

CITY OF LA CRESCENT
AGENDA
REGULAR MEETING
JULY 25, 2022
5:30 P.M.

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL
ACTION TO CHANGE AGENDA

1. CONSENT AGENDA

All items listed under the consent agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- 1.1 MINUTES –JULY 11, 2022
- 1.2 BILLS PAYABLE THROUGH JULY 22, 2022
- 1.3 CASH BALANCE/ACTIVITY REPORT – MAY 2022
- 1.4 LIBRARY REPORT – MAY 2022

2. PUBLIC HEARING/MEETING

3. ITEMS FOR CONSIDERATION

- 3.1 BICYCLE/PEDESTRIAN BRIDGE PROJECT UPDATE
- 3.2 JACOB FELDMAN – HIGH SCHOOL PRINCIPAL
- 3.3 FIRE DEPARTMENT RELIEF ASSOCIATION
- 3.4 COMMISSION RESIGNATION
- 3.5 EASEMENT AMENDMENT
- 3.6 PARADE REQUEST
- 3.7
- 3.8
- 3.9
- 3.10
- 3.11
- 3.12

CITY OF LA CRESCENT
AGENDA
REGULAR MEETING
JULY 25, 2022
5:30 P.M.

4. UNFINISHED BUSINESS

4.1

5. MAYOR'S COMMENTS

5.1

**6. STAFF CORRESPONDENCE/COMMITTEE
UPDATES**

6.1 GREENSTEP COMMITTEE MINUTES – JUNE 15, 2022

6.2 EXPLORE LA CROSSE

6.3 PARK & RECREATION MINUTES – JULY 18, 2022

7. CORRESPONDENCE

7.1

7.2

7.3

8. HOUSTON COUNTY

8.1

9. CHAMBER OF COMMERCE

9.1

10. ITEMS FOR NEXT AGENDA

11. ADJOURNMENT

MINUTES, REGULAR MEETING
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA
JULY 11, 2022

Pursuant to due call and notice thereof, the first meeting of the City Council of the City of La Crescent for the month of July was called to order by Mayor Mike Poellinger at 5:30 PM in the La Crescent City Hall, La Crescent, Minnesota, on Monday, July 11, 2022.

Upon a roll call taken and tallied by the City Administrator, the following members were present: Members Teresa O'Donnell-Ebner, Dale Williams, and Mayor Mike Poellinger. Members absent: Members Ryan Hutchinson and Cherryl Jostad. Also present were City Administrator Bill Waller, City Attorney Skip Wieser, and Deputy Clerk Angie Boettcher.

Mayor Poellinger asked if anyone wished to take action to change the agenda as presented. There were no changes requested.

ITEM 1 – CONSENT AGENDA

At this time, the Mayor read the following items to be considered as part of the Consent Agenda for this regular meeting:

- 1.1 MINUTES – JUNE 27, 2022
- 1.2 BILLS PAYABLE THROUGH JULY 8, 2022
- 1.3

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion. It was recommended to amend the June 27, 2022 Minutes regarding Item 3.2 – Trail Easement to correct the spelling of Todd Troutman to Todd Trautmann. Member O'Donnell-Ebner made a motion, seconded by Member Williams, as follows:

A MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED INCLUDING A CORRECTION TO THE JUNE 27, 2022 MINUTES IN ITEM 3.2 – TRAIL EASEMENT AND CHANGE SPELLING OF TODD TROUTMAN TO TODD TRAUTMANN.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes

and Mayor Poellinger abstained. The motion was declared duly carried.

ITEM 3.1 – REVIEW ICE ARENA FACILITY ASSESSMENT

Lancer Youth Hockey board members Tyler Reining and Steve Hill reviewed with City Council estimates for needed repairs to the Ice Arena facility. This was informational only.

ITEM 3.2 – AUTHORIZE CHILLER EVALUATION EXPENDITURE

City Administrator Waller reviewed with City Council a proposal from B32-Ice Rink Engineers to evaluate chiller replacement options for the Community Ice Arena. The total fee for this service is \$1,900 and would be split equally between Lancer Youth Hockey and the City. It was recommended that Council approve the proposal. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Williams, as follows:

MOTION TO APPROVE THE PROPOSAL FROM B32-ICE RINK ENGINEERS TO EVALUATE CHILLER REPLACEMENT OPTIONS FOR THE COMMUNITY ICE ARENA IN THE AMOUNT OF \$1900 TO BE SPLIT BETWEEN LANCER YOUTH HOCKEY AND THE CITY.

upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.3 – SOLAR CONTRACT – ICE ARENA

Attorney Wieser updated City Council on the status of the installation project of solar panels at the Community Ice Arena, which in the last several years there have been various considerations. It was recommended that Council approve the city moving forward with a Request for Proposals. Following discussion, Member Williams made a motion, seconded by Member O'Donnell-Ebner, as follows:

MOTION TO APPROVE THE CITY TO MOVE FORWARD WITH A REQUEST FOR PROPOSALS FOR INSTALLATION OF SOLAR PANELS ON THE COMMUNITY ICE ARENA.

upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.4 – PLANNING COMMISSION MINUTES-JULY 5, 2022

Administrator Waller reviewed with Council the Planning Commission Minutes from July 5, 2022. This was informational only.

ITEM 3.5 – ORDINANCE AMENDMENTS

Attorney Wieser reviewed with Council an Ordinance amending the City of La Crescent Code of Ordinances, Title XV, Chapter 154 Zoning regulations, Chapter 12 Zoning Code to modify the Fence code to allow eight-foot-tall fences in industrial zoning districts and to allow for decorative vinyl coating, to allow a minimum 3/12 roof pitch for metal roofs, and to allow architectural metal as a secondary exterior building material in the C-1 Highway commercial district. Following discussion, Member Williams introduced the following Ordinance, and moved its passage and adoption:

ORDINANCE NO. 560

AN ORDINANCE AMENDING THE CITY OF LA CRESCENT CODE OF ORDINANCES, TITLE XV, CHAPTER 154 ZONING REGULATIONS, CHAPTER 12 ZONING CODE TO MODIFY THE FENCE CODE TO ALLOW EIGHT-FOOT-TALL FENCES IN INDUSTRIAL ZONING DISTRICTS, TO ALLOW 3/12 ROOF PITCHES FOR METAL ROOFS, AND TO ALLOW ARCHITECTURAL METAL AS A SECONDARY BUILDING MATERIAL IN THE C-1 HIGHWAY COMMERCIAL DISTRICT

FINDINGS AND PURPOSE

WHEREAS, the City has restricted the height of fences to six (6) feet in height in all zoning districts and it is common for fences to be taller in industrial districts to screen operations, storage and materials and a recent request for a two (2) foot height variance in an industrial district brought to light a discussion on whether the code should be amended to allow for taller fences in industrially zoned areas; and

WHEREAS, the City has restricted roof pitches to 4:12 slopes in the city for all residential roofs and the city has, on occasion, granted variances to allow flat roofs for more modern home designs; and

WHEREAS, a standing seam metal roof with a shallower roof pitch can be engineered to accommodate snow loads; and

WHEREAS, the City has approved a number of variances to permit a higher percentage of metal on the exterior of commercial buildings over the last year; and

WHEREAS, the zoning ordinance defines exterior building materials as primary, secondary and accent materials and in order to strike a balance between not having any metal on a commercial building to allowing some amount of metal on commercial buildings in the C-1 zoning district, the Planning Commission is recommending that architectural

metal would be allowed as a secondary exterior building material which would allow up to 30 percent of the exterior of the building to be composed of architectural metal; and

WHEREAS, these proposed amendments to the Zoning Ordinance have been reviewed and recommended for approval by the City Planning Commission.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF LA CRESCENT AS FOLLOWS:

SECTION I. La Crescent Municipal Code, Chapter 154, Zoning Regulations, Chapter 12, Zoning Ordinance, Section 12.10 General Provisions, Subd. 8 Fences, D. Agriculture, Commercial, Central Business and Industrial District Fences, 1. be amended as follows:

1. Fences in the Agriculture District shall not exceed six (6) feet in height and fences in the Industrial District shall not exceed eight (8) feet in height and shall be decorative to include vinyl coated chain link or decorative masonry concrete.

SECTION II. La Crescent Municipal Code, Chapter 154, Zoning Regulations, Chapter 12, Zoning Ordinance, Section 12.51, Performance Standards, Subd. 17, Minimum Roof Pitch be amended as follows:

Subd. 17. MINIMUM ROOF PITCH. The minimum roof pitch of single-family homes shall be 4:12, or 4 inches rise for every 12 inches horizontal run and may be reduced to a 3:12 roof pitch for metal standing seam roofs panels with high temperature ice and water underlayment. This requirement does not apply to manufactured homes that are located within a manufactured home park that is licensed by the State Department of Health.

SECTION III. La Crescent Municipal Code, Chapter 154, Zoning Regulations, Chapter 12, Zoning Ordinance, Section 12.22 C-1 Highway Commercial District, Subd. 6 General Provisions, A. Building Design and Materials 4. b., to allow architectural metal as a secondary building material as follows:

- b. Secondary exterior building materials may be any of the primary building materials above, decorative block, integrally colored stucco, architectural metal, or fiber cement siding (color impregnated or painted) in vertical panel design only with hidden seams.

SECTION IV. La Crescent Municipal Code, Chapter 154, Zoning Regulations, Chapter 12, Zoning Ordinance, Section 12.55 Definitions Listed be amended to create the following definition as follows:

ARCHITECTURAL METAL (decorative/ornamental metal). A metal wall or roof panel system, which can be of various alloys, with a high-grade factory finish, that uses concealed fasteners and includes the system's associated gaskets and trim profiles.

SECTION IV. EFFECTIVE DATE. This Ordinance shall become effective upon its due passage and enactment and publication according to law.

PASSED AND ENACTED this __ day of _____, 2022.

Mayor

ATTEST:

City Administrator

The foregoing motion was duly seconded by Member O'Donnell-Ebner and upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The ordinance was declared duly passed and adopted by a 3-0 vote.

City Attorney Wieser then reviewed with Council the Summary Ordinance for publication. The Council made the following findings of facts: that publication of the summary informs the public of the intent and effect of the Ordinance.

Member O'Donnell-Ebner then made a motion, seconded by Member Williams as follows:

MOTION THAT A PRÉCIS FORMAT OF SAID ORDINANCE 560 BE PUBLISHED IN THE OFFICIAL NEWSPAPER OF THE CITY AND WITH "OFFICIAL COPY" SO MARKED BE KEPT ON FILE IN THE OFFICE OF THE CITY ADMINISTRATOR

upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.6 – BICYCLE/PEDESTRIAN BRIDGE ORDINANCE

Attorney Wieser reviewed with Council an Ordinance regulating the use of the new bicycle and pedestrian bridge. The purpose of the ordinance is to identify activities that are prohibited. The ordinance has been reviewed by the administrative staff, zoning, and law enforcement. It was recommended by Member

O'Donnell-Ebner that the word "rollerblade" be moved from prohibited to unprohibited under (j). Member O'Donnell-Ebner introduced the following Ordinance, and moved its passage and adoption:

ORDINANCE NO. 559

**AN ORDINANCE OF THE CITY OF LA CRESCENT REGULATING THE PUBLIC BICYCLE
AND PEDESTRIAN BRIDGE IN THE CITY OF LA CRESCENT,
MINNESOTA**

The City Council of the City of La Crescent, Houston County, Minnesota, hereby ordains:

SECTION I – PURPOSE.

The La Crescent City Council finds that regulation of conduct on public pedestrian bridges over, across, and above city rights-of-way is necessary to protect the public health, safety, and welfare.

SECTION II – DEFINITIONS.

The following words and terms used in this section shall have the following meanings unless the context clearly indicates otherwise.

LITTER. Shall include to throw, deposit, discard or place or cause to be thrown, deposited, discarded or placed upon or within any surface other than a designated trash receptacle any glass bottle, glass, nails, tack, cans, garbage, swill, papers, refuse, offal, trash, or rubbish.

PUBLIC BICYCLE AND PEDESTRIAN BRIDGE. Any structure located over, across, or above the public right-of-way that provides for public pedestrian traffic circulation, elevated above ground, within the public rights-of-way (hereinafter "Public Pedestrian Bridge"). For purposes of this section, a **PUBLIC PEDESTRIAN BRIDGE** shall include sidewalks or ramps onto the public pedestrian bridge and areas under ramps leading to and connecting to public streets or other public property.

SECTION III – PROHIBITED ACTS.

No person shall commit any of the following acts within the Public Pedestrian Bridge:

- (a) Fight.

