

TO: Planning Commission Members
Honorable Mayor and City Council members
FROM: Angie Boettcher, Administrative Assistant
DATE: September 24, 2020
RE: Meeting Minutes from September 23, 2020

The Planning Commission met at 5:30 p.m., on Wednesday, September 23, 2020 in the City Council Chamber at City Hall. The meeting was called to order by Chair Ludwigson.

Pursuant to Minn. Stat. § 13D.021 and due to the COVID-19 pandemic, members of the Planning Commission and City Staff were given the option to attend the meeting by telephone or Zoom. The following members were present: Jason Ludwigson, Dave Hanifl (via Zoom), Jerry Steffes, Mike Welch, Patty Dockendorff, and Linda Larson (via phone). City Attorney Skip Wieser, City Council member Teresa O'Donnell-Ebner, Building/Zoning Official Shawn Wetterlin, and City Administrative Assistant Angie Boettcher were also in attendance. Anna Stoecklein was absent.

1. Chair Ludwigson asked for a motion to approve the minutes from the September 1, 2020 meeting.

Following discussion Member Welch made a motion, seconded by Dockendorff to approve the Minutes with the correction of the location where the meeting took place.

Upon a roll call vote, taken and tallied by the Building Official, all members present voted in favor.

Welch – Yes
Dockendorff - Yes
Steffes – Yes
Larson – Yes
Hanifl – Yes
Ludwigson – Yes

2. At 5:30 the Planning Commission held a Public Hearing to consider the Final Plat request for a Townhome at 427 South 3rd Street.

Chair Ludwigson opened the meeting.

No one from the public asked to speak.

Chair Ludwigson closed the meeting.

Following discussion Member Welch made a motion, seconded by Dockendorff to continue the meeting on Wednesday, October 14th at 5:30 pm at the La Crescent City Council Chamber in City Hall.

3. At 5:45 the Planning Commission held a Public Hearing to consider a Final Plat request for 1220 Grandview Terrace

Chair Ludwigson opened the meeting.

The land owner, Sue Webb, was in attendance and spoke in regards to her request. Member of the public, Matt Riffe spoke in favor of the Final Plat.

Chair Ludwigson closed the meeting.

Following discussion Member Welch made a motion, seconded by Steffes to approve the Final Plat request with the following findings and conditions:

Findings in Support of the Decision:

- a. The request will not alter the essential character of the locality.
- b. The property owner proposes to use the property in a reasonable manner permitted by the zoning ordinance in residential areas to wit, residential housing.
- c. The request is in harmony with the general purposes and intent of the ordinance and consistent with the comprehensive plan by improving the housing stock.

Conditions of Approval:

- a. The City develop an agreement for maintenance of any private stormwater facilities.

Upon a roll call vote, taken and tallied by the Building Official, all members present voted in favor.

Welch – Yes

Steffes – Yes

Dockendorff – Yes

Larson – Yes

Hanifl – Yes

Ludwigson – Yes

The regularly scheduled October 6th meeting will be rescheduled for October 14th.

4. Consensus to adjourn at 6:15 p.m.

