

CITY OF LA CRESCENT

AGENDA

REGULAR MEETING

SEPTEMBER 27, 2021

5:30 P.M.

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL
ACTION TO CHANGE AGENDA

1. CONSENT AGENDA

All items listed under the consent agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- 1.1 MINUTES – SEPTEMBER 13, 2021
- 1.2 BILLS PAYABLE THROUGH SEPTEMBER 23, 2021
- 1.3 CASH BALANCE/ACTIVITY REPORT – AUGUST 2021
- 1.4 LIBRARY REPORT – AUGUST 2021

2. PUBLIC HEARING

3. ITEMS FOR CONSIDERATION

- 3.1 2021 STREET PROJECT CHANGE ORDER
- 3.2 PHASE 3 PEDESTRIAN BRIDGE BID RESULTS
- 3.3 MnDOT – JOINT POWERS CONTRACT
- 3.4 QUIT CLAIM DEED
- 3.5 ANNEXATION UPDATE
- 3.6 GREENSTEP COMMITTEE APPOINTMENT
- 3.7 SMALL CITIES DEVELOPMENT PROGRAM GRANT
- 3.8 2022 PRELIMINARY BUDGET AND LEVY
- 3.9
- 3.10

4. UNFINISHED BUSINESS

- 4.1

CITY OF LA CRESCENT

AGENDA

REGULAR MEETING

SEPTEMBER 27, 2021

5:30 P.M.



5. MAYOR'S COMMENTS

5.1

6. STAFF CORRESPONDENCE/COMMITTEE UPDATES

6.1 PARK & RECREATION MINUTES – SEPTEMBER 20, 2021

6.2 EXPLORE LA CROSSE

6.3

6.4

7. CORRESPONDENCE

7.1

7.2

7.3

8. CHAMBER OF COMMERCE

8.1

9. ITEMS FOR NEXT AGENDA

10. ADJOURNMENT

#1.1

MINUTES, REGULAR MEETING
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA
SEPTEMBER 13, 2021

Pursuant to due call and notice thereof, the first meeting of the City Council of the City of La Crescent for the month of September was called to order by Mayor Mike Poellinger at 5:30 PM in the La Crescent City Hall, La Crescent, Minnesota, on Monday, September 13, 2021.

Upon a roll call taken and tallied by the City Administrator, the following members were present: Members Ryan Hutchinson, Cheryl Jostad, Teresa O'Donnell-Ebner, Dale Williams, and Mayor Mike Poellinger. Members absent: None. Also present was City Administrator Bill Waller, City Attorney Skip Wieser, City Engineer Tim Hruska, City Sustainability Coordinator Jason Ludwigson, and City Administrative Assistant Angie Boettcher.

Mayor Poellinger asked if anyone wished to take action to change the agenda as presented. There were no changes requested.

ITEM 1 – CONSENT AGENDA

At this time, the Mayor read the following items to be considered as part of the Consent Agenda for this regular meeting:

- 1.1 MINUTES – AUGUST 23, 2021
- 1.2 BILLS PAYABLE THROUGH SEPTEMBER 9, 2021
- 1.3 CASH BALANCE/ACTIVITY REPORT – JULY 2021
- 1.4 LIBRARY REPORT – JULY 2021

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion. Member Hutchinson made a motion, seconded by Member O'Donnell-Ebner, as follows:

A MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cheryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.1 – DONATION RESOLUTION

City Sustainability Coordinator Ludwigson reviewed with City Council a Resolution regarding the acceptance of donations to the City for the month of August, 2021. Regarding the Lions Club donation, the City was awarded a SHIP grant for the amount of \$5,000.00 to purchase benches, a bike rack, and a bike

repair stand for the trailhead at the downtown bike and pedestrian bridge this summer. The grant covered the full cost of the benches and bike rack, but was unable to cover the full cost of the bike repair stand. The Lions Club has generously donated the remaining \$965.61 to cover the cost of the bike repair stand. The SHIP grant will cover the remaining cost for the bike repair stand. Following review and discussion, Member Jostad introduced the following resolution and moved its passage and adoption:

RESOLUTION NO. 09-21-30

**RESOLUTION ACCEPTING DONATIONS MADE TO THE
CITY OF LA CRESCENT IN AUGUST, 2021**

WHEREAS, the following donations were made to the City of La Crescent in the month of August, 2021:

1. The Pheasants Forever, Inc./Winona-Root River Pheasants Forever Chapter #242 wishes to donate \$1,400.00 to be used towards the Horse Track Meadows prairie project.
2. The La Crescent Lions Club wishes to donate \$965.61 to be used towards a bike repair stand for the Bike/Pedestrian Bridge Project.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of La Crescent hereby accepts the donation stated above.

ADOPTED this 13th day of September, 2021.

SIGNED:

Mayor

ATTEST:

City Administrator

The motion for the adoption of the foregoing resolution was duly seconded by Member Williams and upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Dale Williams	Yes
Mike Poellinger	Yes

Member Teresa O'Donnell-Ebner abstained from voting, and none voted against the same. The motion was declared duly carried and the resolution duly passed and adopted by a 4-0 vote.

ITEM 3.2 – LA CRESCENT ELECTRIC VEHICLE SHOWCASE

City Sustainability Coordinator Ludwigson reviewed with City Council that as part of the Partners in Energy plan, the City of La Crescent and Xcel Energy will be hosting an Electric Vehicle (EV) showcase event at the Event Center September 16th from 5:00 p.m. to 7:00 p.m. Various private vehicle owners and a local dealership will be on hand to educate residents and offer test drives. Other materials about charging and EV ownership will be provided at the event. Food and beverages will be available to participants. This item was informational, and no action was taken.

ITEM 3.3 – MIKE TEMP – 2020 AUDIT REVIEW

Mike Temp from Tostrud & Temp, S.C., Certified Public Accountants, gave an overview to City Council of the 2020 City audit. City Council was provided a copy of the audit to review prior to the meeting. Following questions, Member O'Donnell-Ebner made a motion, seconded by Member Hutchinson, as follows:

MOTION TO ACCEPT THE INDEPENDENT AUDITOR'S REPORT FROM TOSTRUD & TEMP, S.C. FOR THE CITY OF LA CRESCENT DATED DECEMBER 31, 2020.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.4 – SHORE ACRES BOUNDARY ADJUSTMENT

City Engineer Hruska reviewed with City Council a correspondence from Tri-State Surveying, LLC regarding a request for a boundary adjustment for the property at 434 Shore Acres Road. It was proposed to remedy the boundary adjustment by having the City of La Crescent quit claim the land lying easterly of the current location of Shore Acres Road and westerly of the former road, depicted as Parcel 3 on the Preliminary Survey, back to the property owner of 434 Shore Acres Road. It was recommended to City Council to authorize the Mayor to sign the Quit Claim Deed and to request reimbursement to the City for the engineering and legal fees of \$700.00 from the property owner. Following discussion, Member Williams made a motion, seconded by Member O'Donnell-Ebner, as follows:

MOTION TO AUTHORIZE THE MAYOR TO SIGN THE QUIT CLAIM DEED FOR A BOUNDARY ADJUSTMENT FOR THE PROPERTY AT 434 SHORE ACRES ROAD AND TO REQUEST REIMBURSEMENT TO THE CITY FOR THE ENGINEERING AND LEGAL FEES OF \$700.00 FROM THE PROPERTY OWNER.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.5 – AUTHORIZE TO ADVERTISE – WAGON WHEEL PHASE I

City Engineer Hruska reviewed with City Council the completed plans for the Wagon Wheel Phase I paving project. This project includes paving the aggregate trail sections of the Wagon Wheel Trail. The City received funds for this project from a MN DNR trails grant. The project is estimated at \$116,500.00. City Council reviewed the plans for the project. It was recommended to City Council to approve the plans and specifications and to authorize advertisement for bids. Following discussion, Member Hutchinson made a motion, seconded by Member Williams, as follows:

MOTION TO APPROVE THE PLANS AND SPECIFICATIONS FOR THE WAGON WHEEL PHASE I PAVING PROJECT AND TO AUTHORIZE TO ADVERTISE FOR BIDS.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.6 – 2021 STREET PROJECT CHANGE ORDER

It was requested that the 2021 Street Project Change Order item be included in the next City Council agenda. No action taken.

