

TO: Planning Commission Members
Honorable Mayor and City Council Members
FROM: Angie Boettcher, City Bookkeeper
DATE: July 12, 2019
RE: Meeting Minutes from July 9, 2019

The Planning Commission met at 5:30 p.m., on Tuesday, July 9, 2019 in the City Council Chambers at City Hall. The following members were present: Jerry Steffes, Linda Larson, Dave Hanifl, Anna Stoecklein, Patti Dockendorff, and Jason Ludwigson. City Council Member Teresa O'Donnell-Ebner, City Attorney Skip Wieser, Building/Zoning Official Shawn Wetterlin, and City Bookkeeper Angie Boettcher were also in attendance. Dick Wieser was absent.

1. The meeting was called to order by Chair Steffes. Motion by Larson, seconded by Dockendorff to approve of the meeting minutes of June 4th, 2019.

Upon a roll call vote, taken and tallied by the Building Official, all members present voted in favor.

Larson – Yes
Dockendorff – Yes
Hanifl – Yes
Ludwigson – Yes
Stoecklein – Yes
Steffes - Yes
Wieser – Not Present

2. At 5:35 the Planning Commission held a public hearing to consider changes to the City's Zoning Ordinance, regarding Solar Panels.

The chair opened the public hearing. Member Ludwigson reviewed the ordinance. After discussion the planning commission requested further review specifically to the wording in 12.10 (Subd. 16) Solar rights. Ludwigson will research alternatives. The public meeting closed as no member of the Public wished to be heard on the matter.

Motion by Hanifl and seconded by Dockendorff to be continued until August 7th meeting.

Upon a roll call vote, taken and tallied by the Building Official, all members present voted in favor:

Hanifl – Yes

Dockendorff – Yes

Steffes – Yes

Larson – Yes

Stoecklein – Yes

Wieser – Absent

Ludwigson - Yes

3. At 5:45 the Planning Commission held a public hearing to consider the application for a final plat concerning certain premises situated in said City described as follows, to wit: Parcel number 25.1965.000, Grandview Court, Berkley Addition. Attorney Wieser gave a staff report and gave an update of the City Councils decision at the July 8th Council Meeting to approve the preliminary plat.

Temporary chairperson Linda Larson opened the public meeting.

The following persons spoke on the matter:

Christine Wagener, 1112 Grandview Terrace

The public hearing closed at approximately 6:17 p.m.

Motion by Hanifl, seconded by Dockendorff to accept the final plat.

Upon a roll call vote, taken and tallied by the Building Official, all members present voted as follows:

Hanifl – Yes

Dockendorff – Yes

Steffes – Abstain

Larson – Yes

Stoecklein – Yes

Ludwigson - Yes

Wieser – Absent

City Attorney Wieser reviewed the following proposed Findings in support of the motion:

Findings of Fact:

- A. The final plat, as presented, is consistent with the preliminary plat.
- B. City's engineering firm has reviewed and approved the plat, including the grading and erosion control plan.
- C. The erosion control plan should improve stormwater management in the area.

D. Conditions imposed by the City Council have been deemed satisfied.

Motion by Ludwigson, seconded by Stoecklein to approve the proposed Findings.

Upon a roll call vote, taken and tallied by the Building Official, all members present voted as follows:

Ludwigson – Yes

Stoecklein – Yes

Steffes – Abstain

Larson - Yes

Hanifl – Yes

Dockendorff - Yes

Wieser – Absent

Chair was given back to Steffes.

4. The Planning Commission reviewed the draft of Complete Streets Ordinance.

Motion by Ludwigson, seconded by Hanifl to forward the ordinance to the City Council for review at The July 22nd meeting.

Upon a roll call vote, taken and tallied by the Building Official, all members present voted in favor:

Ludwigson – Yes

Hanfil – Yes

Steffes – Yes

Larson – Yes

Stoecklein – Yes

Dockendorff – Yes

Wieser – Absent

5. Linda Larson updated the Planning Commission on the Houston County Comprehensive Plan Survey.

Motion by Ludwigson, seconded by Dockendorff to adjourn the meeting all in attendance voted in favor. Meeting adjourned at 6:51 p.m.

The next regular scheduled Planning Commission meeting will be on Wednesday, August 7th, 2019 at 5:30 p.m.

The regular September meeting will be held on Tuesday, September 10th, 2019

