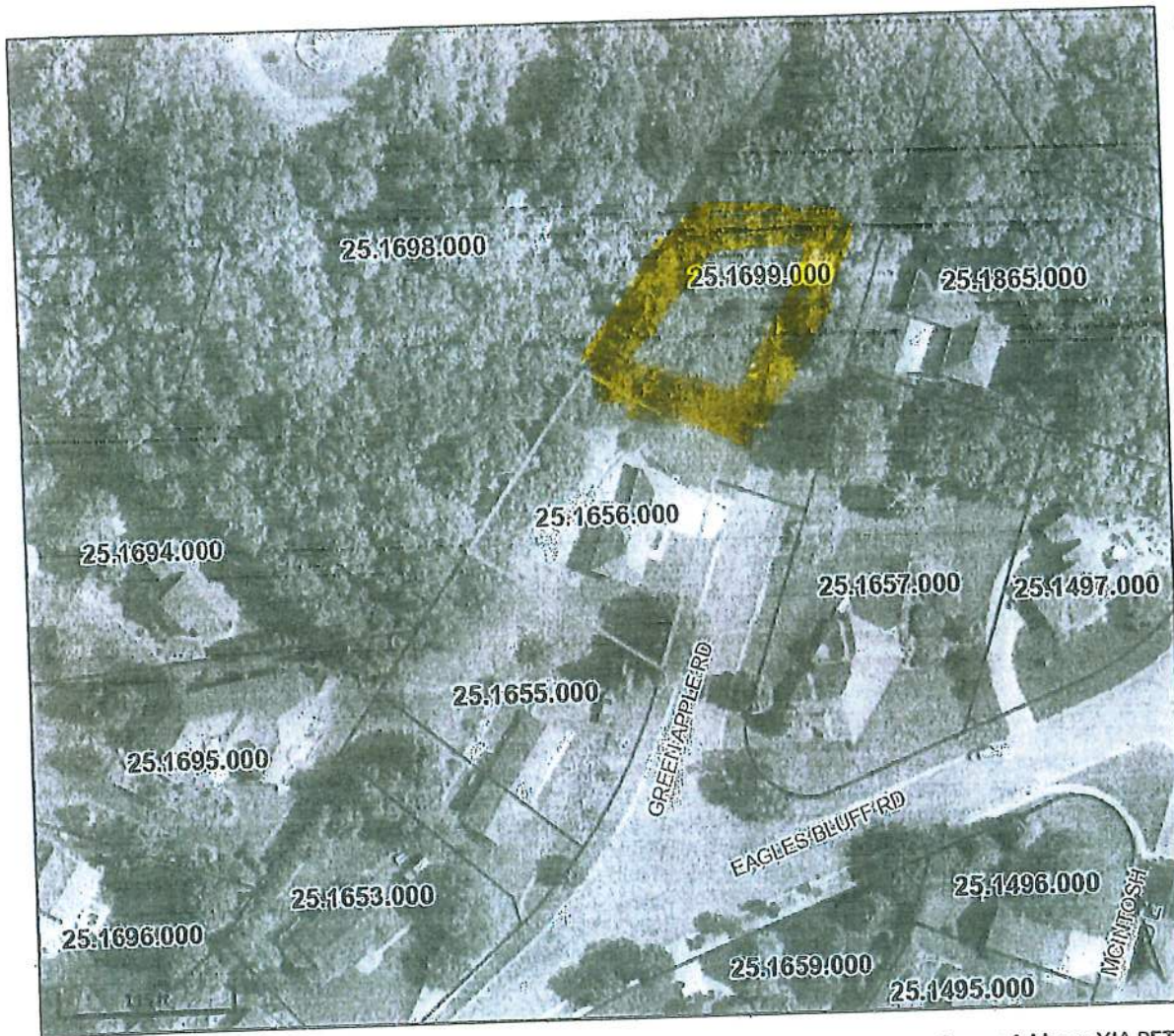
There is an empty lot next to our property which belongs to the City of La Crescent. My husband spoke to someone in charge of the city property management in 1993 and found out that the city had no plans for this lot.

To improve the overgrown area and make it match the nice neighborhood, Peter proposed to the City Council that he was willing to take care of this empty land. After the City Council approved his offer, we turned the weedy area into a beautiful landscape with trees, flowers, and sod. For the past 30 years, we have continually trimmed the trees, cared for the flowers, and mowed the lawn as well.

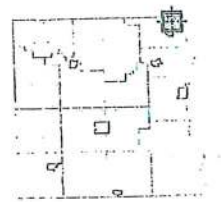
Recognizing our effort and the expenses incurred on this city lot over the past 30 years, and to benefit both the city property tax revenue and my property value, I am considering purchasing this empty lot from the City of La Crescent at a reasonable price. I would appreciate it if the City Council could review my proposal and let me know your decision.

