

MINUTES, REGULAR MEETING
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA
AUGUST 22, 2022

Pursuant to due call and notice thereof, the second meeting of the City Council of the City of La Crescent for the month of August was called to order by Mayor Mike Poellinger at 5:30 PM in the La Crescent City Hall, La Crescent, Minnesota, on Monday, August 22, 2022.

Upon a roll call taken and tallied by the City Administrator, the following members were present: Members Ryan Hutchinson, Cheryl Jostad, Teresa O'Donnell-Ebner, Dale Williams, and Mayor Mike Poellinger. Members absent: None. Also present were City Attorney Skip Wieser, City Engineer Tim Hruska, City Administrator Bill Waller, and Deputy Clerk Angie Boettcher.

Mayor Poellinger asked if anyone wished to take action to change the agenda as presented. There were no changes requested.

ITEM 1 – CONSENT AGENDA

At this time, the Mayor read the following items to be considered as part of the Consent Agenda for this regular meeting:

- 1.1 MINUTES – AUGUST 8, 2022
- 1.2 BILLS PAYABLE THROUGH AUGUST 19, 2022
- 1.3
- 1.4

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion. Member Hutchinson made a motion, seconded by Member Williams, as follows:

A MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cheryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.1 – LIBRARY DIRECTOR – REGIONAL READ

La Crescent Library Director, Jess Witkins reviewed with City Council the 2022 Regional Read Programming Schedule. This was informational only, no action taken.

ITEM 3.2 – AGENDA REQUEST – APPLE BLOSSOM POINTE

City resident, Jeff Merrill submitted an Agenda request regarding the roads in the Apple Blossom Pointe development. Joe Dockendorff spoke to City Council on behalf of Mr. Merrill and the Apple Blossom Pointe HOA. The Apple Blossom Pointe residents request that the City maintain and reconstruct the roads in the development without a special assessment to the property owners and that the City adjust and lower the mill rate for properties in the development. Following discussion, Member O’Donnell-Ebner made a motion, seconded by Member Hutchinson as follows:

MOTION TO APPROVE CITY ATTORNEY WIESER, CITY ADMINISTRATOR WALLER, AND CITY ENGINEER HRUSKA TO REVIEW OPTIONS FOR THE APPLE BLOSSOM POINTE DEVELOPMENT.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O’Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.3 – BID RESULTS – SPORTSMAN ROAD LANDING PROJECT

City Engineer, Tim Hruska reviewed with City Council a sole bid from Mathiowetz Construction for the Sportsman’s Road and Monte Carlo Road Reconstruction. The base bid is \$256,128.42 and \$72,773.30 for the Monte Carlo Road alternative. The Sportsman’s Road portion of the project is funded by a grant to provide access to State Parks and other state property. The total amount of the grant was \$216,000. After further discussion with MnDOT the grant was increased to \$256,128.42 for the Sportsman’s Road portion of the project. It was recommended that City Council award the base bid to Mathiowetz Construction and include the alternative of Monte Carlo Road in a future street improvement project. Following discussion, Member O’Donnell-Ebner made a motion, seconded by Member Williams as follows:

MOTION TO APPROVE THE \$256,128.42 BID FROM MATHIOWETZ CONSTRUCTION TO RECONSTRUCT THE SPORTSMAN’S ROAD PROJECT AND INCLUDE THE MONTE CARLO ROAD IN A FUTURE STREET IMPROVEMENT PROJECT.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.4 – BICYCLE/PEDESTRIAN BRIDGE DEDICATION

City Engineer Hruska reviewed with City Council the Ribbon Cutting Ceremony for the Wagon Wheel Pedestrian Bridge to be held on September 19th. This was informational only, no action taken.

ITEM 3.5 – CONSERVATION PARTNERS LEGACY GRANT ENGINEERING PROPOSAL

City Engineer Hruska reviewed for City Council approval, a Professional Services Agreement between the City and WHKS for the Pine Creek Restoration Project as part of the Conservation Partners Legacy (CPL) Grant. Applying for a CPL grant would enable the city to pursue funds for performing restoration work on stretches of Pine Creek that are city property, specifically the golf course and Horse Track Meadows development. The work by WHKS would be to assist with the engineering and design aspects of the CPL grant application. If a CPL grant is awarded to the city, the CPL funds would reimburse the city for the engineering design work and the installation of the restoration materials. It was recommended that Council approve the Agreement. Following discussion, Member Williams made a motion, seconded by Member Hutchinson as follows:

MOTION TO APPROVE THE PROFESSIONAL SERVICE AGREEMENT BETWEEN WHKS AND THE CITY TO ASSIST WITH THE ENGINEERING AND DESIGN WORK FOR THE PINE CREEK RESTORATION PROJECT AS PART OF THE CPL GRANT.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.6 – AGENDA REQUEST – TRAIL MAINTENANCE

City residents Steve Hoff and Greg Watson, turned in agenda requests to address the City Council regarding trail maintenance.