- (b) Engage in disorderly conduct.
- (c) Smoke or vape.
- (d) Urinate or defecate.
- (e) Race, on foot or with equipment.
- (f) Obstruct the free passage of others.
- (g) Sit or lie on the Public Pedestrian Bridge, ramp, or sidewalk fixtures or elements.
- (h) Litter or throw or deposit any cans, bottles, garbage, construction materials, landscape materials, or other trash or rubbish on or from Public Pedestrian Bridge.
- (i) Use of or passage on the Public Pedestrian Bridge by any person operating any motor or power-driven vehicle, only excepting the City's authorized emergency vehicle(s), and public works vehicles(s), at any time.
- (j) Ride any wheeled apparatus, such as a skateboard, rollerboard, ~~rollerblade~~, or similar devices. This prohibition does not apply to bikes, electric bikes, *rollerblade*, strollers, or mobility assistance devices.
- (k) Place unpermitted art, markings, or drawings on the Public Pedestrian Bridge or any of its fixtures or elements.
- (l) Damage the Public Pedestrian Bridge or any of its fixtures or elements.
- (m) Defeat, remove, or damage doors, locks, or video cameras or systems.
- (n) Play or operate a phone, radio, loudspeaker, other device used for the amplification of sound, or musical instrument, in a manner audible above the level of conversational speech.
- (o) Display, place, erect, post, maintain, install, affix, or carry any sign, flags, banners, pennants, streamers, balloons or any other similar item on any portion of the Public Pedestrian Bridge.

SECTION IV – SALES AND PERFORMANCES.

No group, entity or person shall promote, advertise or sell articles or conduct, engage in or cause to be presented any type of exhibition, show, performance, parade, race or entertainment or affix or cause to be affixed any type of banner or exterior sign to the Public Pedestrian Bridge.

SECTION V – HOURS OF OPERATION.

The City may establish hours of operation by posting signs at all entrances to the Public Pedestrian Bridge. No person shall enter or remain within the area of the Public Pedestrian Bridge outside of the posted hours of operation.

SECTION VI – PENALTY

Violations of any provision of this Ordinance shall be punishable as a misdemeanor under state law.

SECTION VII – SEVERABILITY.

If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by any court or administrative agency of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

SECTION VIII – EFFECTIVE DATE.

These provisions shall become effective from and after due passage and enactment and publication, according to law.

PASSED AND ENACTED this _____ day of July, 2022.

Mayor

ATTEST:

City Administrator

The foregoing motion was duly seconded by Member Williams and upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The ordinance was declared duly passed and adopted by a 3-0 vote.

City Attorney Wieser then reviewed with Council the Summary Ordinance for publication. The Council made the following findings of facts: that publication of the summary informs the public of the intent and effect of the Ordinance.

Member Williams then made a motion, seconded by Member O'Donnell-Ebner as follows:

MOTION THAT A PRÉCIS FORMAT OF SAID ORDINANCE 559 BE PUBLISHED IN THE OFFICIAL NEWSPAPER OF THE CITY AND WITH "OFFICIAL COPY" SO MARKED BE KEPT ON FILE IN THE OFFICE OF THE CITY ADMINISTRATOR

upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.7 – PERSONNEL COMMITTEE RECOMMENDATION

City Administrator Waller reviewed with City Council the following recommendations from the Personnel Committee:

1. On August 3, 2022, Roth Clark will have successfully completed his one-year probationary period as a Peace Officer for the City of La Crescent. Effective August 3, 2022, the Personnel Committee is recommending that Mr. Clark's probationary status be removed and that he be classified as a regular City of La Crescent employee. A letter from the Police Chief regarding this recommendation was included.

2. On August 14, 2022, Danae Forman will have successfully completed her six-month probationary period as Bookkeeper. Effective August 14, 2022. The Personnel Committee is recommending that Ms. Forman's probationary status be removed and that she be classified as a regular City employee.

Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Williams, as follows:

MOTION TO APPROVE THE REMOVAL OF ROTH CLARK'S ONE-YEAR PROBATIONARY STATUS AS PEACE OFFICER AND BE CLASSIFIED AS A REGULAR CITY OF LA CRESCENT EMPLOYEE EFFECTIVE AUGUST 3, 2022.

upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

Following discussion, Member Williams made a motion, seconded by Member O'Donnell-Ebner, as follows:

MOTION TO APPROVE THE REMOVAL OF DANAЕ FORMAN'S SIX-MONTH PROBATIONARY STATUS AS BOOKKEEPER AND BE CLASSIFIED AS A REGULAR CITY OF LA CRESCENT EMPLOYEE EFFECTIVE AUGUST 14TH, 2022.

upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM – 3.8 – ELECTION JUDGE RESOLUTION

Deputy Clerk Boettcher reviewed with City Council a Resolution that appoints election judges for the 2022 Elections. Following discussion Member O'Donnell-Ebner introduced the following resolution and moved its passage and adoption:

RESOLUTION NO. 07-22-23

RESOLUTION APPOINTING ELECTION JUDGES FOR 2022 ELECTIONS

Be it resolved by the City Council of the City of La Crescent as follows:

1. The persons below named are hereby appointed judges for the 2022 elections to be held in the City of La Crescent on August 9, 2022 and November 8, 2022. The judges appointed, the chairperson of the election board of each precinct designated and precinct and voting are as following:

A. First Precinct.....Community Building

To serve from 7:00 AM to 8:00 PM

Deb Oliver, Chair
Rose Albrecht
Lisa Docken
Jan Schild
Catherine Acevedo
Mike Trnka
Dean Bergstrom
Pam Baumgartner
Heidi Kerska

B. Second Precinct.....Ice Arena

To serve from 7:00 AM to 8:00 PM

Judy Lehmann, Chair
Suzanne Harm
Rosanne Buehler
Judy Flaten
Judy Graf
Greg Schild
Tom Curran
Katie Jensen

C. Third Precinct.....Ice Arena

To serve from 7:00 AM to 8:00 PM

Carolynn Devine, Chair
Ricardo Acevedo
Diana Gorgos
Sue Klemp
Janna Dziak-Morken

D. Fourth Precinct.....Mailed Ballot

ADOPTED this 11th day of July, 2022.

SIGNED:

Mayor

ATTEST:

Deputy Clerk

The foregoing motion was duly seconded by Member Williams and upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the resolution duly passed and adopted.

ITEM 3.9 – DONATION RESOLUTION

City Council reviewed a Resolution regarding the acceptance of donations to the City for the month of June, 2022. Following review and discussion, Member Williams introduced the following resolution and moved its passage and adoption:

RESOLUTION NO. 07-22-24

**RESOLUTION ACCEPTING DONATIONS MADE TO THE
CITY OF LA CRESCENT IN JUNE, 2022**

WHEREAS, the City of La Crescent ("La Crescent") is required by Minn. Stat. § 465.03 to accept donations by Resolution;

WHEREAS, the following donations were made to the City of La Crescent in the month of June, 2022:

1. Justin and Erica Brandau wish to donate \$25.00 to the La Crescent Police Department in memory of Mike Limberg.

2. Daniel and Nancy Smutny wish to donate \$25.00 to the La Crescent Police Department in memory of Mike Limberg.
3. Rick and Jane Shuda wish to donate \$50.00 to the La Crescent Fire Department in memory of Mike Limberg.
4. Garry and Peggy Nelson wish to donate \$50.00 to the La Crescent Fire Department in memory of Mike Limberg.
5. David Skogen wishes to donate \$50.00 to the La Crescent Fire Department in memory of Mike Limberg.
6. Sandra Linhart wishes to donate \$50.00 to the La Crescent Fire Department in memory of Mike Limberg.
7. Jerry and Doris Bertilson wish to donate \$25.00 to the La Crescent Fire Department in memory of Mike Limberg.
8. Gerald and Jeanine Stotesbery wish to donate \$15.00 to the La Crescent Fire Department in memory of Mike Limberg.
9. Marvin and Roberta Bringe wish to donate \$25.00 to the La Crescent Fire Department in memory of Mike Limberg.
10. Robert and Jodie Gonja wish to donate \$35.00 to the La Crescent Park and Recreation Department in memory of Mike Limberg.
11. Bruce and Karen Nordstrom wish to donate \$50.00 to the La Crescent Fire Department in memory of Mike Limberg.
12. James and Ruth Nissen wish to donate \$10.00 to the La Crescent Fire Department in memory of Mike Limberg.
13. Pat's Insurance Agency, Inc. wishes to donate \$200.00 to the La Crescent Police Department for Neighbor's Night Out.
14. Peace of Mind Counseling wishes to donate \$250.00 to the La Crescent Police Department for Neighbor's Night Out.
15. Wieser Law Office wishes to donate \$75.00 to the La Crescent Police Department for Neighbor's Night Out.
16. Home Federal Savings Bank wishes to donate \$100.00 to the La Crescent Police Department for Neighbor's Night Out.

17. Houston County wishes to donate \$100.00 to the La Crescent Police Department for Neighbor's Night Out.
18. Destination Dental wishes to donate \$300.00 to the La Crescent Police Department for Neighbor's Night Out.
19. Zenke, Inc. wishes to donate \$100.00 to the La Crescent Police Department for Neighbor's Night Out.
20. William and Sarah Goff wish to donate \$100.00 to the La Crescent Police Department in memory of Mike Limberg.
21. Brian Stephan wishes to donate \$25.00 to the La Crescent Police Department in memory of Mike Limberg.
22. Wieser Precast – Doric Vault wishes to donate \$200.00 to the La Crescent Police Department for Neighbor's Night Out.
23. Holmen High School Sunshine Committee wishes to donate \$50.00 to the La Crescent Fire Department in memory of Mike Limberg.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of La Crescent hereby accepts the donations stated above.

ADOPTED this 11th day of July, 2022.

SIGNED:

Mayor

ATTEST:

Deputy Clerk

The motion for the adoption of the foregoing resolution was duly seconded by Member O'Donnell-Ebner and upon a roll call vote taken and tallied by the City Administrator, the following members voted in favor thereof, viz;

Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the resolution duly passed and adopted.

ITEM 3.10 – MNDOT RESOLUTION

City Administrator Waller reviewed with City Council a resolution to approve the State Transit Operating Assistance application for 2023. The resolution is adopted and submitted to MnDOT each year. In 2022 the City will receive approximately \$242,000 in Federal and State funds to operate the local bus service. It was recommended that City Council adopt the resolution. Following review and discussion, Member O'Donnell-Ebner introduced the following resolution and moved its passage and adoption:

RESOLUTION 07-22-25

**RESOLUTION OF THE GOVERNING BODY OF THE CITY OF LA CRESCENT
ENTERING INTO AN AGREEMENT WITH THE STATE OF MINNESOTA TO
PROVIDE PUBLIC
TRANSPORTATION IN THE CITY OF LA CRESCENT**

IT IS RESOLVED that the City of La Crescent, Minnesota, enters into an agreement with the State of Minnesota to provide public transportation in the City of La Crescent.

FURTHER RESOLVED that the City of La Crescent, Minnesota agrees to provide a local share of up to fifteen percent (15%) of the total operating costs and up to twenty percent (20%) of total capital costs.

FURTHER RESOLVED that the City of La Crescent, Minnesota agrees to provide one hundred percent (100%) of the local share necessary for expenses that exceed funds available from the State.

FURTHER RESOLVED that the City of La Crescent, Minnesota authorizes the Mayor and/or City Administrator to execute the aforementioned Agreement and any amendments thereto.

FURTHER resolved that the City Administrator or Transit Manager is hereby authorized to execute requests for reimbursement to the Minnesota Department of Transportation.

ADOPTED this _____ day of July, 2022.

SIGNED:

Mayor

ATTEST:

City Administrator

The motion for the adoption of the foregoing resolution was duly seconded by Member Williams and upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof viz;

Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the resolution duly passed and adopted.

ITEM 3.11 – AUTHORIZE CAPITAL EXPENDITURE

Deputy Clerk Boettcher requested authorization from City Council to replace the City's current six-year-old server and three virtual servers in the amount of \$30,310 with service provided by EOJohnson/Locknet. The City's 2022 Capital Equipment Certificate includes funds for these replacements. Following discussion, Member Williams made a motion, seconded by Member O'Donnell-Ebner as follows:

MOTION TO AUTHORIZE THE REPLACEMENT OF THE CITY'S CURRENT SERVER AND THREE VIRTUAL SERVERS BY EOJOHNSON/LOCKNET IN THE AMOUNT OF \$30,310 WITH FUNDS AVAILABLE FROM THE CITY'S 2022 CAPITAL EQUIPMENT CERTIFICATE.

upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3-12 – AUTHORIZE SALE OF PROPERTY

Administrator Waller reviewed with City Council for consideration a bid notice to sell the house that the City owns at 332 South First Street. This is the property that the City purchased in 2021, and is located directly adjacent to the Community Building. The house has no value to the City, but may have potential value to someone interested in moving it to another location. It was suggested that City Council approve the bid notice for the house at 332 South First Street. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Williams as follows:

MOTION TO APPROVE THE BID NOTICE TO SELL THE HOUSE THAT THE CITY OWNS AT 332 SOUTH FIRST STREET.

upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 9 – CHAMBER OF COMMERCE

Chamber of Commerce Executive Director Julie Hatlem was in attendance and gave Council an update.

There being no further business to come before the Council at this time, Member Williams made a motion, seconded by Member O'Donnell-Ebner, to adjourn the meeting. Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly adjourned at 6:27 PM.