Sincerely,

Lea Zhang
176 Green Apple Road
La Crescent, MN 55947
(507)458-1081



Overview



Legend

- ☐ Parcels
- ☐ Corporate Limits
- Roads**
 - <Null>
 - COUNTY
 - STATE
 - US
- ☐ Political Townships

Parcel ID	251656000	Alternate ID	n/a	Owner Address	XIA, PETER L & LI Z
Sec/Twp/Rng	03-104-004	Class	201 - RESIDENTIAL		176 GREEN APPLE RD
Property Address	176 GREEN APPLE RD	Acreage	n/a		LA CRESCENT, MN 55947
	LA CRESCENT				
District	LCSTC/SD300/FD6				
Brief Tax Description	& PT NE1/4 SW1/4 SEC 3-104-4 -- .05A				
	(Note: Not to be used on legal documents)				

Date created: 6/5/2023
Last Data Uploaded: 6/2/2023 7:40:43 PM

Developed by Schneider
GEOSPATIAL



#3.16



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *Bill*
DATE: July 20, 2023
RE: Authorize Expenditures - Wieser Park Project

For City Council information, to date the City has received \$566,245.37 in donations towards the Wieser Pavilion project. This figure does not include the value of the donated pickleball courts and it does not include the \$15,000 donation that is included on this agenda.

We are suggesting that the City Council approve the following items related to the overall park improvement project:

1. Approve a change order in the amount of \$53,870 with Wieser Brothers General Contractors. The following items are included in the change order: ceramic tile flooring in the restrooms and kitchen, an epoxy flooring in the gathering area, modifications to the restroom walls to conceal plumbing pipes, install new shingles on the existing shelter, construct a new cupola on the existing shelter to match the pavilion, and raise the floor of the existing shelter. There are donated funds to cover all but \$600 of the cost of this change order. We expect that the City will be receiving additional donations towards the project.
2. Authorize the purchase of 160 chairs, 23 tables, 5 racks to store the tables and chairs, and 7 picnic tables at a price of approximately \$18,600. The donation that was received at this meeting will cover a majority of this expenditure. We expect that the City will be receiving additional donations towards the project.
3. Approve a change order in the amount of \$19,550 with Zenke, Inc. to remove the existing sidewalk between the existing shelter and parking lot and replace with a new 6' sidewalk that will connect the existing parking lot with the existing shelter and the new park pavilion. The City will be responsible for this cost and will use the funds from the sale of the Horse Track Meadows North development to cover the expenditure.

#6.1

TO: Honorable Mayor and City Council Members
Park and Recreation Commission Members
FROM: Bill Waller, City Administrator
DATE: July 19, 2023
RE: Meeting Minutes
July 17, 2023

The La Crescent Park and Recreation Commission met at 5:30 p.m., on Monday, July 17, 2023, in the Wieser Park Pavilion at Wieser Park. The following members were present: Jon Steffes, Paul McLellan, Maseray Bangura, Patti Martell, Marge Loch-Wouters, and Diana Adamski. Commission member Sarah Wetterlin was not in attendance. Also in attendance were Teresa O'Donnell-Ebner, Chris Fortsch, and Bill Waller.

1. It was the consensus of the Commission to approve the minutes of the May 15, 2023 Park and Recreation Commission meeting as presented.
2. The Commission reviewed the Wieser Park Improvement Project, including the new pavilion, the new pickle ball courts, and the new parking lot and corresponding stormwater improvements.
3. The Commission reviewed the proposed rental fees for the new park pavilion and a reservation form. It was the consensus of the Commission to recommend that the City Council adopt the proposed rental fees for the Wieser Park Pavilion.
4. The Commission reviewed the updated draft of a City ordinance for Parks, Playgrounds, and Public Grounds. It was agreed that the proposed ordinance would be revised to address cannabis, vaping, and smoking at City parks, and that a revised draft ordinance will be presented at the next Commission meeting.
5. It was the consensus of the Commission that the 2024 general fund budget include \$14,000 for the estimated cost of software to provide on-line activity registration, facility scheduling, and membership management.
6. The Commission was updated on the project to install Wi-Fi at Abnet Field, Old Hickory Park and Wieser Park, and the installation of cameras at the Aquatic Center and the Wieser Park Pavilion.
7. The Commission reviewed the trail maintenance meeting notes and the meeting minutes from the May 9, 2023 Natural Resource Advisory Group meeting.
8. It was the consensus of the Commission to proceed with the addition of a minor trail extension at Eagles Bluff Park as part of the map the experience project. It was suggested that the old Boy Scout Trail at Eagles Bluff Park be eliminated due to the steepness of the trail and on-going erosion. This item will be included on the agenda for the September Commission meeting.
9. An update was provided at the meeting on both the dog park and the Blue Lake canoe/kayak dock projects.
10. It was agreed that the next Park & Recreation Commission meeting would be September 20, 2023 and October 30, 2023.
11. There being nothing further to discuss, the meeting was adjourned at approximately 7:02 pm.