ITEM 3.7 – HORSE TRACK MEADOWS PAVING SCHEDULE

City Engineer Hruska reviewed with City Council that last year, the City Council extended the final completion date for the final wear course to this construction season for the Horse Track Meadows paving. There has been a fair amount of home construction occurring within the subdivision since the initial completion. The City has been in discussions with A1 Excavating (City's Contractor) about extending the completion of the wear course one more year. They have requested the unit price for the bituminous be raised to \$94 per ton. This equates to about a \$14,000.00 change in final cost to the project. At this time, there is no arrangement for the Council to recuperate that cost from the developer. The developer is currently speculating that 3-5 more homes will begin construction in 2021 with another 6 homes and 4 townhomes potentially starting in 2022. There is potential that home and Phase 2 construction will place wear and tear on the exposed surface. Allowing another year to pass before final bituminous wearing course could extend the life expectancy of the final wear surface for the City.

The City met with the developer on September 9, and is recommending to City Council to approve the extension of the installation of the wear course of bituminous at Horse Track Meadows until 2022. It was also recommended to City Council to approve that the added cost of \$14,000.00 be split equally between the developer and the City. The developer is agreeable to this cost allocation. There are funds in the project budget for this expenditure. Following discussion, Member Williams made a motion, seconded by Member O'Donnell-Ebner, as follows:

MOTION TO APPROVE THE EXTENSION OF THE INSTALLATION OF THE WEAR COURSE OF BITUMINOUS AT HORSE TRACK MEADOWS UNTIL 2022 AND TO APPROVE THAT THE ADDED COST OF \$14,000.00 BE SPLIT EQUALLY BETWEEN THE DEVELOPER AND THE CITY.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.8 – 2022 STREET PROJECT ENGINEERING AGREEMENT

City Engineer Hruska reviewed with City Council an engineering agreement for the 2022 Street Improvement project. The total project cost is estimated at approximately \$1,000,000.00. Funding for the project may include a combination of Municipal State Aid funds, along with street reconstruction bonds issued under the authority of the City's 5-year Street Reconstruction Plan. The City had originally planned to include the reconstruction of Walnut Street in the 2022 Street Improvement Project. City Engineer Hruska reviewed with City Council the reasons it is suggesting that the Walnut Street portion of the project be shifted to 2023. In order to proceed with the project, it was recommended to City Council to approve the engineering agreement for the 2022 Street Improvement project. Following discussion, Member Hutchinson made a motion, seconded by Member O'Donnell-Ebner, as follows:

MOTION TO APPROVE THE PROFESSIONAL SERVICES AGREEMENT WITH WHKS & CO. FOR THE 2022 STREET IMPROVEMENT PROJECT WITH AN ESTIMATED FEE OF \$125,000.00.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.9 – MnDPS – DRIVERS EXAM LEASE AGREEMENT

City Administrator Waller reviewed with City Council a lease agreement with the Department of Public Safety to operate a drivers exam station at the La Crescent Community Building. Prior to COVID-19 there were 30-50 lunch participants on a daily basis that used the Community Room. These individuals will be displaced once a month with the change in location of the driver's exam station. The City will work with the Senior Dining Program to allow for the meals on wheels portion of the program to be offered at the Community Building on the days that the space is also being used as a driver's exam station. It was recommended to City Council to approve the lease agreement with revisions discussed by City Administrator and to authorize the required signatures. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Jostad, as follows:

MOTION TO APPROVE THE LEASE AGREEMENT, WITH REVISIONS, WITH THE DEPARTMENT OF PUBLIC SAFETY TO OPERATE A DRIVERS EXAM STATION AT THE LA CRESCENT COMMUNITY BUILDING.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.10 – MTU – 2022 OPERATIONS AGREEMENT

City Administrator Waller reviewed with City Council the 2022 Transit Operating Agreement with the La Crosse MTU for the operation of the local Apple Express bus service. In order to continue to provide the bus service, it was recommended to City Council to approve the 2022 Operating Agreement, and to authorize the required signatures. Following discussion, Member Hutchinson made a motion, seconded by Member O'Donnell-Ebner, as follows:

MOTION TO APPROVE THE 2022 OPERATIONS AGREEMENT BETWEEN THE CITY OF LA CROSSE AND THE CITY OF LA CRESCENT PERTAINING TO PUBLIC TRANSPORTATION BY BUS AND TO AUTHORIZE THE REQUIRED SIGNATURES.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.11 – MTU – 2022 MOTOR VEHICLE LEASE

City Administrator Waller reviewed with City Council the 2022 Motor Vehicle Lease with the La Crosse MTU. The City of La Crescent owns the bus that is used in the operation of the local Apple Express bus service, and leases the bus to the La Crosse MTU. In order to continue to provide the bus service, it was recommended to City Council to approve the 2022 Motor Vehicle Lease and to authorize the required signatures. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Hutchinson, as follows:

MOTION TO APPROVE THE 2022 MOTOR VEHICLE LEASE BETWEEN THE LA CROSSE MUNICIPAL TRANSIT UTILITY AND THE CITY OF LA CRESCENT AND TO AUTHORIZE THE REQUIRED SIGNATURES.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

ITEM 3.12 – PLAYGROUND DEDICATION

City Administrator Waller reviewed with City Council that at 5:30 pm, on Tuesday, September 28, 2021, the new playground equipment at Veteran's Park will be formally dedicated. The following groups/organizations will be recognized for their efforts and contributions to the project: La Crescent Lions Club; La Crescent Rotary Club; Prince of Peace Youth Group; MiEnergy; Mayo Health System; and the City of La Crescent Maintenance Department. This item was informational, and no action was taken.

ITEM 3.13 – APPLEFEST APPLE

Mayor Poellinger reviewed with City Council a request to paint an apple on the street at the intersection of Main and Walnut. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Jostad, as follows:

MOTION TO APPROVE THE PAINTING OF AN APPLE ON THE STREET AT THE INTERSECTION OF MAIN AND WALNUT.

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and Member Ryan Hutchinson voted against the same. The motion was declared duly carried by a 4-1 vote.

ITEM 5.1 – MAYOR’S COMMENTS – 2022 JUNETEENTH COUNTYWIDE CELEBRATION

City Council reviewed a letter to Mayor Poellinger from the African American Mutual Assistance Network, Inc. dated September 3, 2021 regarding the 2022 Juneteenth Countywide Celebration to be held at the Omni Center in Onalaska, WI. No action taken.

ITEM 6.1 – STAFF CORRESPONDENCE/COMMITTEE UPDATES – EXPLORE LA CROSSE

City Council reviewed the Agenda from the August 17, 2021 La Crosse County Convention & Visitors Bureau Virtual Board Meeting, which included the Minutes from the July 27, 2021 Board Meeting. No action taken.

ITEM 6.2 – STAFF CORRESPONDENCE/COMMITTEE UPDATES – CGMC 2020 CENSUS DATA

City Council reviewed the Coalition of Greater MN Cities Member City Population Change document. No action taken.