APPROVAL DATE: _____

SIGNED:

Mayor

ATTEST:

City Administrator

1.2



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *BW*
DATE: July 22, 2022
RE: Bills Payable

Attached for review and consideration by the City Council are the bills payable for the period ending July 22, 2022. We would suggest that the City Council approve the payment of the bills as presented.

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
3P ADMINISTRATORS, INC.						
7/12/22 R QUAN	MEDICAL REIMB P/R DEDUCTED-QUANRUD	07/14/2022	235.87	235.87	07/14/2022	
7/9/22 R QUANR	MEDICAL REIMB P/R DEDUCTED-QUANRUD	07/12/2022	36.85	36.85	07/12/2022	
Total 9457:			272.72	272.72		
ABILITY BUILDING CENTER INC						
13296	CITY HALL - SHREDDING	06/30/2022	12.00	.00		
13297	FD - CLEANING COMM RM	06/30/2022	88.00	.00		
13297	FD - CLEANING STATION	06/30/2022	286.00	.00		
Total 8085:			386.00	.00		
AIRGAS USA LLC						
9127513993	FD - O2 MEDICAL SUPPLIES	07/01/2022	65.23	.00		
Total 1802:			65.23	.00		
AMAZON CAPITAL SERVICES						
149W-MFRM-6L7	LIBRARY - OFFICE SUPPLIES	07/05/2022	20.43	.00		
16D9-6PJ4-NQ6	LIBRARY - OFFICE SUPPLIES	07/05/2022	8.49	.00		
1FL9-TVCL-GT9	PARK & REC - BASES FOR OLD HICKORY FIELD	06/22/2022	191.50	.00		
1FN1-DWNV-TJT	PD - SQUAD CAR REPAIR	07/06/2022	119.99	.00		
1KQF-1WH7-99N	FILTER REPLACEMENT FOR DRINKING FOUNTAIN	07/13/2022	185.00	.00		
1MQ1-7LGR-7X6	LIBRARY - BOOKS GRANT FUNDED	07/16/2022	16.99	.00		
1VR7-PPRG-LH	POOL - FIRST AID SUPPLIES	07/15/2022	29.31	.00		
Total 9956:			571.71	.00		
ANCHOR SOLAR INVESTMENTS LLC						
#33	ANIMAL RESCUE - SOLAR	07/01/2022	183.58	.00		
#33	MAINTENANCE BLDG - SOLAR	07/01/2022	358.02	.00		
#33	RADIUM PLANT - SOLAR	07/01/2022	358.02	.00		
Total 9859:			899.62	.00		
ASSOCIATION FOR RURAL & SMALL LIBRARIES						
65211	MEMBERSHIP RENEWAL - E RILEY	07/06/2022	50.00	.00		
Total 9688:			50.00	.00		
AT&T MOBILITY						
6/22 FIRE	FD - WIRELESS	06/30/2022	100.08	.00		
Total 9870:			100.08	.00		
B & T TECHNICAL SERVICES, LLC						
1180	COMM BLDG - SOLAR ELECTRICAL SERVICE	06/30/2022	467.06	.00		
Total 9680:			467.06	.00		
BAKER & TAYLOR						
2036797452	LIBRARY - BOOKS	06/02/2022	406.12	.00		
2036820838	LIBRARY BOOKS - GRANT FUNDED	06/13/2022	222.01	.00		
2036844257	LIBRARY BOOKS - GRANT FUNDED	06/24/2022	428.55	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 8022:			1,056.68	.00		
BENEFIT PLAN ADMINISTRATORS						
6928-1	FSA ADMINISTRATIVE FEES	07/15/2022	46.75	46.75	07/15/2022	
Total 9724:			46.75	46.75		
BERNIE J BUCHNER INC						
874464	WELL HOUSE 722 N 2ND - ANNUAL INSPECTION BACKFL	06/30/2022	480.00	.00		
Total 129:			480.00	.00		
BOB'S LOCK & SAFE INC.						
42749	POOL - PADLOCKS & KEYS	07/05/2022	197.46	.00		
Total 123:			197.46	.00		
CINTAS CORPORATION						
4121471869	MAINTENANCE - CLEANING	06/06/2022	3.50	.00		
4121471869	MAINTENANCE - UNIFORMS	06/06/2022	14.56	.00		
4121471978	GOLF COURSE - CLEANING	06/06/2022	19.77	.00		
4121472026	CITY HALL - CLEANING	06/06/2022	39.47	.00		
4122165435	MAINTENANCE - CLEANING	06/13/2022	3.50	.00		
4122165435	MAINTENANCE - UNIFORMS	06/13/2022	14.56	.00		
4122840870	MAINTENANCE - UNIFORMS	06/20/2022	14.56	.00		
4122840870	MAINTENANCE - CLEANING	06/20/2022	3.50	.00		
4122840941	CITY HALL - CLEANING	06/20/2022	39.47	.00		
4122840945	GOLF COURSE - CLEANING	06/20/2022	19.77	.00		
4123521844	MAINTENANCE - CLEANING	06/27/2022	3.50	.00		
4123521844	MAINTENANCE - UNIFORMS	06/27/2022	14.56	.00		
Total 9696:			190.72	.00		
CITY OF ST. PAUL						
IN49542	PD - INVESTIGATOR TRAINING	05/27/2022	750.00	.00		
Total 10035:			750.00	.00		
CITY TREASURER'S OFFICE						
184666	WASTEWATER TO LACROSSE	06/30/2022	20,076.48	.00		
2022 3RD PAYM	MTU TRANSIT FUNDING - GMTF	07/19/2022	62,492.25	.00		
Total 1086:			82,568.73	.00		
COULEE FIREARMS TRAINING LLC						
22-0713LCPD	PD - TRAINING EQUIPMENT	07/13/2022	59.04	.00		
Total 10032:			59.04	.00		
CULLIGAN WATER CONDITIONING						
285X20465807	CITY HALL - WATER COOLER RENTAL	07/01/2022	39.95	.00		
285X20465807	PD - WATER COOLER RENTAL	07/01/2022	39.95	.00		
285X20465807	MAINT - WATER COOLER RENTAL	07/01/2022	39.95	.00		
285X20491001	FD - WATER COOLER RENTAL	07/01/2022	42.70	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 231:			162.55	.00		
CUSTOM ALARM						
523791	GC - MONTHLY ALARM MONITORING SYSTEM	07/01/2022	38.28	.00		
Total 290:			38.28	.00		
DAVY LABORATORIES						
22G0328	WATER - SAMPLES	07/19/2022	96.30	.00		
Total 312:			96.30	.00		
DEBAUCHE TRUCK & DIESEL INC						
01W6612	FD - VEHICLE MAINTENANCE	07/08/2022	537.12	.00		
01W6619	STREET - VEHICLE MAINTENANCE	07/09/2022	341.82	.00		
Total 297:			878.94	.00		
DEPT OF NATURAL RESOURCES						
6/28/22-7/5/22	WEEKLY RECREATIONAL VEH. REGIST.	07/05/2022	1,936.63	1,936.63	07/12/2022	
7/6/22-7/11/22	WEEKLY RECREATIONAL VEH. REGIST.	07/11/2022	1,151.01	1,151.01	07/15/2022	
Total 318:			3,087.64	3,087.64		
DEPUTY #031 LA CRESCENT						
T. GILE 7/6/22	LIC BUR - NSF STATE REIMBURSEMENT	07/19/2022	175.50	175.50	07/21/2022	
Total 9750:			175.50	175.50		
E O JOHNSON CO.						
INV1168513	DUO AUTHENITCATION - STREETS	07/06/2022	10.20	.00		
INV1168513	DUO AUTHENITCATION - LIC BUR	07/06/2022	43.35	.00		
INV1168513	DUO AUTHENITCATION - B&Z	07/06/2022	10.20	.00		
INV1168513	DUO AUTHENITCATION - CLERK	07/06/2022	20.40	.00		
INV1168513	DUO AUTHENITCATION - PUBLIC WORKS	07/06/2022	10.20	.00		
INV1168513	DUO AUTHENITCATION - WATER	07/06/2022	10.20	.00		
INV1168513	DUO AUTHENITCATION - GC	07/06/2022	25.50	.00		
INV1168513	DUO AUTHENITCATION - SEWER	07/06/2022	10.20	.00		
INV1168513	DUO AUTHENITCATION - POLICE	07/06/2022	71.40	.00		
INV1168513	DUO AUTHENITCATION - FIRE	07/06/2022	43.35	.00		
INV1168514	CITY HALL - OFFICE 365	07/21/2022	200.00	.00		
Total 8614:			455.00	.00		
EFTPS - ELECTRONIC FEDERAL TAX						
7/8/22 P/R	FED/FICA/MEDICARE	07/13/2022	27,502.70	27,502.70	07/13/2022	
Total 1127:			27,502.70	27,502.70		
ELLIOTT JEWELERS						
07/22	OFFICE PLAQUE FOR PD	07/18/2022	6.20	.00		
Total 9856:			6.20	.00		
EMERGENCY MEDICAL PRODUCTS INC						
2457697	FD - MEDICAL SUPPLIES	06/16/2022	241.01	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
2459101	FD - MEDICAL SUPPLIES	06/23/2022	92.92	.00		
Total 433:			333.93	.00		
FLOW-RITE PIPE & SEWER SERVICE						
11185	2022 ANNUAL SEWER CLEANING	07/07/2022	15,640.00	.00		
Total 8507:			15,640.00	.00		
FRIESEN, RYAN						
7/22	LIBRARY - PROGRAM FEE	07/19/2022	100.00	.00		
Total 10033:			100.00	.00		
G & F DISTRIBUTING, INC.						
0132219412	GC - BEER FOR RESALE	07/15/2022	179.00	.00		
Total 8628:			179.00	.00		
GRAF ELECTRIC, INC.						
20107	STREET LIGHT REPAIR	06/21/2022	1,810.67	.00		
Total 619:			1,810.67	.00		
GRAINGER						
9364600610	MAINT - RUBBER BOOTS	07/01/2022	51.21	.00		
9364600610	MAINT SHOP - SMALL TOOLS	07/01/2022	588.84	.00		
9364708686	MAINT SHOP - SMALL TOOLS	07/01/2022	20.64	.00		
Total 8358:			660.69	.00		
GREATER MN PARKS & TRAILS						
2022-2023 MEM.	2022 - 2023 MEMBERSHIP DUES	07/19/2022	150.00	.00		
Total 9395:			150.00	.00		
GUNDERSEN HEALTH SYSTEM						
FD - NEW HIRE	FD - PREEMPLOYMENT SCREENS	07/06/2022	621.00	.00		
Total 622:			621.00	.00		
HAWKINS INC.						
6232030	POOL - CHEMICALS	07/07/2022	3,411.61	.00		
6237974	WATER PLANT - CHEMICALS	07/15/2022	60.00	.00		
Total 512:			3,471.61	.00		
HILLTOPPER REFUSE & RCYL SRVC						
6/22 BAGS	MONTHLY REFUSE - BAGS	06/30/2022	3,306.60	.00		
6/22 GOLF	RECYCLING & REFUSE P/U GOLF COURSE	06/30/2022	235.22	.00		
6/22 STMT	REFUSE P/U - PARKS	06/30/2022	118.64	.00		
6/22 STMT	REFUSE P/U MAINTENANCE	06/30/2022	152.69	.00		
6/22 STMT	REFUSE P/U - FIRE DEPT	06/30/2022	25.00	.00		
6/22 STMT	REFUSE P/U - ARENA	06/30/2022	148.30	.00		
6/22 STMT	CITYWIDE RECYCLING P/U	06/30/2022	7,133.20	.00		
6/22 STMT	REFUSE P/U - CITY HALL	06/30/2022	66.41	.00		
6/22 STMT	REFUSE P/U - LIBRARY	06/30/2022	10.00	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
6/22 STMT	RECYCLING P/U FIRE DEPT	06/30/2022	16.00	.00		
6/22 STMT	REFFUSE P/U - ANIMAL SHELTER	06/30/2022	74.19	.00		
Total 9233:			11,286.25	.00		
HOKAH CO-OP OIL ASSOCIATION						
2817	GC- LP REFILL	07/15/2022	138.94	138.94	07/21/2022	
Total 715:			138.94	138.94		
IMAGE WORLD/MONOGRAM EXPRESS						
31333	GC - CLOTHES FOR RESALE	07/05/2022	795.00	.00		
31333	GC EMPLOYEE UNIFORMS	07/05/2022	354.00	.00		
Total 798:			1,149.00	.00		
KWIK TRIP INC						
6/22 STMT	FIRE - FUEL	06/30/2022	132.70	132.70	07/11/2022	
Total 1014:			132.70	132.70		
LA CRESCENT ACE HARDWARE						
6/22 STMT	GC - BIRD FEEDER	06/30/2022	34.18	.00		
6/22 STMT	MAINT SHOP EQUIPMENT	06/30/2022	9.56	.00		
6/22 STMT	CITY HALL - PAINTING SUPPLIES	06/30/2022	8.59	.00		
6/22 STMT	POOL - BLEACH	06/30/2022	55.08	.00		
6/22 STMT	POOL - CLEANING	06/30/2022	27.54	.00		
6/22 STMT	PARK - CLEANING SUPPLIES	06/30/2022	37.14	.00		
6/22 STMT	MAINT. - LANDSCAPE	06/30/2022	23.99	.00		
6/22 STMT	PD - BATTERY FOR RADAR REMOTE	06/30/2022	15.98	.00		
6/22 STMT	GC - REPAIR	06/30/2022	8.52	.00		
6/22 STMT	POOL - BLEACH	06/30/2022	9.18	.00		
6/22 STMT	POOL - CLEANING	06/30/2022	9.59	.00		
6/22 STMT	POOL - BLDG MAINT	06/30/2022	9.56	.00		
6/22 STMT	POOL - CLEANING	06/30/2022	23.17	.00		
6/22 STMT	MAINT. - SMALL TOOLS	06/30/2022	2.95	.00		
6/22 STMT	STREET - SIDEWALK REPAIR	06/30/2022	19.99	.00		
6/22 STMT	LIBRARY - SINK REPAIR	06/30/2022	29.58	.00		
6/22 STMT	GC - REPAIR	06/30/2022	40.55	.00		
6/22 STMT	POOL - REPAIR	06/30/2022	14.99	.00		
6/22 STMT	POOL - SMALL TOOLS	06/30/2022	5.99	.00		
6/22 STMT	POOL - SMALL TOOLS	06/30/2022	74.47	.00		
6/22 STMT	FD - SMALL TOOLS	06/30/2022	34.99	.00		
6/22 STMT	POOL - BATHROOM REPAIR	06/30/2022	49.91	.00		
6/22 STMT	ELECTION SUPPLIES	06/30/2022	2.99	.00		
6/22 STMT	POOL - CHEMICALS	06/30/2022	4.99	.00		
6/22 STMT	STREET SIGN REPAIR	06/30/2022	11.17	.00		
6/22 STMT	GC - SMALL TOOLS	06/30/2022	5.26	.00		
6/22 STMT	PD - OFFICE SUPPLIES	06/30/2022	6.98	.00		
6/22 STMT	POOL - REPAIR	06/30/2022	20.58	.00		
6/22 STMT	REC. - FIRST AID SUPPLIES	06/30/2022	36.48	.00		
6/22 STMT	POOL - ROPE	06/30/2022	58.80	.00		
6/22 STMT	PARK - REPAIR	06/30/2022	27.77	.00		
6/22 STMT	POOL - OFFICE	06/30/2022	4.59	.00		
Total 717:			725.11	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
LA CRESCENT AUTO REPAIR, INC						
24175	PD - P21 MAINTENANCE	06/30/2022	33.53	.00		
24194	PD - P19 MAINTENANCE	06/30/2022	1,391.60	.00		
24220	PD - P15 MAINTENANCE	07/12/2022	33.53	.00		
Total 8168:			1,458.66	.00		
LA CROSSE SEED CORPORATION						
SI-2200536	SEED FOR VETERANS PARK	07/11/2022	45.46	.00		
Total 1198:			45.46	.00		
LAPPIN'S LLC						
16888	CITY HALL - CLEANING	05/31/2022	1,244.00	.00		
Total 9677:			1,244.00	.00		
MACQUEEN EQUIPMENT INC						
W04283	FD - PUMPER REPAIR	05/12/2022	2,248.56	.00		
Total 1346:			2,248.56	.00		
MAYO CLINIC						
PD - NEW HIRE	PD - NEW HIRE TESTING	06/17/2022	207.00	.00		
Total 9973:			207.00	.00		
MAYO CLINIC AMBULANCE SERVICE						
CPR CLASS 4/28	CPR CLASS	04/28/2022	15.00	.00		
Total 8150:			15.00	.00		
MENARDS-LA CROSSE						
68625	CITY - BUILDING MAINTENANCE	06/27/2022	95.76	.00		
68625	POOL - BUILDING MAINTENANCE	06/27/2022	6.73	.00		
68625	MAINT. - SMALL TOOLS	06/27/2022	74.44	.00		
Total 1352:			176.93	.00		
MIDWEST TAPE						
502331898	LIBRARY- BOOKS GRANT FUNDED	07/01/2022	29.99	.00		
502392614	LIBRARY- BOOKS	07/14/2022	22.49	.00		
Total 9851:			52.48	.00		
MIENERGY COOPERATIVE						
6/22 STMT	ELECT UTIL-GC IRRIGATION & PARKING LOT LIGHTS	06/30/2022	975.16	975.16	07/18/2022	
6/22 STMT	ELECT UTILITIES - HORSETRACK MEADOWS LIFT STATI	06/30/2022	144.29	144.29	07/18/2022	
6/22 STMT	ELECT UTILITIES - WIESER PARK	06/30/2022	76.08	76.08	07/18/2022	
6/22 STMT	ELECT UTILITIES-CRESC.HGTS.& WILDWOOD SEC LIGH	06/30/2022	245.81	245.81	07/18/2022	
6/22 STMT	ELECT UTILITIES-GC CLUBHOUSE	06/30/2022	956.11	956.11	07/18/2022	
6/22 STMT	ELECT UTILITIES-GC POP MACH.	06/30/2022	140.18	140.18	07/18/2022	
Total 2012:			2,537.63	2,537.63		
MINNESOTA CHILD SUPPORT PAYMENT CENTER						
7/8/22 00156396	MN CHILD SUPPORT	07/11/2022	640.97	640.97	07/11/2022	