6.2



**La Crosse County Convention & Visitors Bureau
In-Person Board Meeting
Explore La Crosse Office
123 7th Street South
Tuesday, July 18th, 2023
8:00 a.m.**

Board of Directors: Dave Ring, President; Jen Burch, Vice President; Chris Roderique, Treasurer; Stephen Cohen, Secretary; Pete Boese, Pat Stephens, Ryan Johnson, Nathan Franklin, Patrick Barlow, Dan Stevens, Barb Janssen, Cherryl Jostad, Dan Wick, Kalynn Kruger, Jay Patel, Ashley Santolin, Dan Kapanke, Val Erickson, Vicki Markussen, Brody Meier, Pamela Maas & Lynn Zielke

Ad Hoc: Mary Larson (DMI), Beth Franklin (La Crosse Chamber), Jay Odegaard (City of La Crosse Parks and Rec), Elizabeth Poh (La Crosse Center), Brian Meeter (La Crescent Chamber)

Executive Director: A.J. Frels

AGENDA

- 1. Call to Order**
- 2. Introductions**
 - a. Brody Meier – Great River Harley Davidson
- 3. Community Partners Update**
 - a. DMI
 - b. La Crosse Chamber
 - c. La Crescent Chamber
- 4. Event Center Updates**
 - a. La Crescent Area Event Center
 - b. La Crosse Center
 - c. Omni Center
- 5. Consent Items**
 - a. **Board Minutes**
June 2023
 - b. **Financial Committee**
Minutes – July 2023
Statements – June 2023

6. Executive Director's Report – A.J. Frels

7. Committees

- a. Membership - Pat Stephens
- b. Grants - Pat Stephens
- c. Convention/Sales - Dan Wick
- d. Marketing/Media - Jay Patel

8. Old Business

- a. Support Letter for Discovery Campus
- b. Twin Cities-Milwaukee-Chicago Intercity Passenger Rail Committee – Update
- c. Belonging and Mattering Committee
- d. Parking District

9. New Business

- a. Meeting Schedule for Key 5 and Finance Committees
- b. Terms for Officers
- c. WIAA Sponsorship
- d. Frothbite Structure

10. Presentation – Ben Morgan, Director of Group Sales and Sports Servicing

11. Community Updates

- a. Town of Campbell
- b. Village of Holmen
- c. City of La Crescent
- d. City of La Crosse
- e. City of Onalaska
- f. Village of West Salem

12. Adjournment

Next board meeting – Tuesday, August 15^h, 2023 at 8:00 a.m. at the LCCVB Office at 123 7th Street South, La Crosse.

**LA CROSSE COUNTY CONVENTION & VISITORS BUREAU****BOARD MEETING****June 20, 2023– 8:00 a.m.**

Board Members:

Present: Dave Ring, Dan Wick, Ryan Johnson, Ashley Santolin, Pat Stephens, Valerie Erickson, Dan Kapanke, Dan Stevens, Jen Burch, Mary Larson, Jay Patel, Stephen Cohen, Cherryl Jostad, Pete Boese, Patrick Barlow, Vicki Markussen, Elizabeth Poh, Barb Janssen

Excused: Chris Roderique, Kalynn Kruger, Brian Meeter, Beth Franklin, Lynn Zielke, Jay Odegaard, Neal Zygarlicke

Absent: Nathan Franklin, Pamela Maas

Others present:

Executive Director: A.J. Frels, Director of Finance & Human Resources: Michelle Hoch

PROCEEDINGS:

J. Burch brought the meeting to order at 8:01 a.m.

Introductions

-Welcome Dan Kapanke, Town of Campbell

Presentation

-Chuck Hanson-The Discover Campus

MOTION: to write a letter of support from Explore La Crosse for The Discover Campus. (J. Burch, P. Boese) Carried.

Community Partners Update

-DMI: Strategic Planning for 2024 to start soon. Working with the City regarding paid parking kiosks in downtown.

-La Crosse Chamber of Commerce: N/A

-La Crescent Chamber-N/A

Event Center Updates:

-La Crescent Area Event Center: N/A

-La Crosse Center: Several events recently held including; Midwest Stamp Collectors, Lutheran Women, Weddings, Beer By Bike Brigade Bingo. The new marketing coordinator started two weeks ago.

-Omni Center: High School Fishing Tournament in today starting at 1:00pm, Celebrate Onalaska will be held this weekend, and the Ice is now in the arena.

MOTION: To approve the April 2023 Board minutes. (P. Stephens, J. Patel) Carried.

