

#11

MINUTES, REGULAR MEETING
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA
JULY 30, 2018

Pursuant to due call and notice thereof, the second meeting of the City Council of the City of La Crescent for the month of July was called to order by Mayor Mike Poellinger at 5:30 PM in the La Crescent City Hall, La Crescent, Minnesota, on Monday, July 30, 2018, followed by the Pledge of Allegiance.

Upon a roll call taken and tallied by the City Administrator, the following members were present: Members Ryan Hutchinson, Brian Krenz, Dale Williams and Mayor Mike Poellinger. Members absent: Bernie Buehler - Excused. Also present was City Administrator Bill Waller, City Attorney Skip Wieser and Tammy Omdal from Northland Securities.

Mayor Poellinger asked if anyone wished to take action to change the agenda as presented. There were no changes requested.

ITEM 1 – CONSENT AGENDA

At this time, the Mayor read the following items to be considered as part of the Consent Agenda for this regular meeting:

- 1.1 MINUTES – JULY 16, 2018
- 1.2 BILLS PAYABLE THROUGH JULY 26, 2018
- 1.3 CASH BALANCE ACTIVITY REPORT – MAY 2018
- .4 LIBRARY REPORT – MAY 2018

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion. Member Hutchinson made a motion, seconded by Member Krenz, as follows:

A MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED

Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.1 – TRIGGER RESOLUTION – 2018 BOND ISSUE

Tammy Omdal of Northland Securities reviewed with City Council the Finance Plan for the General Obligation Bond, Series 2018A. Proceeds from the Bonds, as well as a City contribution, will be used to fund parking improvements and the City’s 2018 street reconstruction projects. A Resolution approving the issuance of the

bonds, Series 2018A was also reviewed by City Council. Following discussion, Member Williams introduced the following resolution and moved its passage and adoption:

RESOLUTION NO. 07-18-20

**RESOLUTION APPROVING THE ISSUANCE OF
GENERAL OBLIGATION BONDS, SERIES 2018A**

BE IT RESOLVED by the City Council of the City of La Crescent, Minnesota (herein, the "City"), as follows:

1. The City Council hereby finds and declares that it is necessary and expedient for the City to sell and issue its fully registered general obligation bonds in the total aggregate principal amount not to exceed \$2,700,000 (herein, the "Bonds"). The proceeds of the Bonds will be used to finance parking improvements, the City's 2018 street reconstruction projects, and the costs of issuing the Bonds.
2. The City Council desires to proceed with the sale of the Bonds by direct negotiation with Northland Securities, Inc. (herein, "NSF"). NSI will purchase the Bonds in an arm's-length commercial transaction with the City.
3. The Mayor and City Administrator are hereby authorized to approve the sale of the Bonds in an aggregate principal amount not to exceed \$2,700,000 and to execute a bond purchase agreement for the purchase of the Bonds with NSI, provided the true interest cost is less than 3.90%.
4. Upon approval of the sale of the Bonds by the Mayor and the City Administrator, the City Council will take action at its next regularly scheduled or special meeting thereafter to adopt the necessary approving resolutions as prepared by the City's bond counsel.
5. NSI is authorized to prepare an Official Statement related to the sale of the Bonds.
6. If the Mayor and the City Administrator have not approved the sale of the bonds to NSI and executed the related bond purchase agreement by December 31, 2018, this resolution shall expire.

ADOPTED this 30th day of July, 2018.

SIGNED:

Mayor

ATTEST:

City Administrator

The foregoing motion was duly seconded by Member Krenz and upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the resolution duly passed and adopted.

ITEM 3.2 – REFUSE/RECYCLING CONTRACT EXTENSION

City Administrator Waller reviewed with City Council that in 2013 the City entered into a contract with Hilltopper Refuse & Recycling Service to provide refuse and recycling service to the City. The contract began on January 1, 2014 and is set to terminate on December 31, 2018. It was recommended to City Council to consider an extension to the current contract between the City and Hilltopper Refuse and Recycling. City Council also reviewed a copy of the proposal to extend the service, along with a copy of the current contract. City Attorney Wieser reviewed the process to extend the contract and the options included in the proposal. Gary Hougom from Hilltopper Refuse and Recycling Service was also present. Following discussion, Member Williams made a motion, seconded by Member Krenz, as follows:

MOTION TO APPROVE THE PROPOSAL FROM HILLTOPPER REFUSE & RECYCLING SERVICE INC. FOR A 7 YEAR CONTRACT EXTENSION WITH WEEKLY REFUSE SERVICE OF 1.98 PER BAG AND RECYCLING SERVICE OF EVERY OTHER WEEK AT THE 95 GALLON CART SERVICE RATE OF \$3.40 PER MONTH, AND TO DIRECT THE CITY ATTORNEY TO PREPARE THE AMENDMENT TO PRESENT AT FUTURE CITY COUNCIL MEETING.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.3 – STATE OF MINNESOTA TRANSIT APPLICATION

City Administrator Waller gave an overview to City Council regarding a resolution to approve the State Transit Operating Assistance application for 2019. The resolution is adopted and submitted to MnDOT each year. In 2018, the City will receive approximately \$245,000 in Federal and State funds to operate the local bus service. In order to continue to provide the local bus service, it was recommended to City Council to adopt the reviewed resolution. Following discussion, Member Krenz introduced the following resolution and moved its passage and adoption:

RESOLUTION NO. 07-18-21

**RESOLUTION OF THE GOVERNING BODY OF THE CITY OF LA CRESCENT
ENTERING INTO AN AGREEMENT WITH THE STATE OF MINNESOTA TO PROVIDE PUBLIC
TRANSPORTATION IN THE CITY OF LA CRESCENT**

WHEREAS, the City of La Crescent, Minnesota, enters into an Agreement with the State of Minnesota to provide public transportation in the City of La Crescent.