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 9597:			640.97	640.97		
MINNESOTA DEPT OF REVENUE						
7/8/22 P/R	MN STATE WHT	07/14/2022	4,260.00	4,260.00	07/14/2022	
Total 227:			4,260.00	4,260.00		
MINNESOTA ENERGY RESOURCES INC						
6/22 STMT	ABNET RESTROOMS	06/30/2022	34.31	34.31	07/18/2022	
6/22 STMT	ANIMAL SHELTER - GAS UTILITIES	06/30/2022	52.25	52.25	07/18/2022	
6/22 STMT	COMM BLDG - GAS UTILITIES	06/30/2022	45.00	45.00	07/18/2022	
6/22 STMT	CONTROL BLDG - GAS UTILITIES	06/30/2022	29.50	29.50	07/18/2022	
6/22 STMT	ICE ARENA - GAS UTILITIES	06/30/2022	117.36	117.36	07/18/2022	
6/22 STMT	MAINT BLDG - GAS UTILITIES	06/30/2022	45.00	45.00	07/18/2022	
6/22 STMT	POOL - GAS UTILITIES	06/30/2022	5,202.79	5,202.79	07/18/2022	
6/22 STMT	PUMP HOUSE MCINTOSH	06/30/2022	31.11	31.11	07/18/2022	
6/22 STMT	CITY HALL - GAS UTILITIES	06/30/2022	46.43	46.43	07/18/2022	
6/22 STMT	LIBRARY - GAS UTILITIES	06/30/2022	23.77	23.77	07/18/2022	
6/22 STMT	PUMP HOUSE ORCHARDVIEW	06/30/2022	29.77	29.77	07/18/2022	
Total 8171:			5,657.29	5,657.29		
MINNESOTA PUMP WORKS						
INV018383	GRINDER PUMPS - SHORE ACRES	07/13/2022	7,695.00	.00		
Total 9637:			7,695.00	.00		
MINNESOTA SHERIFFS' ASSOCIATION						
8/22 CLASS	ADVANCED DATA PRACTICES TRAINING - L.OLSON	07/13/2022	150.00	.00		
Total 10034:			150.00	.00		
MINNESOTA STATE RETIREMENT SYS						
7/8/22 P/R	DEFERRED COMP. DEDUCTIONS/CONTRIBUTIONS	07/14/2022	5,129.74	5,129.74	07/14/2022	
Total 1285:			5,129.74	5,129.74		
MN DEPT OF LABOR & INDUSTRY						
2ND QTR 2022	BUILDING PERMIT SURCHARGES	07/12/2022	1,753.50	1,753.50	07/12/2022	
2ND QTR 2022	LESS RETENTION ALLOWANCE	07/12/2022	70.14-	70.14-	07/12/2022	
Total 9093:			1,683.36	1,683.36		
MN DEPT OF TRANSPORTATION						
P00015366	WAGON WHEEL PH 3 CONSTRUCTION	05/06/2022	4.78	.00		
P00015462	WAGON WHEEL PH 3 CONSTRUCTION	06/21/2022	592.81	.00		
Total 1364:			597.59	.00		
MN UNEMPLOYMENT INSURANCE						
CITY 2ND QTR 2	UNEMPLOYMENT BENEFITS-POLICE	07/18/2022	46.68	46.68	07/18/2022	
Total 1321:			46.68	46.68		
MPCA						
2022 KOCH - CL	WASTEWATER CERTIFICATION	07/11/2022	45.00	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 1316:			45.00	.00		
MSA PROFESSIONAL SERVICES INC						
R12759005.0-8	PROFESSIONAL SERV - PARKS PLANNING	07/09/2022	10,752.00	.00		
Total 9388:			10,752.00	.00		
NORTHERN BATTERY						
26182207121032	GC - BATTERY FOR MOWER	07/12/2022	44.94	.00		
Total 1461:			44.94	.00		
NORTHERN BEVERAGE DISTRIBUTING						
979296	GC - BEER FOR RESALE	07/14/2022	373.10	.00		
Total 2311:			373.10	.00		
NORTHLAND SECURITIES INC						
7194	TIF ANNUAL REPORTING - GUNDERSEN CLINIC	06/30/2022	1,000.00	.00		
7194	TIF ANNUAL REPORTING - HOTEL/EVENT CENTER	06/30/2022	1,000.00	.00		
7194	TIF ANNUAL REPORTING - SCHUMACHER KISH	06/30/2022	1,000.00	.00		
7194	TIF ANNUAL REPORTING - ANIMAL CLINIC	06/30/2022	1,000.00	.00		
7194	TIF ANNUAL REPORTING - 31 SOUTH WALNUT LLC (NOL	06/30/2022	1,000.00	.00		
7194	TIF ANNUAL REPORTING - HETH HARDWARE	06/30/2022	1,000.00	.00		
Total 8272:			6,000.00	.00		
O'DONNELL - EBNER, TERESA						
6/2022	TRAVEL EXPENSE REIMBURSEMENT	06/24/2022	555.22	.00		
Total 9789:			555.22	.00		
PAPER ROLL PRODUCTS, LLC						
201200	PD - THERMAL PAPER FOR SQUAD CARS	07/08/2022	171.80	.00		
Total 10031:			171.80	.00		
PENDELTON TURF SUPPLY INC						
4437	GC - CHEMICALS FOR THE COURSE	06/17/2022	2,999.00	.00		
Total 9169:			2,999.00	.00		
PUBLIC EMPLOYEES RETIREMENT AS						
7/8/22 P/R	RETIREMENT DEDUCTIONS/CONTRIB.-CORD & PF	07/12/2022	12,879.23	12,879.23	07/12/2022	
7/8/22 P/R	RETIREMENT DEDUCTIONS/CONTRIB.-DCP	07/12/2022	170.00	170.00	07/12/2022	
Total 1612:			13,049.23	13,049.23		
PUMP 4 LESS						
6/22 CITY	PUBLIC WORKS - MOTOR FUEL	06/30/2022	56.61	.00		
6/22 CITY	PARKS DEPT-MOTOR FUEL	06/30/2022	634.32	.00		
6/22 POLICE	POLICE DEPT - MOTOR FUEL	06/30/2022	111.57	.00		
6/22 POLICE	POLICE DEPT - WIPER BLADE	06/30/2022	4.91	.00		
Total 8604:			807.41	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
QUADIENT FINANCE USA, INC						
7/22 STMT	Postage Meter Postage - Pool	07/01/2022	6.00	.00		
7/22 STMT	Postage Meter Postage - Fire	07/01/2022	12.00	.00		
7/22 STMT	Postage Meter Postage - Water	07/01/2022	63.00	.00		
7/22 STMT	Postage Meter Postage- Lic Bur	07/01/2022	30.00	.00		
7/22 STMT	Postage Meter Postage - Police	07/01/2022	21.00	.00		
7/22 STMT	Postage Meter Postage- Library	07/01/2022	9.00	.00		
7/22 STMT	Postage Meter Postage - Sewer	07/01/2022	63.00	.00		
7/22 STMT	Postage Meter Postage - Clerk	07/01/2022	45.00	.00		
7/22 STMT	Postage Meter Postage- Arena	07/01/2022	3.00	.00		
7/22 STMT	Postage Meter Postage - PubWor	07/01/2022	15.00	.00		
7/22 STMT	Postage Meter Postage- Animal rescue	07/01/2022	3.00	.00		
7/22 STMT	Postage Meter Postage - Golf	07/01/2022	9.00	.00		
7/22 STMT	Postage Meter Postage - B&Z	07/01/2022	21.00	.00		
Total 9799:			300.00	.00		
RECREATION SUPPLY COMPANY						
471192	NEW POOL - LADDER 19" - 2	07/08/2022	157.46	.00		
Total 9170:			157.46	.00		
REINHART FOODSERVICE						
218396	POOL - CONCESSIONS	07/08/2022	647.80	.00		
220533	POOL - CONCESSIONS	07/12/2022	1,170.12	.00		
221052	POOL - CONCESSIONS	07/15/2022	979.47	.00		
Total 1817:			2,797.39	.00		
RELIABLE PEST MANAGEMENT						
12529	CITY HALL - PEST MANAGEMENT	06/20/2022	45.00	.00		
12530	ICE ARENA - PEST CONTROL	06/20/2022	65.00	.00		
12531	GC - PEST CONTROL	06/20/2022	155.11	.00		
Total 9871:			265.11	.00		
RONCO ENGINEERING SALES INC						
3282482	MAINT - BOBCAT PARTS	04/22/2022	111.70	.00		
Total 1813:			111.70	.00		
SAM'S CLUB						
6/22 STMT	CITY - OFFICE	06/23/2022	6.39	6.39	07/15/2022	
6/22 STMT	CITY - CLEANING SUPPLIES	06/23/2022	23.03	23.03	07/15/2022	
6/22 STMT	OFFICE SUPPLIES	06/23/2022	20.50	20.50	07/15/2022	
6/22 STMT	PD - OFFICE SUPPLIES	06/23/2022	20.50	20.50	07/15/2022	
6/22 STMT	POOL - CLEANING SUPPLIES	06/23/2022	53.10	53.10	07/15/2022	
6/22 STMT	CITY - CLEANING SUPPLIES	06/23/2022	40.50	40.50	07/15/2022	
Total 1861:			164.02	164.02		
SCHOTT DISTRIBUTING CO., INC.						
470240	GC - BEER FOR RESALE	06/02/2022	976.25	.00		
472167	GC - BEER FOR RESALE	06/16/2022	660.20	.00		
474143	GC - BEER FOR RESALE	06/30/2022	657.40	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 1931:			2,293.85	.00		
SPRING GROVE SODA POP, INC.						
40225	GC POP FOR RESALE	07/07/2022	60.00	.00		
40225	GC BEER FOR RESALE	07/07/2022	17.25	.00		
Total 1915:			77.25	.00		
STREICHER'S						
I1578580	PD - UNIFORM PANTS FOR 307	07/06/2022	70.00	.00		
Total 1922:			70.00	.00		
STUBER, KATHRYN						
6/22 LIBRARY	LIBRARY - CLEANING	06/30/2022	150.00	.00		
Total 10010:			150.00	.00		
SUMMIT COMPANIES						
182007160	CITY HALL - FIRE EXT ANNUAL INSPECTION	06/03/2022	408.25	.00		
182007160	MAINT - ANNUAL FIRE EXT SERVICE	06/03/2022	408.25	.00		
182007160	FIRE - ANNUAL FIRE EXT SERVICE	06/03/2022	408.25	.00		
Total 50:			1,224.75	.00		
SUPERIOR TURF SERVICES						
2603	GC - CHEMICALS	07/01/2022	651.13	.00		
2604	GC - CHEMICALS	07/01/2022	1,274.81	.00		
Total 9826:			1,925.94	.00		
THE BUYERS EX-PRESS						
3127	GC - ADVERTISING	07/08/2022	125.00	.00		
Total 9513:			125.00	.00		
ULINE						
150925155	PD - EARPLUGS FOR FIREARM TRAINING	07/01/2022	88.07	.00		
151194563	PD - SOAP FOR BATHROOM	07/11/2022	93.16	.00		
Total 9422:			181.23	.00		
UNITED STATES POSTMASTER						
7/22 PAST DUE	PAST DUE WATER/SEWER - SEWER	07/21/2022	16.20	16.20	07/21/2022	
7/22 PAST DUE	PAST DUE WATER/SEWER - WATER	07/21/2022	16.20	16.20	07/21/2022	
Total 2102:			32.40	32.40		
UW-LA CROSSE						
4814	WORK PERFORMED - MISSISSIPPI VALLEY ARCHAEOLO	06/30/2022	537.97	.00		
Total 9984:			537.97	.00		
VERIZON WIRELESS						
9909865478	FD - MOBILE	06/28/2022	120.03	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 8973:			120.03	.00		
WHKS & CO.						
46054	WAGON WHEEL PHASE 3 CONST. ENGINEERING	06/24/2022	22,750.63	.00		
46169	DNR TRAIL GRANT WAGON WHEEL PHASE 1	06/30/2022	2,341.96	.00		
Total 8290:			25,092.59	.00		
WIESER PRECAST/DORIC VAULTS						
12417	REPAIR CONCRETE AT MAINT SHOP	07/14/2022	272.53	.00		
Total 2309:			272.53	.00		
ZENKE INC						
6728	SPRUCE SEWER REPAIR	03/30/2022	1,276.20	.00		
6737	WATER MAIN BREAK	03/30/2022	2,582.50	.00		
6839	GRADE DUMP ROAD	04/12/2022	150.00	.00		
PAY REQ NO. 4	BALSAM & SPRUCE RECONSTRUCTION	07/19/2022	4,484.52	.00		
Total 2412:			8,493.22	.00		
Grand Totals:			270,000.30	64,558.27		