ITEM 6.3 – STAFF CORRESPONDENCE/COMMITTEE UPDATES – WAGON WHEEL PHASE 3 – ADVERTISEMENT FOR BIDS

City Council reviewed the public notice for the Advertisement for Bids for the Wagon Wheel Trail – Phase 3 project. No action taken.

ITEM 6.4 – STAFF CORRESPONDENCE/COMMITTEE UPDATES – PARK AND RECREATION COMMISSION MINUTES – AUGUST 24, 2021

City Council reviewed the Minutes from the August 24, 2021 La Crescent Park and Recreation Commission meeting. No action taken.

ITEM 8 – CHAMBER OF COMMERCE

Sarah Danielson of the La Crescent Chamber of Commerce introduced Julie Hatlem as the new Executive Director for the Chamber. Upcoming Chamber events were also discussed.

There being no further business to come before the Council at this time, Member Hutchinson made a motion, seconded by Member Williams, to adjourn the meeting. Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly adjourned at 6:23 PM.

APPROVAL DATE: _____

SIGNED:

Mayor

ATTEST:

City Administrator

#1.2



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *BW*
DATE: September 23, 2021
RE: Bills Payable

Attached for review and consideration by the City Council are the bills payable for the period ending September 23, 2021. We would suggest that the City Council approve the payment of the bills as presented.