Consent Items:

MOTION: To approve May 2023 Board Minutes, Financial Committee June 2023 Minutes and May 2023 Statements. (P. Barlow, D. Wick) Carried.

EXECUTIVE DIRECTOR REPORT:

- We held a meeting regarding the LST (Land, Ship, Tank) that will be coming to our area. This will be over Labor Day weekend, and the attendance is expected to be between 20,000-30,000 people to see it docked at Riverside Park.

-Business View is doing a feature on the City of Onalaska in their next issue as part of their American Economic Resiliency: Best of 2022 (Wisconsin Issue)

- Haleigh met with DMI on future partnership opportunities. Thank you to Mary for the Downtown gift certificates to use with creators and in sweepstakes.
- Explore La Crosse Day with the Brewers ticket sales are up over last year. We are taking 14 buses this year, and set to take place on June 21st.
- The month of ads on the I90 billboard included promoting the following: Welcome WIAA, Historic Trolley Tours, Celebrate Onalaska, Country Boom, and LST.
- On June 6th, the sales team held their FAM Tour. It was a great event, and already have several people interested in booking events.
- Prep work has started on the 2024 Visitor Guide including designated due dates for execution and completion.
- Discussions taking place with Brody Meier, Owner of Great River Harley Davidson, to lay out and promote different rides throughout the area. People will find the routes by scanning a QR code.

COMMITTEE REPORTS:

Membership- Reports were distributed. Revenue for the month of May 2023 was at \$11,195.25 budgeted for \$8,200.

Grants- Reports were distributed. \$43,000 was awarded from the second quarter applications reviewed. The next meeting is scheduled for June 22nd.

Convention/Sales- The sales training with John Leinen is going very well, and a nice turnout for the training.

Marketing/Media-The new tear-off maps are finished and available for use. You're welcome to take some after the meeting.

OLD BUSINESS:

-Mississippi River Sign in Riverside Park-The sign is finished and will be installed next Wednesday.

-2022 Audit-We are waiting on the La Crosse Center to finish a few things on their end in order to complete the LCCVB audit.

-Belonging and Mattering Committee-We will create a committee for belonging and mattering. We would like atleast five people to start things off. Please contact AJ if you are interested in being a part of the committee.

-WIAA Recap & Sponsorships- We hosted the WIAA on June 2&3. The event was a success, however, inclement weather on Saturday pushed the event past midnight. We are in the process of collecting the sponsorship checks, and all but four have been received at this time.

NEW BUSINESS:

- TCMC-Sam Bachmeier joined in on the Key 5 meeting recently to discuss the project. The Key 5 thought this would be a good fit for a Synergy Group project, and have since connected with Neal of the La Crosse Chamber to set a meeting with Sam, Neal and AJ to discuss the next steps.

-360 LCCVB Evaluation-all staff took part in the self-evaluation of the LCCVB. Please find the results included in the meeting packet.

-2022 Tourism County by County Impact Numbers-On June 6th Governor Evers visited Rainbow Ridge Farms to announce the 2022 Impact Numbers for Tourism. The report is included in the board packet. We hit an all-time high in 2022 for direct visitor spending of \$304,600,000 for La Crosse County. That is up from 16% from 2021 and 8.5% from our record-setting year in 2019.

-Kwik Trip/Explore La Crosse Videos-A huge thank you to Kwik Trip for promoting the La Crosse region in their local stores. Starting on June 1st Kwik Trip is running 15-second Explore La Crosse promotional videos in their 37 local stores free of charge.

-Annual Meeting Date-has been scheduled for July 10th, and will be held at Stoney Creek 11:30am-1:00pm.

-Proposed New Advisory Member-Brody Meier, Owner of Great River Harley Davidson.

MOTION: To approve addition of Brody Meier as Advisory Member of the LCCVB Board. (P. Barlow, D. Kapanke) Carried.

Community Updates:

- Town of Campbell-Welcome Dan!
- Village of Holmen: the new 12 acre park to open in July with a grand opening off of Old Hwy 93. Features in Holmen will host a bags tournament coming up soon as well.
- City of La Crosse-Several items in the works including Neighborhood Revitalization efforts, camping in parks and the ordinances, and you can follow the City of La Crosse on the app La Crosse311 to stay up to date on happenings in the city.
- City of Onalaska: the city pool is now open for the summer. Upcoming concert at Dash Park, and funds raised will go toward a second canine dog for the city.
- West Salem: June Dairy Days was recently held in the village. Explore La Crosse participated in the weekend parade.
- City of La Crescent-A couple items the city council is working on include; considering a substation for Xcel, and they have passed a short-term rental ordinance. Three more outdoor concerts are also scheduled for this year.

Meeting Adjourned at 9:40 am

Respectfully submitted, Michelle Hoch