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

City Treasurer: _____

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

#1.3

CITY OF LA CRESCENT
CASH & INVESTMENT ANALYSIS
May 31, 2022

PETTY CASH & CASH DRAWERS	3,950.00
NOW CHECKING (5000047)/SWEEP ACCT	4,331,713.27
PSN DEPOSITORY ACCT (40031122)	8,330.62
HOME FEDERAL SAVINGS ACCT (4000061304)	143,261.14
PINE CREEK GOLF COURSE (9191115)	26,244.81
ICD SECURITIES, INC. MM (33682956)	2,479.72
MULTI-BANK SECURITIES, INC. - MM	1,910.31
MULTI-BANK SECURITIES, INC. - GOVT SEC.	0.00
MULTI-BANK SECURITIES, INC. - CD'S	938,000.00
ICD SECURITIES, INC. CD'S	365,000.00
	<u>\$5,820,889.87</u>

<u>TOTAL INVESTMENTS-THIS YEAR</u>	
MONEY MARKET, TREAS INDEX & CASH ACCTS	4,517,889.87
CD'S	1,303,000.00
GOVERNMENT SECURITIES	0.00
	<u>5,820,889.87</u>
RATES ON INVESTMENTS	0.10% - 2.65%

<u>TOTAL INVESTMENTS-LAST YEAR</u>	
MONEY MARKET, TREAS INDEX & CASH ACCTS	1,552,144.47
CD'S	1,303,000.00
GOVERNMENT SECURITIES	0.00
	<u>2,855,144.47</u>
RATES ON INVESTMENTS	0.10% - 2.65%

MAY 31, 2022

CITY OF LA CRESCENT
CASH BALANCES
MAY 31, 2022

FUND	UNAUDITED 12/31/2021 BALANCE	UNAUDITED 5/31/2022 BALANCE
GENERAL (101)		
Unreserved	2,347,902.00	1,517,741.09
TOTAL GENERAL FUND	<u>2,347,902.00</u>	<u>1,517,741.09</u>
REVOLVING LOAN FUND (204)		
SCDP Grant Funds Returned	21,732.93	21,132.93
TOTAL REVOLVING LOAN FUND	<u>21,732.93</u>	<u>21,132.93</u>
LIBRARY (211)		
Unreserved	6,732.22	-61,385.39
TOTAL LIBRARY	<u>6,732.22</u>	<u>-61,385.39</u>
FIRE DEPARTMENT (213)		
Unreserved	459,233.50	384,797.95
	<u>459,233.50</u>	<u>384,797.95</u>
TAX INCREMENT FINANCE DISTRICTS		
Tax Increment 2-1 Duckett (252)	22,230.31	18,333.87
Tax Increment 5-1 Heth's (257)	563.01	-3,045.42
Tax Increment 4-2 Gundersen (258)	130,594.54	123,264.91
Tax Increment 1-8 Event Ctr/Hotel (260)	29,325.28	17,280.67
Tax Increment 1-9 31 S. Walnut (261)	-6,974.82	-6,990.07
	<u>175,738.32</u>	<u>148,843.96</u>
DEBT SERVICE		
Bonds Paid Up (300)	19,701.82	19,612.30
2009A G.O. Refunding Bonds (322)	210,569.74	103,339.69
2011A G.O. Imp. Bonds (324)	3,718.72	-127,599.60
2011B G.O. Rec. Facilities (325)	280,223.31	118,727.10
2013A G.O. Equipment Certificates (326)	131,131.26	133,493.83
2016A G.O. Refunding Bonds (327)	106,084.08	11,529.18
2017A G.O. Equipment Certificates (328)	120,056.47	16,606.80
2018A G.O. Imp. Bonds (329)	182,940.62	35,503.46
2019A G.O. Equipment Certificates (330)	46,034.31	-12,905.72
2019B G.O. Imp. Bonds (331)	26,088.01	1,268.10
2020A G.O. Imp. Bonds-HTM (332)	1,924,171.45	1,611,054.94
2020A G.O. Imp. Bonds-Arena (333)	2,345.65	-9,395.56
2022A GO Bond (334)		57,251.79
TOTAL DEBT SERVICE	<u>3,053,065.44</u>	<u>1,958,486.31</u>

CITY OF LA CRESCENT
CASH BALANCES
MAY 31, 2022

FUND	UNAUDITED 12/31/2021 BALANCE	UNAUDITED 5/31/2022 BALANCE
CAPITAL PROJECTS		
2017A Equipment Certificate (446)	40,670.03	25,201.09
2019B G.O. Improvement Projects (449)	8,636.69	8,655.57
2020A G.O. Improvement Projects (450)	316,588.94	312,213.33
Future Wieser Park Project (451)	51,339.00	72,405.11
2022A G.O. Bond (452)		1,859,902.29
TOTAL CAPITAL PROJECTS	<u>417,234.66</u>	<u>2,278,377.39</u>
 WATER FUND (601)		
Unreserved	11,708.88	-193,611.85
2008A Water Revenue Bonds	0.00	0.00
2012B Water Revenue Bonds	0.00	0.00
2016A Water Revenue Bonds	0.00	0.00
TOTAL WATER FUND	<u>11,708.88</u>	<u>-193,611.85</u>
 SEWER FUND (602)		
Unreserved	-362,172.44	-525,072.46
2008A Sewer Revenue Bonds	0.00	0.00
2012B Sewer Revenue Bonds	0.00	0.00
2016A Sewer Revenue Bonds	0.00	0.00
Designated Funds for		
Plant Replacement	264,953.21	265,531.97
TOTAL SEWER FUND	<u>-97,219.23</u>	<u>-259,540.49</u>
 SOLID WASTE (603)		
Unreserved	35,438.11	26,060.32
TOTAL SOLID WASTE	<u>35,438.11</u>	<u>26,060.32</u>
 LICENSE BUREAU (604)		
Unreserved	260,595.61	254,722.66
TOTAL LICENSE BUREAU	<u>260,595.61</u>	<u>254,722.66</u>
 PINE CREEK GOLF COURSE (613)		
Unreserved	-15,698.75	26,366.81
TOTAL GOLF COURSE	<u>-15,698.75</u>	<u>26,366.81</u>
 ICE ARENA (615)		
Unreserved	-210,068.97	-281,101.82
	<u>-210,068.97</u>	<u>-281,101.82</u>
 TOTAL FUNDS	<u>\$6,466,394.72</u>	<u>\$5,820,889.87</u>

#1.4

Report Criteria:

Actual Amounts

All Accounts

Include FUNDS: 211

Page and Total by FUND

All Segments Tested for Total Breaks

Account Number	Title	Debit Amount	Credit Amount
211-10000	CASH & INVESTMENTS		61,385.39-
211-10200	PETTY CASH-LIBRARY	.00	
211-10450	INTEREST RECEIVABLE	.00	
211-10700	TAXES RECEIVABLE DELINQUENT	1,506.16	
211-11550	ACCTS RECEIVABLE - OTHER	.00	
211-13203	DUE FROM COUNTY	.00	
211-15500	PREPAID INSURANCE	5,715.37	
211-20200	ACCOUNTS PAYABLE		2,235.26-
211-21500	ACCRUED INTEREST PAYABLE	.00	
211-21600	ACCRUED WAGES/SAL PAYABLE	.00	
211-22810	SALES TAX PAYABLE-LIBRARY	.00	
211-25300	FUND BALANCE		9,119.55-
211-31013	LIBRARY TAX REVENUE	.00	
211-31014	HOUSTON COUNTY LIBRARY LE		23,320.16-
211-31051	EXCESS TIF REVENUE REFUND	.00	
211-33161	FEDERAL CARES ACT FUNDS	.00	
211-33402	MARKET VALUE HOMESTEAD CREDIT	.00	
211-33620	WINONA COUNTY FUNDING	.00	
211-34761	SELCO LIBRARY GRANT		500.00-
211-34762	COPY MACHINE REVENUE		606.49-
211-34763	COMPUTER PRINTER REVENUE		115.40-
211-35103	FINES		150.43-
211-36200	MISCELLANEOUS INCOME	.00	
211-36210	INTEREST ON INVESTMENTS		6.58-
211-36230	CONTRIBUTIONS		4,582.00-
211-36232	SUMMER SPONSORS		1,200.00-
211-36233	CONTRIBUTION-LA CRESC. TWNSHP	.00	
211-36236	COMPUTER FUND REVENUE		2,460.00-
211-36238	GRANT/SCHOLARSHIP FUNDING	.00	
211-36241	INSURANCE REIMBURSEMENT	.00	
211-36243	ACE CAPITAL CREDITS	.00	
211-39200	FRIENDS OF THE LIBRARY	.00	
211-39201	TRANSFER FROM GEN. FUND	.00	
211-45500-101	WAGES - FULL-TIME	42,167.96	
211-45500-102	OVERTIME PAY	.00	
211-45500-103	WAGES - PART-TIME	13,505.38	
211-45500-111	SEVERANCE PAY	.00	
211-45500-121	EMPLOYER FICA EXPENSE	4,427.06	
211-45500-122	PERA CONTRIBUTIONS	3,960.71	
211-45500-131	EMPLOYER PAID HEALTH INS	1,944.49	
211-45500-152	WORKERS COMP BENEFITS	.00	
211-45500-200	LIBRARY OFFICE SUPPLIES	414.32	
211-45500-202	COPY MACHINE SUPPLIES	.00	
211-45500-203	COMPUTER PRINTER SUPPLIES	.00	
211-45500-211	CLEANING & SANITARY SUPPLIES	515.63	
211-45500-220	PROGRAM SUPPLIES	1,826.17	
211-45500-221	WINTER READING PROG EXPENSES	.00	
211-45500-310	OTHER CONTRACTED SERVICES	2,107.88	
211-45500-321	TELEPHONE-LIBRARY	677.13	

LIBRARY FUND

Account Number	Title	Debit Amount	Credit Amount
211-45500-322	POSTAGE-LIBRARY	36.00	
211-45500-331	TRAVEL EXPENSES	.00	
211-45500-350	PRINTING AND PUBLISHING	.00	
211-45500-360	INSURANCE	2,161.29	
211-45500-381	UTILITIES-ELECTRIC	1,180.61	
211-45500-382	UTILITIES-WATER/SEWER	96.12	
211-45500-383	UTILITIES-GAS	687.27	
211-45500-384	REFUSE DISPOSAL	50.00	
211-45500-401	REPAIR/MAINT-BUILDINGS	257.58	
211-45500-404	REPAIR/MAINT-EQUIPMENT	.00	
211-45500-406	REPAIR/MAINT-COMPUTERS	4,920.00	
211-45500-414	LIMITED ACCESS LINE	8,865.79	
211-45500-415	RENTALS-OTHER EQUIPMENT	30.00	
211-45500-430	MISCELLANEOUS	.00	
211-45500-432	UNCOLLECTIBLE ACCOUNTS	.00	
211-45500-433	DUES & MEMBERSHIPS	6.48	
211-45500-434	LEGACY GRANT EXPENDITURES	.00	
211-45500-504	BOOKS - GRANT FUNDED	3,419.23	
211-45500-505	BOOKS,PERIODICALS,VIDEOS ETC	5,045.29	
211-45500-506	PROCESSING MATERIALS	104.68	
211-45500-520	C.O.-BUILDINGS-LIBRARY	.00	
211-45500-570	OFFICE EQUIP. & FURNISHINGS	.00	
211-45500-575	C.O.-COMPUTER EQUIPMENT	.00	
211-45500-580	C.O. OTHER EQUIPMENT	.00	
211-45500-610	INTEREST EXPENSE	52.66	
Total LIBRARY FUND:		105,681.26	105,681.26-
Net Loss:			65,518.67
Grand Totals:		105,681.26	105,681.26-
Net Loss:			65,518.67

Report Criteria:

Actual Amounts

All Accounts

Include FUNDS: 211

Page and Total by FUND

All Segments Tested for Total Breaks

Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	01/22-05/22 Cur YTD Actual	2022 Cur Year Budget	2022 Cur Year Unexpended
LIBRARY FUND						
TAXES						
211-31013	LIBRARY TAX REVENUE	164,106	170,452	.00	175,990	175,990
211-31014	HOUSTON COUNTY LIBRARY LE	43,457	44,151	23,320	47,109	23,789
211-31051	EXCESS TIF REVENUE REFUND	.00	.00	.00	.00	.00
Total TAXES:		207,563	214,603	23,320	223,099	199,779
INTERGOVERNMENTAL AID						
211-33161	FEDERAL CARES ACT FUNDS	2,018	.00	.00	.00	.00
211-33402	MARKET VALUE HOMESTEAD CREDIT	.00	.00	.00	.00	.00
211-33620	WINONA COUNTY FUNDING	3,455	3,455	.00	3,022	3,022
Total INTERGOVERNMENTAL AID:		5,472	3,455	.00	3,022	3,022
PUBLIC CHARGES FOR SERVICE						
211-34761	SELCO LIBRARY GRANT	.00	.00	500	.00	500-
Budget notes: ~2022 \$500 - ARPA Minin Grant for Makerspace Program						
211-34762	COPY MACHINE REVENUE	565	790	606	1,100	494
Budget notes: ~2022 Computer Printer Revenue combined with Copy Machine Revenue						
211-34763	COMPUTER PRINTER REVENUE	449	848	115	.00	115-
Total PUBLIC CHARGES FOR SERVICE:		1,014	1,638	1,222	1,100	122-
FINES & FORFEITURES						
211-35103	FINES	891	1,071	150	200	50
Total FINES & FORFEITURES:		891	1,071	150	200	50
SPECIAL ASSESSMENTS						
211-36200	MISCELLANEOUS INCOME	.00	.00	.00	.00	.00
211-36210	INTEREST ON INVESTMENTS	.00	.00	7	.00	7-
211-36230	CONTRIBUTIONS	15,345	13,906	4,582	5,000	418
211-36232	SUMMER SPONSORS	.00	1,350	1,200	1,500	300
211-36233	CONTRIBUTION-LA CRESC. TWNShP	.00	6,000	.00	3,000	3,000
211-36236	COMPUTER FUND REVENUE	1,665	.00	2,460	2,073	387-
Budget notes: ~2022 Friends of the Library - Donation - Computers						
211-36238	GRANT/SCHOLARSHIP FUNDING	.00	.00	.00	.00	.00
211-36241	INSURANCE REIMBURSEMENT	.00	.00	.00	.00	.00
211-36243	ACE CAPITAL CREDITS	109	.00	.00	.00	.00
Total SPECIAL ASSESSMENTS:		17,119	21,256	8,249	11,573	3,324
OTHER FINANCING SOURCES						
211-39200	FRIENDS OF THE LIBRARY	.00	.00	.00	.00	.00
211-39201	TRANSFER FROM GEN. FUND	.00	.00	.00	.00	.00
Total OTHER FINANCING SOURCES:		.00	.00	.00	.00	.00
LIBRARY EXPENSES						
211-45500-101	WAGES - FULL-TIME	93,415	90,309	42,168	92,248	50,080
Budget notes: Library Director & Library Assistant						

Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	01/22-05/22 Cur YTD Actual	2022 Cur Year Budget	2022 Cur Year Unexpended
211-45500-102	OVERTIME PAY	22	23	.00	.00	.00
211-45500-103	WAGES - PART-TIME	29,911	28,279	13,505	37,846	24,341
211-45500-111	SEVERANCE PAY	3,323	.00	.00	.00	.00
211-45500-121	EMPLOYER FICA EXPENSE	9,422	8,623	4,427	9,952	5,525
Budget notes: 7.65%						
211-45500-122	PERA CONTRIBUTIONS	8,322	8,248	3,961	9,757	5,796
Budget notes: 7.5%						
211-45500-131	EMPLOYER PAID HEALTH INS	11,064	11,536	1,944	12,500	10,556
211-45500-152	WORKERS COMP BENEFITS	.00	.00	.00	.00	.00
211-45500-200	LIBRARY OFFICE SUPPLIES	1,179	1,032	414	2,500	2,086
211-45500-202	COPY MACHINE SUPPLIES	.00	.00	.00	.00	.00
211-45500-203	COMPUTER PRINTER SUPPLIES	31	.00	.00	.00	.00
211-45500-211	CLEANING & SANITARY SUPPLIES	324	399	516	400	116-
211-45500-220	PROGRAM SUPPLIES	1,865	2,514	1,826	3,000	1,174
Budget notes: ~2022 Combined Summer & Winter Program Supplies						
211-45500-221	WINTER READING PROG EXPENSES	.00	352	.00	.00	.00
211-45500-310	OTHER CONTRACTED SERVICES	3,529	3,357	2,108	4,500	2,392
211-45500-321	TELEPHONE-LIBRARY	1,731	1,693	677	1,800	1,123
211-45500-322	POSTAGE-LIBRARY	131	132	36	250	214
211-45500-331	TRAVEL EXPENSES	41	328	.00	1,500	1,500
211-45500-350	PRINTING AND PUBLISHING	.00	215	.00	200	200
211-45500-360	INSURANCE	4,789	4,612	2,161	5,000	2,839
211-45500-381	UTILITIES-ELECTRIC	2,044	2,082	1,181	2,800	1,619
211-45500-382	UTILITIES-WATER/SEWER	336	369	96	400	304
211-45500-383	UTILITIES-GAS	713	890	687	1,200	513
211-45500-384	REFUSE DISPOSAL	120	120	50	120	70
211-45500-401	REPAIR/MAINT-BUILDINGS	2,861	12	258	400	142
211-45500-404	REPAIR/MAINT-EQUIPMENT	.00	.00	.00	.00	.00
211-45500-406	REPAIR/MAINT-COMPUTERS	5,799	4,145	4,920	4,145	775-
211-45500-414	LIMITED ACCESS LINE	16,084	17,531	8,866	22,500	13,634
211-45500-415	RENTALS-OTHER EQUIPMENT	1,350	72	30	120	90
Budget notes: Water Cooler						
211-45500-430	MISCELLANEOUS	.00	.00	.00	.00	.00
211-45500-432	UNCOLLECTIBLE ACCOUNTS	.00	.00	.00	.00	.00
211-45500-433	DUES & MEMBERSHIPS	407	168	6	500	494
211-45500-434	LEGACY GRANT EXPENDITURES	.00	.00	.00	.00	.00
211-45500-504	BOOKS - GRANT FUNDED	1,231	1,500	3,419	.00	3,419-
211-45500-505	BOOKS,PERIODICALS,VIDEOS ETC	6,583	9,880	5,045	12,750	7,705
211-45500-506	PROCESSING MATERIALS	653	1,273	105	1,200	1,095
211-45500-520	C.O.-BUILDINGS-LIBRARY	.00	.00	.00	.00	.00
211-45500-570	OFFICE EQUIP. & FURNISHINGS	1,992	.00	.00	.00	.00
211-45500-575	C.O.-COMPUTER EQUIPMENT	.00	.00	.00	.00	.00
211-45500-580	C.O. OTHER EQUIPMENT	.00	.00	.00	.00	.00
211-45500-610	INTEREST EXPENSE	584	192	53	749	696
Total LIBRARY EXPENSES:		209,855	199,885	98,460	228,337	129,877
LIBRARY FUND Revenue Total:		232,060	242,024	32,941	238,994	206,053
LIBRARY FUND Expenditure Total:		209,855	199,885	98,460	228,337	129,877

Account Number	Account Title	2020 Pri Year 2 Actual	2021 Pri Year Actual	01/22-05/22 Cur YTD Actual	2022 Cur Year Budget	2022 Cur Year Unexpended
	Net Total LIBRARY FUND:	22,205	42,139	65,519-	10,657	76,176
	Net Grand Totals:	22,205	42,139	65,519-	10,657	76,176

MEMORANDUM

TO: Bill Waller, City Administrator

FROM: Tim Hruska, P.E., L.S.

DATE: July 21, 2022

RE: Wagon Wheel Phase 3, Bridge Construction Update

Construction is progressing on the above referenced project. The Contractor will be finalizing the painting of the concrete this week. They are scheduled to finish the grading around the let down structure on the east side of the highway next week. Sidewalks and trails paving will be completed the following week. First Street South will be paved after completion of the concrete work.

The bridge and truss structure that will span the highway is expected to be delivered at 10am on August 1. We have coordinated the assembly and installation of the bridge for the week of delivery with the contractor, crane operator, traffic control subcontractor, Public Works Staff, Police Department, and MnDOT. Below is the expected timing for that week.