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
3P ADMINISTRATORS, INC.						
9/13/21 B.W.	MEDICAL REIMB P/R DEDUCTED	09/15/2021	452.00	452.00	09/15/2021	
9/20/21 J.M.	MEDICAL REIMB P/R DEDUCTED	09/22/2021	107.25	107.25	09/22/2021	
Total 9457:			559.25	559.25		
A1 PRECISION PUMPING INC						
9609	GC - PUMP SEPTIC TANK	09/09/2021	200.00	.00		
Total 9080:			200.00	.00		
ADVANCED BUSINESS SYSTEMS INC						
97830	POSTAGE MTR RENTAL - CLERK	09/20/2021	37.80	.00		
97830	POSTAGE MTR RENTAL - POLICE	09/20/2021	18.90	.00		
97830	POSTAGE MTR RENTAL - BLDG/ZNG	09/20/2021	9.45	.00		
97830	POSTAGE MTR RENTAL - PUBL WKS	09/20/2021	9.45	.00		
97830	POSTAGE MTR RENTAL - LIBRARY	09/20/2021	9.45	.00		
97830	POSTAGE MTR RENTAL - WATER	09/20/2021	37.80	.00		
97830	POSTAGE MTR RENTAL - SEWER	09/20/2021	37.80	.00		
97830	POSTAGE MTR RENTAL - LIC BUR	09/20/2021	9.45	.00		
97830	POSTAGE MTR RENTAL - GC	09/20/2021	9.45	.00		
97830	POSTAGE MTR RENTAL - ARENA	09/20/2021	9.45	.00		
Total 41:			189.00	.00		
AIRGAS USA LLC						
9117222112	FD - O2 MEDICAL SUPPLIES	09/03/2021	61.75	.00		
Total 1802:			61.75	.00		
ALERT-ALL CORP						
221080303	FIRE DEPT - FIRE PERVENTION SUPL	09/03/2021	1,080.50	.00		
Total 9024:			1,080.50	.00		
ALL STAR PRO GOLF INC						
INV25011	GC - GLOVES FOR RESALE	09/13/2021	241.82	.00		
Total 51:			241.82	.00		
AMAZON CAPITAL SERVICES						
1CKL-JD37-M4C	COMM BLDG - TABLE CART	09/16/2021	209.05	.00		
Total 9956:			209.05	.00		
ANCHOR SOLAR INVESTMENTS LLC						
#23	ANIMAL RESCUE - SOLAR	09/01/2021	176.56	.00		
#23	MAINTENANCE BLDG - SOLAR	09/01/2021	344.33	.00		
#23	RADIUM PLANT - SOLAR	09/01/2021	344.33	.00		
Total 9859:			865.22	.00		
AT&T MOBILITY						
8/21 FIRE	FD - WIRELESS	08/31/2021	100.76	.00		
8/21 MAINTENA	WATER - WIRELESS	08/31/2021	45.33	.00		
8/21 MAINTENA	SEWER - WIRELESS	08/31/2021	45.33	.00		
8/21 POLICE	PD - WIRELESS	08/31/2021	77.33	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 9870:			268.75	.00		
BENEFIT PLAN ADMINISTRATORS						
5793	FSA ADMINISTRATIVE FEES	09/09/2021	52.00	52.00	09/15/2021	
Total 9724:			52.00	52.00		
BOBCAT OF THE COULEE REGION						
01-48328	MAINT - BOBCAT HYD CYLINDER	09/08/2021	202.60	.00		
Total 216:			202.60	.00		
BREYER'S SALES AND SERVICE INC						
60994	PARKS - MOWER GAS CAP	09/03/2021	29.72	.00		
61028	CUTTING WHEEL FOR STREET REPAIR	09/08/2021	199.99	.00		
Total 131:			229.71	.00		
CALEDONIA POLICE DEPARTMENT						
2021 PARADE	APPLEFEST PARADE ASSISTANCE	09/19/2021	60.48	.00		
Total 204:			60.48	.00		
CAMPBELL EMERGENCY SERVICES						
2021 PARADE	APPLEFEST PARADE ASSISTANCE	09/19/2021	95.76	.00		
Total 2041:			95.76	.00		
CDW GOVERNMENT, INC.						
K855465	B&Z ADOBE SOFTWARE - ANNUAL RENEWAL	09/16/2021	195.50	.00		
Total 8180:			195.50	.00		
CHRISTEN GARDEN & GOLF						
436965	GC - CAR REPAIR PARTS	09/08/2021	404.85	.00		
Total 9163:			404.85	.00		
CINTAS CORPORATION						
4091672882	MAINTENANCE - CLEANING	08/02/2021	3.50	.00		
4091672882	MAINTENANCE - UNIFORMS	08/02/2021	14.56	.00		
4091672972	GOLF COURSE - CLEANING	08/02/2021	19.77	.00		
4091672995	CITY HALL - CLEANING	08/02/2021	31.79	.00		
4092333323	MAINTENANCE - CLEANING	08/09/2021	3.50	.00		
4092333323	MAINTENANCE - UNIFORMS	08/09/2021	14.56	.00		
4092996425	MAINTENANCE - CLEANING	08/16/2021	3.50	.00		
4092996425	MAINTENANCE - UNIFORMS	08/16/2021	14.56	.00		
4092996426	GOLF COURSE - CLEANING	08/16/2021	19.77	.00		
4092996527	CITY HALL - CLEANING	08/16/2021	31.79	.00		
4093658358	MAINTENANCE - CLEANING	08/23/2021	3.50	.00		
4093658358	MAINTENANCE - UNIFORMS	08/23/2021	14.56	.00		
4094326930	MAINTENANCE - CLEANING	08/30/2021	3.50	.00		
4094326930	MAINTENANCE - UNIFORMS	08/30/2021	14.56	.00		
4094326937	GOLF COURSE - CLEANING	08/30/2021	19.77	.00		
4094326980	CITY HALL - CLEANING	08/30/2021	31.79	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 9696:			244.98	.00		
COTTAGE GROVE NURSERY & GIFT SHOP						
09/14/21	GC - CLUBHOUSE PLANTING	09/14/2021	2,218.67	.00		
Total 9747:			2,218.67	.00		
CRESCENT ELECTRIC, INC.						
2433	CITY HALL - INSTALL NEW SWITCHES IN BOTH BATHROO	09/06/2021	69.92	.00		
Total 210:			69.92	.00		
CULLIGAN WATER CONDITIONING						
285X20105106	FD - WATER COOLER RENTAL	09/01/2021	42.70	.00		
Total 231:			42.70	.00		
DEPT OF NATURAL RESOURCES						
8/31/21 - 9/7/21	WEEKLY RECREATIONAL VEH. REGIST.	09/07/2021	682.80	682.80	09/13/2021	
9/8-13/21	WEEKLY RECREATIONAL VEH. REGIST.	09/13/2021	73.70	73.70	09/17/2021	
Total 318:			756.50	756.50		
E O JOHNSON CO.						
INV1008195	OFFICE 365	09/10/2021	196.00	.00		
INV1008196	QTRLY COMPUTER SUPPORT - POLICE	09/10/2021	492.00	.00		
INV1008196	QTRLY COMPUTER SUPPORT - B&Z	09/10/2021	492.00	.00		
INV1008196	QTRLY COMPUTER SUPPORT - PUB WORKS	09/10/2021	492.00	.00		
INV1008196	QTRLY COMPUTER SUPPORT - STREETS	09/10/2021	492.00	.00		
INV1008196	QTRLY COMPUTER SUPPORT - FIRE	09/10/2021	3,444.00	.00		
INV1008196	QTRLY COMPUTER SUPPORT - WATER	09/10/2021	2,091.00	.00		
INV1008196	QTRLY COMPUTER SUPPORT - SEWER	09/10/2021	2,091.00	.00		
INV1008196	QTRLY COMPUTER SUPPORT - LIC BUR	09/10/2021	1,230.00	.00		
INV1008196	QTRLY COMPUTER SUPPORT - GC	09/10/2021	984.00	.00		
INV1008196	QTRLY COMPUTER SUPPORT - CLERK	09/10/2021	492.00	.00		
Total 8614:			12,496.00	.00		
E O JOHNSON CO INC - LEASE						
30081441	GC - COPY MACHINE/PRINTER	09/13/2021	67.00	.00		
Total 9397:			67.00	.00		
EFTPS - ELECTRONIC FEDERAL TAX						
9/17/21 P/R	FED/FICA/MEDICARE	09/22/2021	15,982.12	15,982.12	09/22/2021	
9/3/21 P/R	FED/FICA/MEDICARE	09/09/2021	18,338.77	18,338.77	09/09/2021	
Total 1127:			34,320.89	34,320.89		
ELM USA, INC						
42619	LIB - CD/DVD CLEANING	09/15/2021	25.00	.00		
Total 9517:			25.00	.00		
EMERGENCY MEDICAL PRODUCTS INC						
2279589	FD - MEDICAL SUPPLIES	08/31/2021	138.75	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
2280808	FD - MEDICAL SUPPLIES	09/03/2021	42.54	.00		
Total 433:			181.29	.00		
FLOW-RITE PIPE & SEWER SERVICE						
10743	CAMERA SEWER LINE - SINKHOLE IN STREET	09/06/2021	250.00	.00		
Total 8507:			250.00	.00		
GERKE EXCAVATING, INC.						
2020 UTL EXT #	HORSETRACK MEADOWS UTIL EXT	09/07/2021	70,637.16	.00		
Total 9915:			70,637.16	.00		
HACH COMPANY						
12624136	WATER TESTING SUPPLIES	09/02/2021	179.97	.00		
Total 611:			179.97	.00		
HAWKINS INC.						
6012851	WATER PLANT - CHLORINE SWITCH VALVE & LINE	08/31/2021	668.96	.00		
6015097	WATER PLANT - CHEMICALS	09/03/2021	8,306.88	.00		
Total 512:			8,975.84	.00		
HOUSTON CO SHERIFF POSSE						
2021 PARADE	APPLEFEST PARADE ASSISTANCE	09/19/2021	120.96	.00		
Total 9847:			120.96	.00		
LA CRESCENT AREA EVENT CENTER, INC.						
2021 EV SHOW	ELECTRIC VEHICLE SHOWCASE	09/16/2021	353.72	353.72	09/16/2021	
8/21 LODGING T	LODGING TAX - MARKETING & PROMO AGREEMENT	09/16/2021	1,448.85	.00		
Total 9810:			1,802.57	353.72		
LA CRESCENT BIKE SHOPPE						
09/15/21	PD - TUNE UP BIKE FOR USE @ APPLEFEST	09/15/2021	82.00	.00		
Total 9630:			82.00	.00		
LA CRESCENT CHAMBER OF COMMERC						
8/21 LODGING T	LODGING TAX - MARKETING & PROMO AGREEMENT	09/16/2021	1,448.85	.00		
Total 1142:			1,448.85	.00		
LA CROSSE AREA CONVENTION AND						
8/21 LODGING T	LODGING TAX - MARKETING & PROMO AGREEMENT	09/16/2021	4,532.31	.00		
Total 9824:			4,532.31	.00		
LAPPIN'S LLC						
15610	CITY HALL - CLEANING	09/03/2021	320.89	.00		
15636	CITY HALL - CARPET CLEANING	09/10/2021	476.10	.00		
Total 9677:			796.99	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
MENARDS-LA CROSSE						
55333	GC - SMALL TOOLS	09/08/2021	97.85	.00		
55541	STORM SEWER REPAIR	09/13/2021	41.66	.00		
Total 1352:			139.51	.00		
MIENERGY COOPERATIVE						
8/21 STMT	ELECT UTILITIES-CRESC.HGTS.& WILDWOOD SEC LIGH	08/31/2021	245.81	245.81	09/23/2021	
8/21 STMT	ELECT UTILITIES-GC POP MACH.	08/31/2021	124.70	124.70	09/23/2021	
8/21 STMT	ELECT UTILITIES-GC CLUBHOUSE	08/31/2021	1,373.04	1,373.04	09/23/2021	
8/21 STMT	ELECT UTILITIES-GC IRRIGATION & PARKING LOTS LIGH	08/31/2021	980.08	980.08	09/23/2021	
8/21 STMT	ELECT UTILITIES - HORSETRACK MEADOWS LIFT STATI	08/31/2021	177.24	177.24	09/23/2021	
8/21 STMT	ELECT UTILITIES - WIESER PARK	08/31/2021	77.60	77.60	09/23/2021	
Total 2012:			2,978.47	2,978.47		
MINNESOTA CHILD SUPPORT PAYMENT CENTER						
9/17/21 0015639	MN CHILD SUPPORT	09/20/2021	602.21	602.21	09/20/2021	
Total 9597:			602.21	602.21		
MINNESOTA DEPT OF REVENUE						
09/03/21 P/R	MN STATE WHT	09/09/2021	3,300.00	3,300.00	09/09/2021	
Total 227:			3,300.00	3,300.00		
MINNESOTA ENERGY RESOURCES INC						
8/21 STMT	CITY HALL GAS UTILITIES	08/31/2021	112.93	112.93	09/23/2021	
8/21 STMT	LIBRARY GAS UTILITIES	08/31/2021	40.45	40.45	09/23/2021	
8/21 STMT	MAINTENANCE BUILDING	08/31/2021	103.14	103.14	09/23/2021	
8/21 STMT	ABNET FIELD RESTROOMS	08/31/2021	48.29	48.29	09/23/2021	
8/21 STMT	PUMP HOUSE ORCHARDVIEW	08/31/2021	36.27	36.27	09/23/2021	
8/21 STMT	PUMP HOUSE MCINTOSH	08/31/2021	46.92	46.92	09/23/2021	
8/21 STMT	CONTROL BLDG - GAS UTILITIES	08/31/2021	48.81	48.81	09/23/2021	
8/21 STMT	POOL - GAS UTILITIES	08/31/2021	1,577.39	1,577.39	09/23/2021	
8/21 STMT	COMM BLDG - GAS UTILITIES	08/31/2021	90.68	90.68	09/23/2021	
8/21 STMT	ICE ARENA GAS UTILITIES	08/31/2021	90.87	90.87	09/23/2021	
8/21 STMT	ANIMAL SHELTER GAS UTILITIES	08/31/2021	107.15	107.15	09/23/2021	
Total 8171:			2,302.90	2,302.90		
MINNESOTA PUMP WORKS						
00015622	GRINDER PUMP REPAIR	09/07/2021	211.11	.00		
Total 9637:			211.11	.00		
MINNESOTA STATE RETIREMENT SYS						
9/3/21 P/R	DEFERRED COMP. DEDUCTIONS/CONTRIBUTIONS	09/09/2021	6,491.15	6,491.15	09/09/2021	
Total 1285:			6,491.15	6,491.15		
MN DEPT OF REVENUE						
8/21 SALES TAX	SALES TAX - GF	09/15/2021	1,393.18	1,393.18	09/15/2021	
8/21 SALES TAX	SALES TAX - WATER	09/15/2021	716.69	716.69	09/15/2021	
8/21 SALES TAX	SALES TAX - SOLID WASTE	09/15/2021	681.58	681.58	09/15/2021	
8/21 SALES TAX	SALES TAX - LICENSE BUREAU	09/15/2021	3.90	3.90	09/15/2021	
8/21 SALES TAX	SALES TAX - G.C.	09/15/2021	4,554.21	4,554.21	09/15/2021	

