

MINUTES, REGULAR MEETING
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA
SEPTEMBER 10, 2018

Pursuant to due call and notice thereof, the first meeting of the City Council of the City of La Crescent for the month of September was called to order by Mayor Mike Poellinger at 5:30 PM in the La Crescent City Hall, La Crescent, Minnesota, on Monday, September 10, 2018, followed by the Pledge of Allegiance.

Upon a roll call taken and tallied by the City Administrator, the following members were present: Members Bernie Buehler, Ryan Hutchinson, Brian Krenz, Dale Williams and Mayor Mike Poellinger. Members absent: None. Also present was City Administrator Bill Waller and City Attorney Skip Wieser.

Mayor Poellinger asked if anyone wished to take action to change the agenda as presented. There were no changes requested.

ITEM 1 – CONSENT AGENDA

At this time, the Mayor read the following items to be considered as part of the Consent Agenda for this regular meeting:

- 1.1 MINUTES – AUGUST 27, 2018
- 1.2 BILLS PAYABLE THROUGH SEPTEMBER 6, 2018

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion. It was noted that there is a correction to Item 3.3 of the Minutes regarding the name of Lancer Youth Hockey representative from Pat Hogan to Pete Hogan. Member Krenz made a motion, seconded by Member Buehler, as follows:

A MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED AND CORRECTION TO ITEM 3.3 – LANCER YOUTH HOCKEY AGREEMENT OF THE AUGUST 27, 2018 MINUTES.

Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.1 – GREENSTEP MINUTES – SOLAR RECOMMENDATION

City Administrator Waller reviewed with City Council the minutes from the August 29, 2018 GreenStep Committee meeting. The GreenStep Committee is recommending that the City Council accept the proposal from Ideal Energies to install solar at City facilities. The GreenStep Committee received and reviewed three proposals. The request for proposals was to design, build, and maintain solar installations at five City facilities.

The facilities are: the City Maintenance facility, the Animal Rescue Building, the City's Michael E. Albrecht Water Treatment building, the La Crescent Public Library building, and the La Crescent Aquatic facility. The GreenStep Committee is recommending that the City proceed with solar installations at four of the locations, but that the City not install solar on the Public Library building. In addition, the solar installation at the City's Michael E. Albrecht Water Treatment building will need to be modified so that the entrance to Vetsch Park is not impacted by the structure. It was recommended to City Council to accept the proposal submitted by Ideal Energies, and to authorize the City Attorney to review the contractual agreements between the City and Ideal Energies. Following discussion, Member Hutchinson made a motion, seconded by Member Krenz, as follows:

MOTION TO ACCEPT THE PROPOSAL SUBMITTED BY IDEAL ENERGIES, AND TO AUTHORIZE THE CITY ATTORNEY TO REVIEW THE CONTRACTUAL AGREEMENTS BETWEEN THE CITY AND IDEAL ENERGIES.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.2 – PLANNING COMMISSION MINUTES – SEPTEMBER 4, 2018

City Council reviewed the Planning Commission Minutes for the September 4, 2018 meeting. This item was informational, and no action was taken.

ITEM 3.3 – LEASE AGREEMENT – TRUSS SPECIALISTS

City Attorney Wieser reviewed with City Council an updated lease agreement between the City of La Crescent and Truss Specialists for the old dump property the City owns. Truss Specialists has leased this property for many years. It was recommended to City Council to approve the lease as presented and to authorize the Mayor and City Administrator to execute. The new lease agreement is for a three-year period from June 15, 2018 through June 15, 2021 at 3% increase. Following discussion, Member Buehler made a motion, seconded by Member Williams, as follows:

MOTION TO APPROVE A LEASE AGREEMENT BETWEEN THE CITY OF LA CRESCENT AND TRUSS SPECIALISTS FOR A THREE-YEAR PERIOD FROM JUNE 15, 2018 THROUGH JUNE 15, 2021 AT A 3% INCREASE AND TO AUTHORIZE THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.4 – 2018 LICENSE APPLICATION