August 1 at 9am	Setup lane/shoulder closure for northbound lanes.
August 1 at 10am	Delivery of bridge. Plan is to come from north, turn around at South 14 th Street intersection. Local Public Works and Police Department plan to assist with any temporary traffic control to facilitate the turning movement of all three trucks at one time. Two trucks will stage along the east side of Highway 16 south of 3 rd Street until previous truck has been unloaded at the construction site.
August 1 - 4	Assemble bridge and arch on shoulder of highway.
August 4 at 8pm	Close north bound highway and implement detour for north bound traffic only. Begin crane setup. Scheduled for 3 hours to setup.
August 4 at 11pm	Close both directions of traffic and detour. Lift and install bridge. Disconnect all rigging. Anticipate this to take 2 hours.
August 5 at 1am	Open south bound traffic. Begin teardown of crane. Scheduled for 3 hours.
August 5 at 4am	Open north bound traffic.

A schematic of the detour plan is included for reference. After the bridge is installed, the Contractor will begin forming for the bridge deck. This will be poured concrete after installation is completed.

LA CRESCENT TRUSS BRIDGE INSTALLATION - TRAFFIC IMPACTS

NORTHBOUND TRAFFIC IMPACTS:
MONDAY, AUGUST 1ST 2022 FROM 8:00 AM TO THURSDAY, AUGUST 4TH 8:00 PM



NORTHBOUND LANE CLOSURE:
THURSDAY, AUGUST 4TH 2022 FROM 8:00 PM TO 4:00 AM FRIDAY, AUGUST 5TH



SOUTHBOUND TRAFFIC IMPACTS:
THURSDAY, AUGUST 4TH 2022 FROM 11:00 PM TO 1:00 AM FRIDAY, AUGUST 5TH



3.2

Bill Waller

From: Mike Poellinger <mike@poellinger.com>
Sent: Friday, July 1, 2022 12:59 PM
To: Angie Boettcher; Bill Waller; Larry Kirch
Subject: Fwd: Introduction

----- Forwarded message -----

From: **Jacob Feldman** <jacob.feldman@isd300.k12.mn.us>
Date: Fri, Jul 1, 2022 at 12:10 PM
Subject: Introduction
To: <mpoellinger@cityoflacrescent-mn.gov>

Good afternoon!

My name is Jacob Feldman, and I just started as the new High School Principal at La Crescent-Hokah High School on July 1st. Even though I'm just starting in this new role, I've lived in La Crescent for the majority of my life. I moved away from La Crescent for college, but then we moved back 11 years ago.

I would love the chance to attend your next City Council meeting to introduce myself to the group so they can put a face with the name. If you are willing to allow me to do that, please let me know when and where the next meeting will be.

Thank you in advance for the time!

--

Jacob Feldman
La Crescent-Hokah High School Principal
Pronouns: He/Him

La Crescent-Hokah High School
1301 Lancer Boulevard
La Crescent, MN 55947
(507) 895-4484. option 1

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--

#3.3

LaCrescent Fire
Department Relief
Association

Memo

To: Bill Waller, City Administrator
LaCrescent City Council

From: Todd Hase, Treasurer

Date: 7/12/22

Re: Fire Department Relief Association -Pension Increase

The LaCrescent Fire Department Relief Association membership met on 1/31/22 and voted to increase the members annual benefit amount from \$4,200 to \$5,100. This vote was ratified 2/28/22 by a 2/3 majority vote.

The LaCrescent Fire Department Relief Association now seeks the LaCrescent City Council for final approval on this matter. The Relief Association has adequate funds available to support this increase without any financial impact to the City under the given economy and market conditions.

Thank You for your support and consideration in this matter.



Todd Hase

Treasurer

LaCrescent Fire Department Relief Association

#3.4



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *BW*
DATE: July 22, 2022
RE: Commission Resignation

Attached is Annie Stoecklein's resignation from the Planning Commission. We would suggest that the City Council accept Ms. Stoecklein's resignation. A recommendation to fill the vacancy will be presented at a future City Council meeting.

Bill Waller,

Thank you so much for allowing me to serve the city of La Crescent for the past 4 and a half years, first as a planning commission member and the last few months as chairperson. I have learned so much about this beautiful place I call home and have been honored to work alongside the rest of the planning commission to continue to make it a great place to live.

Sadly, I am offering my letter of resignation. Not because I want to, but because I will no longer be eligible to serve as I will be moving across the river to join my future husband in La Crosse.

In my place, I hope you can appoint a new member who is as open to learning about the planning process as I was, someone eager to help even if they do not have the typical background, someone who is committed to bettering this beautiful city. I hope that you choose a new member who can help make our planning commission more representative of the community of La Crescent. When I started on the planning commission, I was one of three women and now I am the only woman. The position description for a planning commissioner states, "The City of La Crescent has an interest in providing a diverse membership on the planning commission". It is not looking very diverse right now.

I plan to spend every day of my marriage convincing my new husband to move back to La Crescent, as it is where he himself grew up, but until that day, I will visit as often as I can. I would appreciate it if you could also share this with Mayor Poellinger and the city council members, as if not for them appointing me I wouldn't have had this wonderful opportunity to serve.

Sincerely,

Annie Stoecklein

#3.5



WIESER LAW OFFICE, P.C.

ATTORNEYS AT LAW
WIESER PROFESSIONAL BUILDING
33 SOUTH WALNUT - SUITE 200
LA CRESCENT, MN 55947

KELLY M. IVERSON
AL "SKIP" WIESER, III

PHONE: (507) 895-8200
FAX: (507) 895-8458

AL WIESER, JR.
Emeritus

TO: Honorable Mayor and City Council Members

CC: Bill Waller, City Administrator
Tim Hruska, City Engineer (via email)
Jason Ludwigson (via email)

FROM: Skip Wieser, City Attorney

DATE: July 21, 2022

RE: Easement Amendment

At the June 27, 2022 City Council meeting, the City Council approved an easement agreement for an access easement being given to the City. After the June 27, 2022 meeting, the property owner requested that the City accept the conveyance of the easement with a condition that the easement is only utilized for non-motorized vehicles. An updated easement is attached. This will be reviewed with the City Council at the upcoming meeting.

EASEMENT DEED

STATE DEED TAX DUE HEREON: \$1.65

Date: July ____, 2022

FOR VALUABLE CONSIDERATION, Mark A. Nigogosyan and Judy L. Klevan, spouses married to one another, Grantors, hereby conveys to the City of La Crescent, a Minnesota Municipal Corporation, Grantee, an access easement for ingress and egress in Winona County, Minnesota, described as follows:

See attached Exhibit A

Mark A. Nigogosyan

Judy L. Klevan

STATE OF MINNESOTA)
)ss
COUNTY OF HOUSTON)

The foregoing instrument was acknowledged before me this ____ day of _____, 2022, by Mark A. Nigogosyan and Judy L. Klevan, spouses married to one another, personally appearing as Grantors.

NOTARIAL STAMP OR SEAL (OR OTHER TITLE OR RANK)

SIGNATURE OF NOTARY PUBLIC OR OTHER OFFICIAL

TAX STATEMENTS FOR THE REAL PROPERTY DESCRIBED IN THIS INSTRUMENT SHOULD BE SENT TO:

n/a

THIS INSTRUMENT WAS DRAFTED BY

Al Wieser, III
ATTORNEY AT LAW
WIESER PROFESSIONAL BUILDING
33 South Walnut-Suite 200
La Crescent, MN 55947

Exhibit A

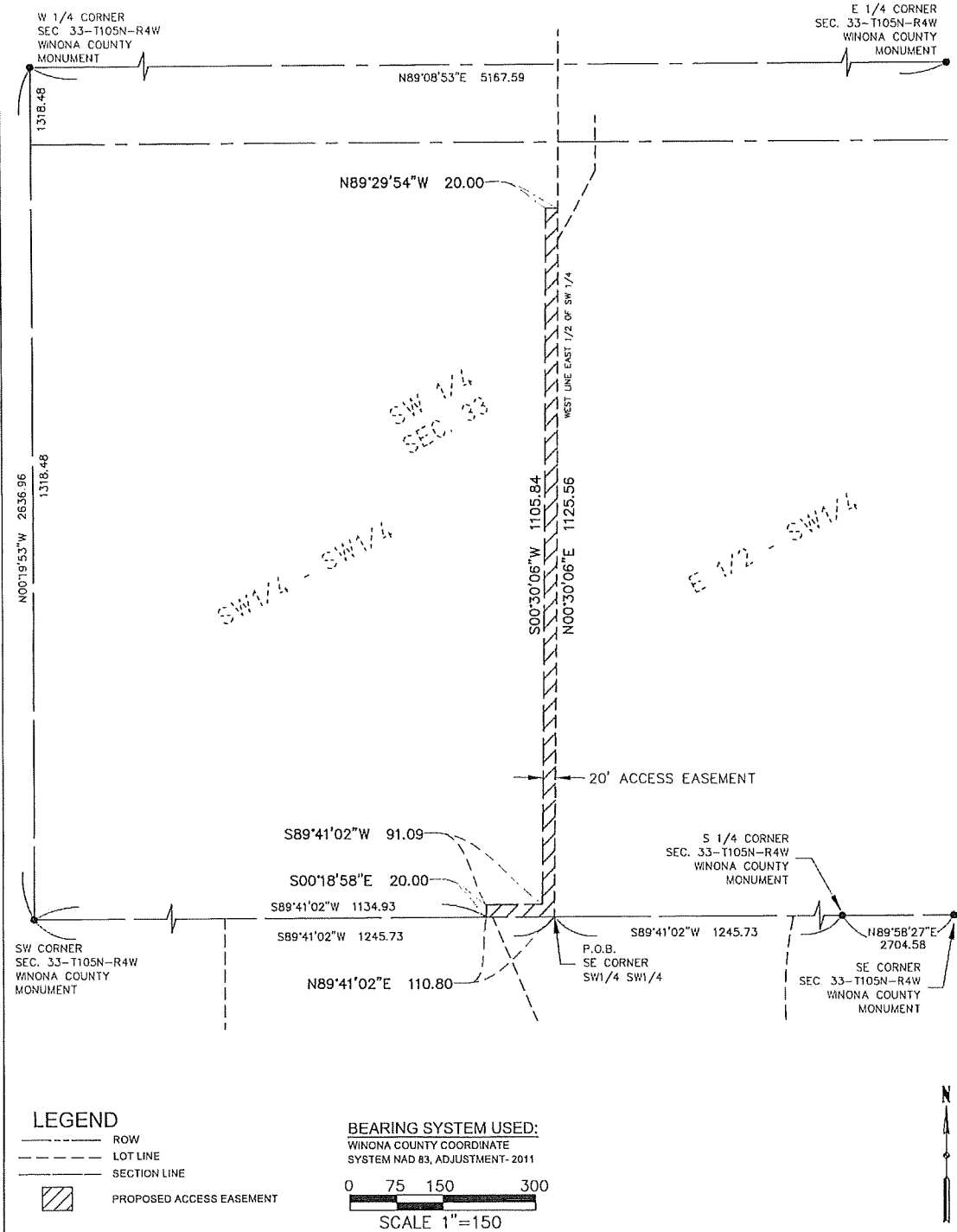
THAT PART OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 33, TOWNSHIP 105 NORTH, RANGE 4 WEST, WINONA COUNTY MINNESOTA, DESCRIBED AS FOLLOWS.

BEGINNING AT THE SOUTHEAST CORNER OF SAID SW1/4 SW 1/4, THENCE NORTH 00 DEGREES 30 MINUTES 06 SECONDS EAST ALONG THE EASTERLY LINE OF SAID SW 1/4 SW1/4, 1125.56 FEET; THENCE NORTH 89 DEGREES 29 MINUTES 54 SECONDS WEST, 20.00 FEET; THENCE SOUTH 00 DEGREES 30 MINUTES 06 SECONDS WEST, 1105.84 FEET; THENCE SOUTH 89 DEGREES 41 MINUTES 02 SECONDS WEST, 91.09 FEET; THENCE SOUTH 00 DEGREES 18 MINUTES 58 SECONDS EAST, 20.00 FEET TO THE SOUTH LINE OF SAID SW1/4 SW 1/4; THENCE NORTH 89 DEGREES 41 MINUTES 02 SECONDS EAST ALONG SAID SOUTH LINE, 110.80 FEET TO THE POINT OF BEGINNING.

CONTAINING 0.56 ACRES, MORE OR LESS AND SUBJECT TO ANY EASEMENTS AND RESTRICTIONS OF RECORD.

GRANTEE AGREES TO UTILIZED THE ABOVE DESCRIBED EASEMENT FOR NON-MOTORIZED PURPOSES ONLY.

EASEMENT EXHIBIT



EASEMENT DESCRIPTION:

That part of the Southwest Quarter of the Southwest Quarter of Section 33, Township 105 North, Range 4 West, Winona County Minnesota, described as follows.

Beginning at the Southeast corner of said SW 1/4 SW 1/4, thence North 00 degrees 30 minutes 06 seconds East along the Easterly line of said SW 1/4 SW 1/4, 1125.56 feet; thence North 89 degrees 29 minutes 54 seconds West, 20.00 feet; thence South 00 degrees 30 minutes 06 seconds West, 1105.84 feet; thence South 89 degrees 41 minutes 02 seconds West, 91.09 feet; thence South 00 degrees 18 minutes 58 seconds East, 20.00 feet to the south line of said SW 1/4 SW 1/4; thence North 89 degrees 41 minutes 02 seconds East along said South line, 110.80 feet to the Point of Beginning.