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 1331:			7,349.56	7,349.56		
MTI DISTRIBUTING INC						
1322432-00	PARKS - MOWER REPAIR	09/08/2021	24.00	.00		
1322432-01	PARKS - LAWN MOWER PARTS	09/09/2021	78.09	.00		
Total 1330:			102.09	.00		
MUNICIPAL EMERGENCY SERVICE						
IN1615265	FD - PPE	08/31/2021	106.00	.00		
Total 8816:			106.00	.00		
NORTHERN BEVERAGE DISTRIBUTING						
840028	GC - BEER FOR RESALE	09/09/2021	412.40	.00		
Total 2311:			412.40	.00		
PUBLIC EMPLOYEES RETIREMENT AS						
09/17/21 CORD	RETIREMENT DEDUCTIONS/CONTRIB.-CORD & PF	09/21/2021	13,440.27	13,440.27	09/21/2021	
8/21 DCP	RETIREMENT DEDUCTIONS/CONTRIB.-DCP	09/08/2021	170.00	170.00	09/08/2021	
9/3/21 CORD & P	RETIREMENT DEDUCTIONS/CONTRIB.-CORD & PF	09/08/2021	13,880.43	13,880.43	09/08/2021	
Total 1612:			27,490.70	27,490.70		
PUMP 4 LESS						
8/21 CITY	PUBLIC WORKS - MOTOR FUEL	08/31/2021	38.37	.00		
8/21 CITY	PARKS DEPT-MOTOR FUEL	08/31/2021	29.13	.00		
8/21 POLICE	POLICE DEPT - MOTOR FUEL	08/31/2021	465.57	.00		
Total 8604:			533.07	.00		
QUADIENT FINANCE USA, INC						
8/21 STMT	Postage Meter Postage - Clerk	08/17/2021	45.00	45.00	09/21/2021	
8/21 STMT	Postage Meter Postage - Police	08/17/2021	21.00	21.00	09/21/2021	
8/21 STMT	Postage Meter Postage - B&Z	08/17/2021	21.00	21.00	09/21/2021	
8/21 STMT	Postage Meter Postage - PubWor	08/17/2021	15.00	15.00	09/21/2021	
8/21 STMT	Postage Meter Postage- Library	08/17/2021	9.00	9.00	09/21/2021	
8/21 STMT	Postage Meter Postage - Water	08/17/2021	63.00	63.00	09/21/2021	
8/21 STMT	Postage Meter Postage - Fire	08/17/2021	12.00	12.00	09/21/2021	
8/21 STMT	Postage Meter Postage - Sewer	08/17/2021	63.00	63.00	09/21/2021	
8/21 STMT	Postage Meter Postage- Lic Bur	08/17/2021	30.00	30.00	09/21/2021	
8/21 STMT	Postage Meter Postage - Golf	08/17/2021	9.00	9.00	09/21/2021	
8/21 STMT	Postage Meter Postage - Arena	08/17/2021	3.00	3.00	09/21/2021	
8/21 STMT	Postage Meter Postage - Animal	08/17/2021	3.00	3.00	09/21/2021	
8/21 STMT	Postage Meter Postage - Pool	08/17/2021	6.00	6.00	09/21/2021	
Total 9799:			300.00	300.00		
QUILLINS LA CRESCENT						
8/21 CITY	GC - FOOD	08/31/2021	16.16	.00		
8/21 CITY	PD - NNO	08/31/2021	942.84	.00		
8/21 FIRE	FD - 100 YR ANNIVERSARY SUPPLIES	08/31/2021	51.84	.00		
Total 1707:			1,010.84	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
R C T SEWER & VAC						
1414	STORM SEWER REPAIR - K. MHYRE PROPERTY	09/03/2021	1,425.00	.00		
Total 9511:			1,425.00	.00		
STREICHER'S						
11524156	PD - AMMO FOR TRAINING	09/14/2021	311.46	.00		
Total 1922:			311.46	.00		
SUPERIOR TURF SERVICES						
1572	GC - CHEMICALS	09/09/2021	1,212.63	.00		
Total 9826:			1,212.63	.00		
THE BUYERS EX-PRESS						
2544	GC - ADVERTISING	09/10/2021	250.00	.00		
Total 9513:			250.00	.00		
THE PARK CATALOG						
Q21.51060	BIKE REPAIR STAND FOR BIKE PATH	09/08/2021	1,763.00	1,763.00	09/14/2021	
Total 9977:			1,763.00	1,763.00		
UNITED STATES POSTMASTER						
9/21 PAST DUE	PAST DUE WATER/SEWER - WATER	09/16/2021	34.00	34.00	09/16/2021	
9/21 PAST DUE	PAST DUE WATER/SEWER - SEWER	09/16/2021	34.00	34.00	09/16/2021	
Total 2102:			68.00	68.00		
VERIZON WIRELESS						
9887242276	FD - MOBILE	08/28/2021	120.03	.00		
Total 8973:			120.03	.00		
WERNER ELECTRIC						
S010535613.004	FUSES FOR LIFT STATION	09/14/2021	119.24	.00		
Total 8979:			119.24	.00		
WHKS & CO.						
43946	BALSAM & SPRUCE RECONSTRUCTION	08/27/2021	3,707.20	.00		
43950	BASE MAP UPDATES	08/27/2021	693.00	.00		
43950	WILDWOOD DRAINAGE	08/27/2021	230.00	.00		
43950	2022 STREET IMPROVEMENTS	08/27/2021	263.50	.00		
43950	RISK & RESILIENCE REPORT	08/27/2021	1,584.00	.00		
43950	AUGUST FLOOD REVIEW & MEETINGS	08/27/2021	1,210.00	.00		
43975	HORSETRACK MEADOWS CONST PH 1	08/27/2021	366.08	.00		
Total 8290:			8,053.78	.00		
WINONA COUNTY SOAR TEAM						
2021 PARADE	APPLE FEST PARADE ASSISTANCE	09/19/2021	30.24	.00		
Total 8370:			30.24	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
WINONA COUNTY TREASURER						
2021 REAL ESTA	REAL ESTATE ASSESSING FEE	09/10/2021	725.00	.00		
Total 2370:			725.00	.00		
XCEL ENERGY						
8/21 STMT	LIFT STATION HWY 16	08/31/2021	27.60	27.60	09/23/2021	
8/21 STMT	SHORE ACRES GRINDERS	08/31/2021	275.60	275.60	09/23/2021	
8/21 STMT	TENNIS COURT LIGHTS	08/31/2021	6.84	6.84	09/23/2021	
8/21 STMT	WELL HOUSE STONEY PT	08/31/2021	753.58	753.58	09/23/2021	
8/21 STMT	WWTP	08/31/2021	1,259.60	1,259.60	09/23/2021	
8/21 STMT	RESERVOIR CRESCENT HILLS	08/31/2021	13.93	13.93	09/23/2021	
8/21 STMT	SIGN LIGHT 525 S CHESTNUT	08/31/2021	13.07	13.07	09/23/2021	
8/21 STMT	FLAG LIGHT 226 MAIN	08/31/2021	17.31	17.31	09/23/2021	
8/21 STMT	FLAG LIGHT 202 MAIN	08/31/2021	7.69	7.69	09/23/2021	
8/21 STMT	CITY HALL	08/31/2021	699.35	699.35	09/23/2021	
8/21 STMT	WELLL 2	08/31/2021	693.95	693.95	09/23/2021	
8/21 STMT	WELLL 3	08/31/2021	1,672.32	1,672.32	09/23/2021	
8/21 STMT	LIFT STATION MC INTOSH RD E	08/31/2021	12.15	12.15	09/23/2021	
8/21 STMT	ICE ARENA	08/31/2021	3,002.98	3,002.98	09/23/2021	
8/21 STMT	STREET LIGHTS PO BOX 142	08/31/2021	5,648.82	5,648.82	09/23/2021	
8/21 STMT	GARAGE	08/31/2021	29.84	29.84	09/23/2021	
Total 1410:			14,134.63	14,134.63		
ZENKE INC						
6667	REPAIR STORM WATER PARK @ N 12TH STREET	09/15/2021	990.58	.00		
Total 2412:			990.58	.00		
Grand Totals:			226,699.44	102,822.98		