ITEM 3.7 – CALL FOR PUBLIC HEARING – PARK/RECREATION PLAN

City Administrator Waller suggested City Council approval to call for a Public Hearing for the Park and Recreation Plan to be held on Monday, October 24th, 2022 at 5:30 p.m. at the Community Building located at 336 South First Street. Following discussion Member O’Donnell-Ebner made a motion, seconded by Member Williams as follows:

MOTION TO APPROVE A PUBLIC HEARING FOR THE PARK AND RECREATION PLAN TO BE HELD ON MONDAY, OCTOBER 24, 2022 AT 5:30 P.M. AT THE COMMUNITY BUILDING LOCATED AT 336 SOUTH FIRST STREET.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O’Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.8 – AUTHORIZE EXPENDITURE – CAMERA SYSTEM

City Administrator Waller reviewed with City Council a letter from Police Chief Ahlschlager recommending approval of a \$35,380.48 proposal from Five Star Telecom for the installation of a state-of-the-art surveillance system on the Wagon Wheel Pedestrian Bridge. The surveillance system would act as a criminal activity deterrent, and an investigative tool, and would provide an overall sense of safety for the citizens and visitors of the Bicycle & Pedestrian Bridge and outlining areas of La Crescent, including but not limited to Highway 14/61, the Highway 14/16 & 61 Semaphore and the Canadian Pacific Railroad Crossing at Main Street. Following discussion, Member Williams made a motion, seconded by Member Hutchinson as follows:

MOTION TO APPROVE THE EXPENDITURE OF \$35,380.48 FOR THE INSTALLATION OF A SURVEILLANCE SYSTEM BY FIVE STAR TELECOM ON THE WAGON WHEEL PEDESTRIAN BRIDGE AND TO AMEND THE 2022 CAPITAL EQUIPMENT CERTIFICATE TO REFLECT THE EXPENDITURE.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.9 – AUTHORIZE EXPENDITURE – LANDSCAPE PARTNERSHIP PROJECT

City Administrator Waller reviewed with City Council the 2022 Landscape Partnership Project. The city has partnered with MnDOT for a number of years to implement Landscape Partnership projects on MnDOT right-of-way within the city. The 2022 project is for improvements at the Sportsman’s Boat Landing, Hoffman and McNamara Nursery and Landscape have provided trees and shrubs for the past MnDOT projects. The 2022 project will plant 38 trees and shrubs at a cost of \$3,989. The majority of these species are native to Minnesota. The plant list has diverse species to avoid a significant loss from pests or diseases. The terms of the Landscape Partnership agreement state MnDOT will reimburse the city up to \$8,000 for landscape materials. Driftless Natives will provide additional native grass and flower plantings for the project with an estimated cost of \$2,000. Materials will continue to be planted by volunteers and the City Maintenance Department. Following discussion, Member Hutchinson made a motion, seconded by Member Jostad as follows:

MOTION TO APPROVE THE EXPENDITURE OF \$3,989 TO HOFFMAN AND MCNAMARA NURSERY FOR 38 TEES AND SHRUBS AND \$2,000 TO DRIFTLESS NATIVES FOR NATIVE GRASS AND FLOWERING PLANTS FOR THE 2022 MNDOT LANDSCAPE PARTNERSHIP PROJECT IN WHICH MNDOT WILL REIMBURSE THE CITY UP TO \$8,000 FOR LANDSCAPE MATERIALS.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.10 – APPLEFEST PARADE REQUEST

City Council reviewed a Memorandum from the Applefest Board of Directors requesting assistance from the City of La Crescent for coordinating the 74th year of Applefest which will take place September 15-18, 2022. The Applefest Board would like assistance with the following: help in preparing the carnival area, installing signs, installing stakes and fencing, a water line for the King Apple Tent, use of City garbage cans, picnic tables, and trailer, as well as help barricading the staging route for the King Apple Parade and

use of 8 golf carts during the King Apple Parade. City council also reviewed a Memo from La Crescent Police Chief Ahlschlager regarding the Applefest Board of Directors requesting approval for the 2022 King Apple Parade to be held on September 18 and the Kiddie Parade to be held on September 17. The parades will be held on the same route as years previous. It was recommended to City Council to grant approval. Following discussion, Member Hutchinson made a motion, seconded by Member Jostad as follows:

MOTION TO APPROVE THE FOLLOWING FOR APPLEFEST THAT WILL TAKE PLACE SEPTEMBER 15-18, 2022. HELP IN PREPARING THE CARNIVAL AREA, INSTALLING SIGNS, INSTALLING STAKES AND FENCING, A WATER LINE FOR THE KING APPLE TENT, USE OF CITY GARBAGE CANS, PICNIC TABLES, AND TRAILER, AS WELL AS HELP BARRICADING THE STAGING ROUTE FOR THE KING APPLE PARADE, AND USE OF 8 GOLF CARTS DURING THE KING APPLE PARADE AND ALSO TO APPROVE THE PARADE ROUTES FOR THE 2022 KING APPLE PARADE TO BE HELD ON SEPTEMBER 18 AND THE KIDDIE PARADE TO BE HELD ON SEPTEMBER 17.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 6 – STAFF CORRESPONDENCE/COMMITTEE UPDATES

City Council reviewed correspondence from Explore La Crosse regarding the August 16th, 2022 Board Meeting Agenda as well as the July 19th, Minutes.

There being no further business to come before the Council at this time, Member O'Donnell-Ebner made a motion, seconded by Member Hutchinson, to adjourn the meeting. Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly adjourned at 6:14 PM.

APPROVAL DATE: _____

SIGNED:

Mayor

ATTEST:

City Administrator