Containing 0.56 Acres, more or less and subject to any easements and restrictions of record.

SCALE	1" = 150'
DRAWN BY	DAM
DATE	5/13/22
PROJECT NO.	7319.22
CADD NO.	7319.22/APPLEBLOSSOMPOINTEVOWGS

FOR:
CITY OF LA CRESCENT
W 1/2 - SW 1/4 SEC. 33,
TOWNSHIP 105N., RNG. 4W
WINONA COUNTY, MINNESOTA

whks
engineers • planners • land surveyors

#3.6

CITY OF LA CRESCENT

Department of Police

Chief Luke M. Ahlschlager



July 21, 2022

Honorable Mayor and City Council Members

City Administrator Bill Waller

Re: Request for Parade Permit
4th Annual Thriller Dance Performance
Sunday, October 23rd, 2022
5:30 PM – 6:30 PM

Meagan Waddell has requested a Parade Permit for temporary street closure on Main Street. The parade will begin at or near the flags across from the post office and proceed west on Main Street ending at the Walnut Street & Main Street Intersection (Quillin's IGA).

The event is described to be a Community Project called the 4th Annual Thriller Performance and is being supported by community organizers, community volunteers and parents of participants. This is a moving dance performance and show. The Community is invited to participate as it is an all-ages event.

I would respectfully request permission for the event to be held. The La Crescent Police Department will be responsible for setting up barricades and providing traffic control.

Thank you,

Luke M. Ahlschlager

#6.1

TO: Honorable Mayor and City Council Members

FROM: Jason Ludwigson, Sustainability Coordinator

DATE: June 20th, 2022

RE: Meeting Minutes June 15th 2022 4:30 p.m.

ATTENDANCE: Jason Ludwigson, Jim Nissen, Theresa O'Donnell, Tyler Benish, Todd Bille, Bob Spencer, Michael Aflerti, Lauren Rislov

MEMBERS NOT IN ATTENDANCE: Bill Waller, Angie Boettcher

Guest: Jeremy Wise

MINUTES

1. The committee, by consensus, approved the March 23rd, GreenSteps committee minutes. The committee did introductions and welcomed guest Jeremy Wise. Jeremy is considering joining the committee as a community representative.
2. The committee discussed new member(s) recruitment
3. The committee reviewed the EV Zoning Ordinance language following the review by the planning commission. It was noted that the planning commission asked that members of the GreenSteps committee attend a future planning commission meeting. The members discussed this idea as well as clarification to the EV Zoning Ordinance language. The committee voted to bring the EV Zoning Ordinance language with additional information about the EV infrastructure in the ordinance and Minnesota cities who have adopted EV ordinances.
4. The committee discussed the Minnesota Tree Steward Program, planned for September 10th, 2022. It was noted that information about this training should be sent out to the public soon so community members have the opportunity to sign up for the training.
5. The committee discussed the CPL Grant opportunity for Pine Creek watershed improvements on city property. The grant application for greater Minnesota is due Aug. 1, 2022. Committee member O'Donnell-Ebner volunteered to assist in reviewing the grant application.
6. The committee was provided an update on the Pine Creek Prairie Seeding planned for week of June 13th. Also reviewed was the native prairie plating project in upper Veterans Park planned for June 17th.
7. Sustainable Purchasing Policy was reviewed. A few amendments were suggested. This will be brought forward to staff for possible adoption.
8. Sustainable community awards have been posted on the city website [Sustainable Community Award Application \(cityoflakescent-mn.gov\)](https://www.cityoflakescent-mn.gov/sustainable-community-award-application). Members suggested outreach to community members via the city's Facebook page.

9. Adopt-a-drain program was reviewed. Plans to continue outreach at the local Farmers Market and reach out to the local hiking group.

10. Jason Ludwigson provided an update on the LEED for Cities program. The city was accepted into the program this spring with a cohort of other cities and counties across the US.

11. Jason Ludwigson provided an update on the Solar PV project for the Ice Arena and Pool. The Ice Arena project contract will be reviewed by the city council at the July 11th meeting.

12. The committee discussed ideas for a community garden tour and solar tour. Members of the community have been inquiring about how to coordinate a garden tour and solar tour.

13. The meeting was adjourned at 6:02 p.m. by consensus.

#6.2



La Crosse County Convention & Visitors Bureau
In-Person Board Meeting
Explore La Crosse Office
123 7th Street South, La Crosse WI 53610
Tuesday, July 19th
8:00 a.m.

Board of Directors: Dan Wick, President; Val Erickson, Vice President; Chris Roderique, Treasurer; Dave Ring, Secretary; Pete Boese, Pat Stephens, Ryan Johnson, Larry Jensen, Nathan Franklin, Patrick Barlow, Dan Stevens, Scott Neumeister, Cheryl Jostad, Michel Gabbud, Stephen Cohen, Jay Patel, Ashley Santolin, Cassandra Hanan, Jen Burch, Vicki Markussen, Pamela Maas & Lynn Zielke

Ad Hoc: Terry Bauer, Neal Zygarlicke, Art Fahey, Julie Hatlem

Executive Director: A.J. Frels

AGENDA

1. Call to Order
2. Board Minutes
 - a. June 2022
3. Presentation Jeremiah Burish, Director of Sports Sales
4. Financial Committee
 - a. Minutes – July 2022
 - b. Statements – June 2022
 - c. 2021 Audit – Hawkins Ash
5. Executive Director's Report
6. Committees
 - a. Membership
 - b. Grants
 - c. Convention/Sales
 - d. Marketing/Media
7. Old Business
 - a. Employee Retention Credit Update
 - b. WKBT & WXOW Segments Update
 - c. Viking Cruise Stop
 - d. 2023 Budget
8. New Business
 - a. Sales Training Program
 - b. Membership Rates for 2023
 - c. Bluff to Bluff Experience & Ticket Pricing
 - d. Sports Sales Event
9. Event Center Updates
10. Community Updates
11. Adjournment
12. The next board meeting – Tuesday, August 16th 2022 at 8:00 a.m. at the LCCVB office.



LA CROSSE COUNTY CONVENTION & VISITORS BUREAU

BOARD MEETING

June 28, 2022– 8:00 a.m.

Board Members:

Present: Valerie Erickson, Dave Ring, Dan Wick, Jay Patel, Jen Burch, Patrick Barlow, Cherryl Jostad, Art Fahey,

Chris Roderique, Pat Stephens, Cassandra Hanan, Dan Stevens, Julie Hatlem, Terry Bauer, Ashley Santolin, Kalynn Kruger

Excused: Lynn Zielke, Scott Neumeister, Vicki Markussen

Absent: Neal Zygarlicke, Ryan Johnson, Pamela Maas, Pete Boese, Nathan Franklin, Stephen Cohen, Beth Franklin

Others present:

Executive Director: A.J. Frels, Director of Finance & Human Resources: Michelle Hoch

PROCEEDINGS:

Dan Wick brought the meeting to order at 8:02 a.m.

MOTION: To approve the May 2022 Board minutes. (P. Stephens, D. Ring) Carried.

FINANCE COMMITTEE:

MOTION: To approve June 2022 Financials. (V. Erickson, J. Burch) Carried.

EXECUTIVE DIRECTOR REPORT:

- We have received excellent coverage from several media outlets on the tourism impact numbers as well as the WIAA State Track & Field Event.
- Haleigh and AJ presented at the La Crosse Area Chamber for their forum on June 13th.
- Haleigh and AJ will be speaking at the West Salem Business Association meeting on July 13th.
- Jeremiah and Ben attended Sports ETA in May, and in the packet includes a list of their appointments during that time.
- We are starting to build our Grand Sweepstakes Package and Date Night.
- We are onboarding with Zartico this month, and looking forward to seeing the first report soon.
- We have finalized the Meeting Website and will be adding more venue pages soon.
- AJ has started his quarterly meetings with all six communities. As of this meeting he had only met with La Crosse, with more scheduled for this week.
- We have received new video b-roll library from the videographer to have for future use. We will be making this available to our members.
- Haleigh continues to move forward with the brand photography campaign, and is still in need of models.
- We are kicking off the sales next month for the 2023 visitor guides.
- We continue to work with Discover Wisconsin to film for our 2023 episode. This will include all six communities, and will be a year-long process to pull together.
- As instructed at our last board meeting, we have begun the process to upgrade our office computers. The new computers are in and in place for the staff.
- We continue to work with Robin Moses and Terry Bauer regarding the Street Banner project. They are asking for Explore La Crosse to contribute \$3200 to help cover the cost of the 18 banners as part of phase one of the project.

COMMITTEE REPORTS:

Membership-The reports were distributed. Membership revenue for May 2022 was \$9,319.58, budgeted \$6,800. We currently have 420 members. Next meeting is scheduled for July 19th.

Grants-No grant funds were distributed during May. The report was distributed showing the applications that have been received thus far. The next meeting will be held on July 21st.

Convention/Sales- Several items discussed including the Democratic Convention held recently, and securing the Wastewater Convention in 2025.

Marketing/Media-The next meeting will be held October 18th.

OLD BUSINESS:

-WIAA Recap: The agreement with UWL was signed and the event is secured for five years. We ran a Thank You ad in the La Crosse Tribune for the WIAA sponsors.

-Annual Meeting: will be rescheduled to possibly the month of September.

-Convention Sales Position: has been filled, and we are happy to announce that Erik Sjolander has joined the team as of June 13th.

-Beer, Wine & Cheese recap: has been included in the board packet for review.

-Explore La Crosse Day was held on June 23rd, and a successful event with 14 motorcoach buses, and over 800 in attendance.

NEW BUSINESS:

-Viking Cruises: will have the first shore stop on August 18th in La Crosse's Riverside Park.

-County by County Impact Numbers: have been included in the Board packet for review.

-D&I Program: AJ has been in contact with Amanda Goodenough to check in on the progress of the program, and it is set to kick off November 2022.

Event Center &Community Updates:

-Omni Center: Many activities including weddings, hockey, and youth volleyball. The ice is now in the back arena.

-La Crosse Center: Budget sessions for the City will take place in July. Contract management discussions are still taking place.

-DMI: Sidewalk Sales will be held July 29&30. Annual Meeting scheduled for October 7th. Steppin Out in Pink in Downtown La Crosse on September 10th.

-La Crescent: Their visitors guide is complete. They will have a golf outing on July 15th.

-Holmen: Kornfest will be held August 19-21, and Discover Wisconsin will be there to capture some video footage. Three new parks continue to be built in the area.

-Onalaska: Celebrate Onalaska just wrapped up, and was a successful event. Community Days will be held August 5&6 at the VFW. Music held at Dash Park this evening from 6:30pm-8:30pm.

-La Crescent: It will be late July for the placement of the pedestrian bridge over the highway. The summer rec program is up and running, and the pool has been very busy so far.

MOTION: Moved to Adjourn at 9:04 am. (V. Erickson, D. Ring) Carried.

Respectfully submitted, Michelle Hoch

6.3

TO: Honorable Mayor and City Council Members
Park and Recreation Commission Members
FROM: Bill Waller, City Administrator
DATE: July 22, 2022
RE: Meeting Minutes
July 18, 2022

The La Crescent Park and Recreation Commission met at 5:30 p.m., on Monday, July 18, 2022, in the City Council Chambers at the La Crescent City Hall. The following members were present: Jon Steffes, Paul McLellan, Sarah Wetterlin, Patti Martell, and Marge Loch-Wouters. Commission members Diana Adamski and Maseray Bangura were not in attendance. Also in attendance were Teresa O'Donnell-Ebner, Chris Fortsch and Bill Waller.

1. It was the consensus of the Commission to approve the minutes of the June 28, 2022 Park and Recreation Commission meetings as presented.
2. The Commission discussed public comment at the meeting, and agreed to provide a time after the presentation from MSA for the public to offer their comments.
3. Becky Binz and Dan Schmitt from MSA were in attendance at the meeting via Zoom to review the final draft of the update to the City's Comprehensive Park & Recreation Plan and the next steps in the adoption process for the Plan. The review by MSA focused on the content and highlights of the Plan, recommendations and an implementation schedule for the Plan, along with final edits to the Plan. Discussion by the Commission followed.
4. Public comments were received from 11 individuals in attendance at the meeting about various components of the updated Comprehensive Park & Recreation Plan.
5. It was the consensus of the Commission to recommend to the City Council adoption of the update to the City's Comprehensive Park & Recreation Plan as presented.
6. The Commission had discussion regarding the use of City parks for a variety of purposes. The Commission has identified a work plan that includes the development of a policy on park usage, the development of an ordinance prohibiting certain activities in natural spaces, and the development of a maintenance plan for the City's natural spaces.
7. It was agreed that the next Park & Recreation Commission meeting would be held towards the end of September, at a date to be identified in the future.
8. There being nothing further to discuss, the meeting was adjourned at approximately 6:41 pm.