FURTHER RESOLVED that the City of La Crescent, Minnesota agrees to provide (20%) percent of the total operating cost from local funds and (20%) percent of the total capital costs.

FURTHER RESOLVED that authorization to execute the aforementioned Agreement and any amendments thereto is hereby given to the Mayor or the City Clerk/Administrator.

FURTHER resolved that the City Administrator or Transit Manager is hereby authorized to execute requests for reimbursement to the Minnesota Department of Transportation.

ADOPTED this 30th day of July, 2018.

SIGNED:

Mayor

ATTEST:

City Administrator

The foregoing motion was duly seconded by Member Hutchinson and upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the resolution duly passed and adopted.

ITEM 3.4 – AUTHORIZE EXPENDITURE – ICE ARENA

City Administrator Waller reviewed with City Council the two proposals the City received to remove and replace a failed heating Rooftop Unit at the Community Arena. The 20-year-old unit is past its life expectancy. The proposals were as follows: Paul's Heating and Air Conditioning - \$13,995.00; and Schneider Heating and

Air-conditioning -\$ 16,193.00. It was recommended to City Council to accept the proposal submitted by Paul's Heating. There are funds in the City's 2018 general fund budget for this expenditure. Also, Lancer Youth Hockey will split the cost with city. Following discussion, Member Williams made a motion, seconded by Member Krenz, as follows:

MOTION TO ACCEPT THE PROPOSAL FROM PAUL'S HEATING AND AIR CONDITIONING IN THE AMOUNT OF \$13,995.00 FOR REPLACING THE FAILED HEATING ROOFTOP UNIT AT THE COMMUNITY ARENA USING FUNDS FROM THE CITY OF LA CRESCENT'S GENERAL FUND BUDGET FOR THE CITY'S PORTION OF THE EXPENSE WHICH IS SPLIT WITH LANCER YOUTH HOCKEY.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.5 - 2018 STREET PROJECT CHANGE ORDER

City Administrator Waller reviewed with City Council that Larch Avenue is being reconstructed as part of the 2018 street improvement project. The City has been approached by property owners that abut Larch Avenue about the possibility of reconstructing the private road that abuts their property as part of the 2018 improvement project. City Council reviewed and considered a cost estimate and site plan. This is an unusual situation and is unique to these five properties. It was recommended to City Council to approve adding the work to the 2018 street improvement project, and that the project costs would be split equally between the five property owners. The property owners would have the option to pay their portion of the cost upfront or put it on their property taxes over a 10-year period at 4.0% interest. If agreeable, it was recommended to City Council to authorize the City Attorney to prepare the required assessment waivers for the property owners to sign. Following discussion, Member Krenz made a motion, seconded by Member Hutchinson, as follows:

MOTION TO APPROVE ADDING THE RECONSTRUCTION OF THE PRIVATE ROAD THAT ABUTS FIVE PROPERTY OWNERS ON LARCH AVENUE TO THE 2018 STREET IMPROVEMENT PROJECT WITH PROJECT COSTS BEING SPLIT EQUALLY BETWEEN THE FIVE PROPERTY OWNERS AND THE PROPERTY OWNERS HAVING THE OPTION TO PAY THEIR PORTION OF THE COST UPFRONT, OR PUT IT ON THEIR PROPERTY TAXES OVER A 10-YEAR PERIOD AT 4.0% INTEREST AND ALSO TO AUTHORIZE THE CITY ATTORNEY TO PREPARE THE REQUIRED ASSESSMENT WAIVERS FOR THE FIVE PROPERTY OWNERS TO SIGN REGARDING THIS ADDITION TO THE PROJECT.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson Yes
Brian Krenz Yes
Dale Williams Yes
Mike Poellinger Yes

and none voted against the same. The motion was declared duly carried.

ITEM 6.1 – STAFF CORRESPONDENCE/COMMITTEE UPDATES – NATIONAL NIGHT OUT

Mayor Poellinger reviewed with City Council a flyer regarding the La Crescent Police Department’s 12th Annual National Neighbor’s Night Out to be held on August 7, 2018 from 5:00 – 8:00 p.m. at Frank J. Kistler Memorial Park. Mayor Poellinger also mentioned that the Ground Breaking for the Event Center will be held on August 6. No action taken.

ITEM 8 – CHAMBER OF COMMERCE

The La Crescent Chamber of Commerce reported that LizFest would be held in two weeks.

There being no further business to come before the Council at this time, Member Williams made a motion, seconded by Member Hutchinson, to adjourn the meeting. Upon a roll call vote taken and tallied by the City Administrator, all Members voted in favor thereof, viz;

Ryan Hutchinson Yes
Brian Krenz Yes
Dale Williams Yes
Mike Poellinger Yes

and none voted against the same. The motion was declared duly carried and the meeting duly adjourned at 6:05 PM.

APPROVAL DATE: _____

SIGNED:

Mayor

ATTEST:

City Administrator