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

City Treasurer: _____

#1.3

CITY OF LA CRESCENT
CASH BALANCES
AUGUST 31, 2021

FUND	AUDITED 12/31/2020 BALANCE	UNAUDITED 8/31/2021 BALANCE
GENERAL (101)		
Unreserved	1,624,986.40	1,692,866.56
TOTAL GENERAL FUND	<u>1,624,986.40</u>	<u>1,692,866.56</u>
REVOLVING LOAN FUND (204)		
SCDP Grant Funds Returned	21,732.93	21,732.93
TOTAL REVOLVING LOAN FUND	<u>21,732.93</u>	<u>21,732.93</u>
LIBRARY (211)		
Unreserved	-30,835.56	-17,770.21
TOTAL LIBRARY	<u>-30,835.56</u>	<u>-17,770.21</u>
FIRE DEPARTMENT (213)		
Unreserved	320,580.97	219,446.38
	<u>320,580.97</u>	<u>219,446.38</u>
TAX INCREMENT FINANCE DISTRICTS		
Tax Increment 2-1 Duckett (252)	23,755.41	17,956.27
Tax Increment 5-1 Heth's (257)	5,506.47	-3,298.72
Tax Increment 4-2 Gundersen (258)	95,043.92	113,752.33
Tax Increment 6-1 Schumacher Kish (259)	15,688.76	18,307.76
Tax Increment 1-8 Event Ctr/Hotel (260)	1,007.18	692.13
Tax Increment 1-9 31 S. Walnut (261)	0.00	-6,961.69
	<u>141,001.74</u>	<u>140,448.08</u>
DEBT SERVICE		
Bonds Paid Up (300)	19,398.35	19,663.99
2009A G.O. Refunding Bonds (322)	201,083.81	161,753.88
2011A G.O. Imp. Bonds (324)	20,190.82	-15,274.07
2011B G.O. Rec. Facilities (325)	272,697.18	197,215.69
2013A G.O. Equipment Certificates (326)	126,647.83	175,618.59
2016A G.O. Refunding Bonds (327)	97,458.66	55,638.75
2017A G.O. Equipment Certificates (328)	114,576.15	69,260.79
2018A G.O. Imp. Bonds (329)	157,553.88	87,466.51
2019A G.O. Equipment Certificates (330)	55,483.93	24,610.19
2019B G.O. Imp. Bonds (331)	5,450.17	12,434.24
2020A G.O. Imp. Bonds-HTM (332)	568,130.57	876,557.52
2020A G.O. Imp. Bonds-Arena (333)	2,308.07	536.30
TOTAL DEBT SERVICE	<u>1,640,979.42</u>	<u>1,665,482.38</u>

CITY OF LA CRESCENT
CASH BALANCES
AUGUST 31, 2021

FUND	AUDITED 12/31/2020 BALANCE	UNAUDITED 8/31/2021 BALANCE
CAPITAL PROJECTS		
2017A Equipment Certificate (446)	176,676.99	72,734.16
2019B G.O. Improvement Projects (449)	8,939.46	8,620.43
2020A G.O. Improvement Projects (450)	662,916.41	740,853.02
TOTAL CAPITAL PROJECTS	848,532.86	822,207.61
 WATER FUND (601)		
Unreserved	43,586.60	-178,052.65
2008A Water Revenue Bonds	0.00	0.00
2012B Water Revenue Bonds	0.00	0.00
2016A Water Revenue Bonds	0.00	0.00
TOTAL WATER FUND	43,586.60	-178,052.65
 SEWER FUND (602)		
Unreserved	-223,722.55	-384,495.83
2008A Sewer Revenue Bonds	0.00	0.00
2012B Sewer Revenue Bonds	0.00	0.00
2016A Sewer Revenue Bonds	0.00	0.00
Designated Funds for Plant Replacement	262,643.64	264,454.40
TOTAL SEWER FUND	38,921.09	-120,041.43
 SOLID WASTE (603)		
Unreserved	26,057.67	20,556.39
TOTAL SOLID WASTE	26,057.67	20,556.39
 LICENSE BUREAU (604)		
Unreserved	330,325.15	289,360.13
TOTAL LICENSE BUREAU	330,325.15	289,360.13
 PINE CREEK GOLF COURSE (613)		
Unreserved	-56,429.67	38,786.46
TOTAL GOLF COURSE	-56,429.67	38,786.46
 ICE ARENA (615)		
Unreserved	-229,864.18	-208,712.17
	-229,864.18	-208,712.17
 TOTAL FUNDS	\$4,719,575.42	\$4,386,310.46

CITY OF LA CRESCENT
CASH & INVESTMENT ANALYSIS
AUGUST 31, 2021

PETTY CASH & CASH DRAWERS	3,650.00
NOW CHECKING (5000047)/SWEEP ACCT	2,896,975.30
PSN DEPOSITORY ACCT (40031122)	6,124.39
HOME FEDERAL SAVINGS ACCT (4000061304)	158,262.72
PINE CREEK GOLF COURSE (9191115)	14,639.38
ICD SECURITIES, INC. MM (33682956)	538.83
MULTI-BANK SECURITIES, INC. - MM	3,119.84
MULTI-BANK SECURITIES, INC. - GOVT SEC.	0.00
MULTI-BANK SECURITIES, INC. - CD'S	938,000.00
ICD SECURITIES, INC. CD'S	365,000.00
	<u>\$4,386,310.46</u>

<u>TOTAL INVESTMENTS-THIS YEAR</u>	
MONEY MARKET, TREAS INDEX & CASH ACCTS	3,083,310.46
CD'S	1,303,000.00
GOVERNMENT SECURITIES	0.00
	<u>4,386,310.46</u>
RATES ON INVESTMENTS	0.10% - 2.65%

