

TO: Planning Commission Members  
Honorable Mayor and City Council members  
FROM: Angie Boettcher, Administrative Assistant  
DATE: August 5, 2020  
RE: Meeting Minutes from August 4, 2020

The Planning Commission met at 5:30 p.m., on Tuesday, August 4, 2020 in the City Council Chambers at City Hall. The meeting was called to order by Chair Ludwigson.

Pursuant to Minn. Stat. § 13D.021 and due to the COVID-19 pandemic, members of the Planning Commission and City Staff were given the option to attend the meeting by telephone or Zoom. The following members were present: Jason Ludwigson, Dave Hanifl (via Zoom), Jerry Steffes, Anna Stoecklein (via Zoom), Mike Welch. City Attorney Skip Wieser, City Council member Teresa O'Donnell-Ebner, Building/Zoning Official Shawn Wetterlin, and City Administrative Assistant Angie Boettcher were also in attendance. Patty Dockendorff and Linda Larson were absent.

1. Chair Ludwigson asked for a motion to approve the minutes from the July 7, 2020 meeting.

Following discussion Member Steffes made a motion, seconded by Welch to approve the minutes.

Upon a roll call vote, taken and tallied by the Building Official, all members present voted in favor.

Steffes – Yes  
Welch – Yes  
Stoecklein – Yes  
Hanifl – Yes  
Ludwigson – Yes

2. At 5:30 the Planning Commission held a public Hearing to consider a Preliminary Plat application for 1220 Grandview Terrace to split the existing lot into two parcels to construct a new single-family home.

Chair Ludwigson opened the meeting.

The Applicant, Sue Webb was in attendance and invited to speak in regards to her application.

Member of the public, Bill Kistler, posed a question.

Chair Ludwigson closed the meeting.

Following discussion Member Welch made a motion seconded by Hanifl to recommend approval of the Preliminary Plat with the following conditions and findings:

Possible findings:

- a. The request will not alter the essential character of the locality.
- b. The property owner proposes to use the property in a reasonable manner permitted by the zoning ordinance in residential areas to wit, residential housing.
- c. The request is in harmony with the general purposes and intent of the ordinance and consistent with the comprehensive plan by improving the housing stock.

Conditions of approval:

- a. Spot elevations and drainage arrows need to be shown on the final grading plan.
- b. The proposed site must meet the current site for stormwater drainage. This can be accomplished by means on private property. The City should develop an agreement for maintenance of any private stormwater facilities. Drainage calculations need to be submitted.
- c. The sanitary sewer service for Lot 1 should be contained within an easement.
- d. Boundary encroachments be resolved or not included in plat.

Upon a roll call vote, taken and tallied by the Building Official, all members present voted in favor.

Welch – Yes

Hanifl- Yes

Stoecklein – Yes

Steffes – No

Ludwigson – Yes

3. Jackie Eastwood, Transportation Planner with the La Crosse Area Planning Committee was in attendance (via Zoom) to discuss and answer any questions from the Planning Commission members regarding the La Crosse Area Transportation Plan and ongoing updates.

This was informational only and no action was taken.

4. Jeff and Mary Ann Graff were in attendance to review a proposed three-unit Townhome to be located on South 3<sup>rd</sup> Street in La Crescent.

Attorney, Skip Wieser reviewed the two future public hearings in the month of September for the rezoning and preliminary plat.

This was informational only and no action was taken.

Motion by Welch, seconded by Steffes to adjourn the meeting. All members in attendance voted in favor. Meeting adjourned at 6:43 p.m.