

MINUTES, REGULAR MEETING  
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA  
AUGUST 13, 2018

Pursuant to due call and notice thereof, the first meeting of the City Council of the City of La Crescent for the month of August was called to order by Mayor Mike Poellinger at 5:30 PM in the La Crescent City Hall, La Crescent, Minnesota, on Monday, August 13, 2018, followed by the Pledge of Allegiance.

Upon a roll call taken and tallied by the City Administrator, the following members were present: Members Bernie Buehler, Ryan Hutchinson, Brian Krenz, Dale Williams and Mayor Mike Poellinger. Members absent: None. Also present was City Administrator Bill Waller and City Attorney Skip Wieser.

Mayor Poellinger asked if anyone wished to take action to change the agenda as presented. There were no changes requested.

**ITEM 1 – CONSENT AGENDA**

At this time, the Mayor read the following items to be considered as part of the Consent Agenda for this regular meeting:

- 1.1 MINUTES – JULY 30, 2018
- 1.2 BILLS PAYABLE THROUGH AUGUST 8, 2018
- 1.3 CASH BALANCE ACTIVITY REPORT – JUNE 2018
- 1.4 LIBRARY REPORT – JUNE 2018

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion. Member Krenz made a motion, seconded by Member Buehler, as follows:

**A MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED**

Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 3.1 – HORSE TRACK MEADOWS PROJECT UPDATE**

City Administrator Waller reviewed and gave an overview to City Council regarding the Memo they received regarding an update about the status of the proposed Horse Track Meadows development. After a wetland site delineation was completed, the preliminary site plan reduced the single family lots to 31, and 20 lots that would be two-unit structures and one multi-unit structure. Negotiations continue between the developer and property

owner regarding the sale. The Memo also noted that the City Engineer has stopped working on the plans and specifications for both the Horse Track Meadows development and the County Road #6 utility extension project. There was discussion by Council members on this item. Tom Ready and Jeff Miller filed Agenda Requests and also addressed the City Council regarding this item. Frank Van Lin, Jr. also filed a Request but did not comment. This item was informational, and no action was taken.

**ITEM 3.2 – PLANNING COMMISSION MINUTES – AUGUST 8, 2018**

City Attorney Wieser reviewed with City Council the Planning Commission Minutes for the August 8, 2018 meeting. This item was informational, and no action was taken.

**ITEM 3.3 – AGENDA REQUEST POLICY CLARIFICATION**

City Administrator Waller gave an overview to City Council regarding a clarification of the City’s agenda request form as it relates to being placed on the agenda for a City Council Meeting. It was recommended to City Council to reaffirm the policy that is the intent of the City to not allow candidates for political office to be placed on the agenda for City Council Meetings. Following discussion, Member Buehler made a motion, seconded by Member Hutchinson, as follows:

**MOTION TO REAFFIRM POLICY TO NOT ALLOW CANDIDATES FOR POLITICAL OFFICE TO BE PLACED ON THE AGENDA FOR CITY COUNCIL MEETINGS.**

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 3.4 BLUE LAKE CANOE/KAYAK ACCESS QUOTES**

City Administrator Waller reviewed with City Council the quotes for the Blue Lake Canoe/Kayak launch. The project will construct a canoe/kayak launch that will provide access to Blue Lake from Strupp Avenue. The City received three (3) quotes with the low quote received from JB Holland Construction Inc. for \$7,249.15. It was recommended to City Council to award the project to JB Holland Construction Inc. Following discussion, Member Hutchinson made a motion, seconded by Member Buehler, as follows:

**MOTION TO APPROVE THE CONTRACT WITH JB HOLLAND CONSTRUCTION INC. FOR \$7,249.15 FOR THE CANOE/KAYAK LAUNCH THAT WILL PROVIDE ACCESS TO BLUE LAKE FROM STRUPP AVENUE.**

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 3.5 – PARK & RECREATION COMMISSION MINUTES – JULY 23, 2018**

City Administrator Waller reviewed with City Council the Park & Recreation Commission Meeting Minutes for the July 23, 2018 meeting. The Park & Recreation Commission is recommending that sand volleyball courts be constructed at Old Hickory Park. These would replace the Courts that were removed when the new tennis courts were constructed at Frank J. Kistler Memorial Park. This is a project the City Maintenance Department would construct. City Administrator Waller also reviewed the 2019 Work Plan that was proposed. This item was informational, and no action was taken.

**ITEM 8 – CHAMBER OF COMMERCE**

Sarah Danielson of the La Crescent Chamber of Commerce reported the Chamber would be having their annual picnic on August 22, 2018.

There being no further business to come before the Council at this time, Member Buehler made a motion, seconded by Member Hutchinson, to adjourn the meeting. Upon a roll call vote taken and tallied by the City Administrator, all Members voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly adjourned at 6:11 PM.

APPROVAL DATE: \_\_\_\_\_

SIGNED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Administrator