<u>TOTAL INVESTMENTS-LAST YEAR</u>	
MONEY MARKET, TREAS INDEX & CASH ACCTS	4,677,770.60
CD'S	1,503,927.40
GOVERNMENT SECURITIES	0.00
	<u>6,181,698.00</u>
RATES ON INVESTMENTS	0.10% - 2.65%

#1.4

CITY OF LACRESCENT

Trial Balance

Page: 1

GL Period: 08/21

Sep 23, 2021 01:21PM

LIBRARY FUND

Report Criteria:

Actual Amounts

All Accounts

Include FUNDS: 211

Page and Total by FUND

All Segments Tested for Total Breaks

Account Number	Title	Debit Amount	Credit Amount
211-10000	CASH & INVESTMENTS		17,770.21-
211-10200	PETTY CASH-LIBRARY	.00	
211-10450	INTEREST RECEIVABLE	.00	
211-10700	TAXES RECEIVABLE DELINQUENT	753.03	
211-11550	ACCTS RECEIVABLE - OTHER	.00	
211-13203	DUE FROM COUNTY	.00	
211-15500	PREPAID INSURANCE	3,327.65	
211-20200	ACCOUNTS PAYABLE		2,031.62-
211-21500	ACCRUED INTEREST PAYABLE		173.55-
211-21600	ACCRUED WAGES/SAL PAYABLE	.00	
211-22810	SALES TAX PAYABLE-LIBRARY	.00	
211-25300	FUND BALANCE	33,019.94	
211-31013	LIBRARY TAX REVENUE		93,946.29-
211-31014	HOUSTON COUNTY LIBRARY LE		33,113.20-
211-31051	EXCESS TIF REVENUE REFUND	.00	
211-33161	FEDERAL CARES ACT FUNDS	.00	
211-33402	MARKET VALUE HOMESTEAD CREDIT	.00	
211-33620	WINONA COUNTY FUNDING		1,727.71-
211-34761	SELCO LIBRARY GRANT	.00	
211-34762	COPY MACHINE REVENUE		522.40-
211-34763	COMPUTER PRINTER REVENUE		488.78-
211-35103	FINES		874.41-
211-36200	MISCELLANEOUS INCOME	.00	
211-36210	INTEREST ON INVESTMENTS	.00	
211-36230	CONTRIBUTIONS		10,126.31-
211-36232	SUMMER SPONSORS		1,350.00-
211-36233	CONTRIBUTION-LA CRESC. TWNSHP		3,000.00-
211-36236	COMPUTER FUND REVENUE	.00	
211-36238	GRANT/SCHOLARSHIP FUNDING	.00	
211-36241	INSURANCE REIMBURSEMENT	.00	
211-36243	ACE CAPITAL CREDITS	.00	
211-39200	FRIENDS OF THE LIBRARY	.00	
211-39201	TRANSFER FROM GEN. FUND	.00	
211-45500-101	WAGES - FULL-TIME	54,435.20	
211-45500-102	OVERTIME PAY	23.40	
211-45500-103	WAGES - PART-TIME	17,518.76	
211-45500-111	SEVERANCE PAY	.00	
211-45500-121	EMPLOYER FICA EXPENSE	5,455.76	
211-45500-122	PERA CONTRIBUTIONS	5,202.25	
211-45500-131	EMPLOYER PAID HEALTH INS	7,690.40	
211-45500-152	WORKERS COMP BENEFITS	.00	
211-45500-200	LIBRARY OFFICE SUPPLIES	810.65	
211-45500-202	COPY MACHINE SUPPLIES	.00	
211-45500-203	COMPUTER PRINTER SUPPLIES	.00	
211-45500-211	CLEANING & SANITARY SUPPLIES	215.00	
211-45500-220	PROGRAM SUPPLIES	1,498.44	
211-45500-221	WINTER READING PROG EXPENSES	351.69	
211-45500-310	OTHER CONTRACTED SERVICES	2,582.01	
211-45500-321	TELEPHONE-LIBRARY	1,150.83	

Account Number	Title	Debit Amount	Credit Amount
211-45500-322	POSTAGE-LIBRARY	81.06	
211-45500-331	TRAVEL EXPENSES	328.20	
211-45500-350	PRINTING AND PUBLISHING	55.00	
211-45500-360	INSURANCE	2,925.68	
211-45500-381	UTILITIES-ELECTRIC	1,583.31	
211-45500-382	UTILITIES-WATER/SEWER	174.95	
211-45500-383	UTILITIES-GAS	450.81	
211-45500-384	REFUSE DISPOSAL	80.00	
211-45500-401	REPAIR/MAINT-BUILDINGS	11.98	
211-45500-404	REPAIR/MAINT-EQUIPMENT	.00	
211-45500-406	REPAIR/MAINT-COMPUTERS	4,145.00	
211-45500-414	LIMITED ACCESS LINE	12,386.98	
211-45500-415	RENTALS-OTHER EQUIPMENT	48.00	
211-45500-430	MISCELLANEOUS	.00	
211-45500-432	UNCOLLECTIBLE ACCOUNTS	.00	
211-45500-433	DUES & MEMBERSHIPS	49.00	
211-45500-434	LEGACY GRANT EXPENDITURES	.00	
211-45500-504	BOOKS - GRANT FUNDED	1,214.10	
211-45500-505	BOOKS,PERIODICALS,VIDEOS ETC	6,399.00	
211-45500-506	PROCESSING MATERIALS	870.40	
211-45500-520	C.O.-BUILDINGS-LIBRARY	.00	
211-45500-570	OFFICE EQUIP. & FURNISHINGS	.00	
211-45500-575	C.O.-COMPUTER EQUIPMENT	.00	
211-45500-580	C.O. OTHER EQUIPMENT	.00	
211-45500-610	INTEREST EXPENSE	286.00	
Total LIBRARY FUND:		165,124.48	165,124.48-
Net Income:			17,125.24-
Grand Totals:		165,124.48	165,124.48-
Net Income:			17,125.24-

Report Criteria:

Actual Amounts
All Accounts
Include FUNDS: 211
Page and Total by FUND
All Segments Tested for Total Breaks