City Council reviewed three applications for gas installer licenses for 2018. The applications appear to be in order and it was recommended to City Council to approve the license applications. Following discussion, Member Krenz made a motion, seconded by Hutchinson, as follows:

MOTION TO APPROVE THE PRESENTED LIST OF LICENSE APPLICATIONS FOR GAS INSTALLERS FOR 2018 FOR THE FOLLOWING:

STS PLUMBING & HEATING, LLP; G & T HEATING & AIR CONDITIONING; AND VIS PLUMBING & HEATING.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.5 – 2018 BOND ISSUE REVIEW

City Administrator Waller reviewed with City Council the 2018 Bond Issue to answer questions that were raised at the last City Council meeting. The City is proceeding with the issuance of \$2,535,000 in general obligation bonds to fund parking and storm water improvements at Veteran's Park, and the City's 2018 street reconstruction project. This item was informational, and no action was taken.

ITEM 3.6 – ADOPT 2017 AUDIT/FINANCIAL STATEMENT

At the August 27, 2018 City Council meeting, Mike Temp was in attendance at the meeting and reviewed the 2017 financial statements and audit. In past years, at the conclusion of the review, the City Council has adopted a motion to accept the financial statements and independent auditors report for the previous year. This action was not taken at the August 27, 2018 City Council meeting. It was recommended to City Council to adopt a motion to accept the financial statements and independent auditor's report for the City of La Crescent for 2017 as presented. Following discussion, Member Buehler made a motion, seconded by Member Krenz, as follows:

MOTION TO ACCEPT THE FINANCIAL STATEMENTS AND INDEPENDENT AUDITOR’S REPORT FOR THE CITY OF LA CRESCENT FOR 2017 AS PRESENTED AT THE AUGUST 27, 2017 CITY COUNCIL MEETING.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.7 – PERSONNEL COMMITTEE RECOMMENDATIONS

The Personnel Committee had two recommendations for consideration by the City Council. City Attorney Wieser reviewed a Memorandum of Understanding with the International Union of Operating Engineers. The memorandum of understanding provides for a \$2.50 per hour increase to the lead workers position at Pine Creek Golf Course, from August 1, 2018 through the end of the 2018 golf season. Following discussion, Member Buehler made a motion, seconded by Member Williams, as follows:

MOTION TO APPROVE THE MEMORANDUM OF UNDERSTANDING WITH THE INTERNATIONAL UNION OF OPERATING ENGINEERS TO INCREASE THE RATE OF PAY FOR THE LEAD WORKERS AT PINE CREEK GOLF COURSE BY \$2.50 PER HOUR EFFECTIVE AUGUST 1, 2018 THROUGH THE END OF THE 2018 GOLF SEASON.

Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

Member Ryan Hutchinson voted against the same. The motion was declared duly carried by a 4-1 vote.

City Administrator Waller reviewed with City Council that in 2018 Christmas Eve and New Year's Eve fall on a Monday. Each of these days are a half day holiday for City employees. It was recommended to City Council that rather than open City Hall for hours in the morning each of these days, and then be closed for the next day and a half, that City Council approve closing City Hall on Christmas Eve and New Year's Eve. City employees would be required to use either 4 hours of vacation or comp time for each of these days. Following discussion, Member Williams made a motion, seconded by Member Hutchinson, as follows:

MOTION TO APPROVE CLOSING CITY HALL ON CHRISTMAS EVE AND NEW YEAR'S EVE FOR 2018 AND THAT CITY EMPLOYEES WOULD BE REQUIRED TO USE EITHER 4 HOURS OF VACATION OR COMP TIME FOR EACH OF THESE DAYS.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.8 – DECEMBER CITY COUNCIL MEETING SCHEDULE

City Administrator Waller reviewed with City Council that the fourth Monday in December this year is Monday, December 24th, Christmas Eve. Based on this, it was recommended to City Council to move the second City Council meeting in December to Thursday, December 27th, at 5:30 pm. Following discussion, Member Hutchinson made a motion, seconded by Member Buehler, as follows:

MOTION TO APPROVE MOVING THE SECOND CITY COUNCIL MEETING IN DECEMBER FROM MONDAY, DECEMBER 24, TO THURSDAY, DECEMBER 27, 2018.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.9 – GAMBLING PERMIT APPLICATION

City Council reviewed a gambling permit application from the La Crescent Fireman’s Relief Association for an event to be held October 29, 2018, at the La Crescent Fire Station. City Administrator Waller stated the application appears to be in order and recommended approval and to authorize that it be forwarded to the Minnesota Gambling Control Board. Following discussion, Member Williams made a motion, seconded by Member Krenz, as follows:

MOTION TO APPROVE A GAMBLING PERMIT APPLICATION FROM THE LA CRESCENT FIREMAN’S RELIEF ASSOCIATION FOR AN EVENT TO BE HELD OCTOBER 29, 2018, AT THE LA CRESCENT FIRE STATION AND AUTHORIZE THAT IT BE FORWARDED TO THE MINNESOTA GAMBLING CONTROL BOARD.

Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Brian Krenz	Yes
Dale Williams	Yes

Member Ryan Hutchinson and Mayor Mike Poellinger abstained from voting. The motion was declared duly carried by a 3-0 vote.

ITEM 3.10 – PARADE/STREET CLOSURE REQUEST

City Council reviewed a memo from Police Chief Stavenau regarding a request from the La Crescent PTO for a temporary street closure for an elementary “fun run” called the Great Green Run and Roll, scheduled for Friday, September 28, 2018 from 8:30 a.m. to 12:00 p.m. The course is scheduled the same as last year starting in front of the building on Oak Street, traveling South to 6th Street, along the sidewalk on Elm and returning to the elementary school building and ending on South 4th Street. The Police Department is requesting permission to barricade South 6th Street and South 4th Street between Oak and Elm Street for the event. They would also like to temporarily post the east side of Oak Street, in front of the elementary school building as “No Parking” the day of the event and setting temporary barricades in the parking area on the west side of the street after school drop off has concluded that morning. Following discussion, Member Krenz made a motion, seconded by Member Hutchinson, as follows:

MOTION TO APPROVE THE REQUEST FROM THE LA CRESCENT POLICE DEPARTMENT AND LA CRESCENT PTO FOR A TEMPORARY STREET CLOSURE FOR AN ELEMENTARY “FUN RUN” CALLED THE GREAT GREEN RUN AND ROLL SCHEDULED FOR FRIDAY, SEPTEMBER 28, 2018 FROM 8:30 AM TO 12:00 PM CLOSING SOUTH 6TH STREET AND SOUTH 4TH STREET BETWEEN OAK AND ELM STREET FOR THE EVENT AND TEMPORARILY POST THE EAST SIDE OF OAK STREET, IN FRONT OF THE ELEMENTARY SCHOOL BUILDING AS “NO PARKING” THE DAY OF THE EVENT AND SETTING TEMPORARY BARRICADES IN THE PARKING AREA ON THE WEST SIDE OF THE STREET AFTER SCHOOL DROP OFF HAS CONCLUDED THAT MORNING.

Upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 6.1 – STAFF CORRESPONDENCES/COMMITTEE UPDATES – GREENSTEP COMMITTEE MINUTES – JULY 17, 2018

City Council reviewed the Minutes from the July 17, 2018 La Crescent GreenStep Committee meeting. No action taken.

ITEM 8 – CHAMBER OF COMMERCE

There was no update for the La Crescent Chamber of Commerce.

There being no further business to come before the Council at this time, Member Krenz made a motion, seconded by Member Hutchinson, to adjourn the meeting. Upon a roll call vote taken and tallied by the City Administrator, all Members voted in favor thereof, viz;

Bernie Buehler	Yes
Ryan Hutchinson	Yes
Brian Krenz	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly adjourned at 5:48 PM.

APPROVAL DATE: _____

SIGNED:

Mayor

ATTEST:

City Administrator