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	01/21-08/21 Cur YTD Actual	2021 Cur Year Budget	2021 Cur Year Unexpended
LIBRARY FUND						
TAXES						
211-31013	LIBRARY TAX REVENUE	154,846	164,106	93,946	170,873	76,927
211-31014	HOUSTON COUNTY LIBRARY LE	46,642	43,457	33,113	44,109	10,996
211-31051	EXCESS TIF REVENUE REFUND	.00	.00	.00	.00	.00
Total TAXES:		201,488	207,563	127,059	214,982	87,922
INTERGOVERNMENTAL AID						
211-33161	FEDERAL CARES ACT FUNDS	.00	2,018	.00	.00	.00
211-33402	MARKET VALUE HOMESTEAD CREDIT	.00	.00	.00	.00	.00
211-33620	WINONA COUNTY FUNDING	3,022	3,455	1,728	3,113	1,385
Total INTERGOVERNMENTAL AID:		3,022	5,472	1,728	3,113	1,385
PUBLIC CHARGES FOR SERVICE						
211-34761	SELCO LIBRARY GRANT	.00	.00	.00	.00	.00
211-34762	COPY MACHINE REVENUE	855	565	522	500	22-
211-34763	COMPUTER PRINTER REVENUE	730	449	489	500	11
Total PUBLIC CHARGES FOR SERVICE:		1,585	1,014	1,011	1,000	11-
FINES & FORFEITURES						
211-35103	FINES	2,105	891	874	1,000	126
Total FINES & FORFEITURES:		2,105	891	874	1,000	126
SPECIAL ASSESSMENTS						
211-36200	MISCELLANEOUS INCOME	.00	.00	.00	.00	.00
211-36210	INTEREST ON INVESTMENTS	56	.00	.00	.00	.00
211-36230	CONTRIBUTIONS	18,204	15,345	10,126	4,000	6,126-
211-36232	SUMMER SPONSORS	1,724	.00	1,350	1,500	150
211-36233	CONTRIBUTION-LA CRESC. TWNSHP	3,000	.00	3,000	3,000	.00
211-36236	COMPUTER FUND REVENUE	2,000	1,665	.00	.00	.00
211-36238	GRANT/SCHOLARSHIP FUNDING	275	.00	.00	.00	.00
211-36241	INSURANCE REIMBURSEMENT	.00	.00	.00	.00	.00
211-36243	ACE CAPITAL CREDITS	104	109	.00	.00	.00
Total SPECIAL ASSESSMENTS:		25,364	17,119	14,476	8,500	5,976-
OTHER FINANCING SOURCES						
211-39200	FRIENDS OF THE LIBRARY	.00	.00	.00	2,073	2,073
211-39201	TRANSFER FROM GEN. FUND	.00	.00	.00	.00	.00
Total OTHER FINANCING SOURCES:		.00	.00	.00	2,073	2,073
LIBRARY EXPENSES						
211-45500-101	WAGES - FULL-TIME	92,747	93,415	54,435	85,937	31,502
Budget notes:						
Library Director & Library Assistant						
211-45500-102	OVERTIME PAY	.00	22	23	.00	23-
211-45500-103	WAGES - PART-TIME	32,730	29,911	17,519	30,228	12,709
211-45500-111	SEVERANCE PAY	16,731	3,323	.00	.00	.00
211-45500-121	EMPLOYER FICA EXPENSE	10,392	9,422	5,456	8,887	3,431
Budget notes:						
7.65%						

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	01/21-08/21 Cur YTD Actual	2021 Cur Year Budget	2021 Cur Year Unexpended
211-45500-122	PERA CONTRIBUTIONS	8,959	8,322	5,202	8,552	3,350
Budget notes: 7.5%						
211-45500-131	EMPLOYER PAID HEALTH INS	29,789	11,064	7,690	20,412	12,722
211-45500-152	WORKERS COMP BENEFITS	.00	.00	.00	.00	.00
211-45500-200	LIBRARY OFFICE SUPPLIES	2,431	1,179	811	2,200	1,389
211-45500-202	COPY MACHINE SUPPLIES	.00	.00	.00	.00	.00
211-45500-203	COMPUTER PRINTER SUPPLIES	732	31	.00	700	700
211-45500-211	CLEANING & SANITARY SUPPLIES	137	324	215	600	385
211-45500-220	PROGRAM SUPPLIES	1,708	1,865	1,498	2,800	1,302
211-45500-221	WINTER READING PROG EXPENSES	.00	.00	352	.00	352-
211-45500-310	OTHER CONTRACTED SERVICES	3,652	3,529	2,582	4,500	1,918
211-45500-321	TELEPHONE-LIBRARY	1,626	1,731	1,151	1,800	649
211-45500-322	POSTAGE-LIBRARY	136	131	81	300	219
211-45500-331	TRAVEL EXPENSES	1,428	41	328	500	172
211-45500-350	PRINTING AND PUBLISHING	200	.00	55	300	245
211-45500-360	INSURANCE	4,257	4,789	2,926	4,250	1,324
211-45500-381	UTILITIES-ELECTRIC	2,193	2,044	1,583	3,300	1,717
211-45500-382	UTILITIES-WATER/SEWER	392	336	175	400	225
211-45500-383	UTILITIES-GAS	1,010	713	451	1,200	749
211-45500-384	REFUSE DISPOSAL	120	120	80	120	40
211-45500-401	REPAIR/MAINT-BUILDINGS	173	2,861	12	400	388
211-45500-404	REPAIR/MAINT-EQUIPMENT	1	.00	.00	.00	.00
211-45500-406	REPAIR/MAINT-COMPUTERS	4,145	5,799	4,145	4,145	.00
211-45500-414	LIMITED ACCESS LINE	17,207	16,084	12,387	25,000	12,613
211-45500-415	RENTALS-OTHER EQUIPMENT	72	1,350	48	120	72
Budget notes: Water Cooler						
211-45500-430	MISCELLANEOUS	.00	.00	.00	.00	.00
211-45500-432	UNCOLLECTIBLE ACCOUNTS	.00	.00	.00	.00	.00
211-45500-433	DUES & MEMBERSHIPS	282	407	49	195	146
211-45500-434	LEGACY GRANT EXPENDITURES	.00	.00	.00	.00	.00
211-45500-504	BOOKS - GRANT FUNDED	.00	1,231	1,214	.00	1,214-
211-45500-505	BOOKS,PERIODICALS,VIDEOS ETC	10,841	6,583	6,399	11,000	4,601
211-45500-506	PROCESSING MATERIALS	1,239	653	870	1,200	330
211-45500-520	C.O.-BUILDINGS-LIBRARY	.00	.00	.00	.00	.00
211-45500-570	OFFICE EQUIP. & FURNISHINGS	2,675	1,992	.00	.00	.00
211-45500-575	C.O.-COMPUTER EQUIPMENT	.00	.00	.00	.00	.00
211-45500-580	C.O. OTHER EQUIPMENT	.00	.00	.00	.00	.00
211-45500-610	INTEREST EXPENSE	1,297	584	286	1,480	1,194
Total LIBRARY EXPENSES:		249,301	209,855	128,024	220,526	92,502
LIBRARY FUND Revenue Total:		233,563	232,060	145,149	230,668	85,518
LIBRARY FUND Expenditure Total:		249,301	209,855	128,024	220,526	92,502
Net Total LIBRARY FUND:		15,738-	22,205	17,125	10,142	6,984-
Net Grand Totals:		15,738-	22,205	17,125	10,142	6,984-

#3.1



MEMORANDUM

TO: Bill Waller, City Administrator

FROM: Tim Hruska, P.E.

DATE: September 22, 2021

RE: Spruce and Balsam Reconstruction Change Order

The City has received a request from the homeowners on the driveway off from Stoney Point Road. The City has plowed and maintained this area to serve the two homes. We have worked with Zenke, Inc. on pricing to add 3" of bituminous pavement and a culvert under the roadway. The cost is \$22,145.60. The adjacent homeowners have agreed to compensate the City for this cost.

The City received damage to the outlet at Haralson and Jonathan. We recommend that the City install new tied concrete mat to stabilize the outlet. This area has also had a sediments deposit over the course of time and those sediments need to be removed so that the outlet can properly drain. We propose removing those sediments to approximately 150' downstream of the outlet. The cost to perform this work is \$17,224.45

Council Recommendations

We recommend that the Council approve Change Order #1 for a total of \$39,370.05.

3.2



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *Bill*
DATE: September 22, 2021
RE: Wagon Wheel Phase 3 Bid Results

Attached are the bid results for the third phase of the Wagon Wheel Improvement Project, the construction of the bicycle/pedestrian bridge. This item is presented for review and discussion, but not for approval at this meeting.

We intend to present the bid results, along with the interim financing plan for approval at the October 11, 2021 City Council meeting.

There is a review and approval process by MnDOT before the City Council can accept the bid, and that will not be completed by the September 27, 2021 City Council meeting.

The Engineer's construction estimate was \$2,925,000. The arch design was bid as an alternate, and the bid amount can be reduced by \$129,000 if the arches are removed from the project. We are not suggesting that the City Council remove the arches from the project. Rather, we will use the time between now and the October 11th City Council meeting to hopefully develop a funding proposal so that the project can proceed in its entirety.

Also included are a few drawings related to the project.

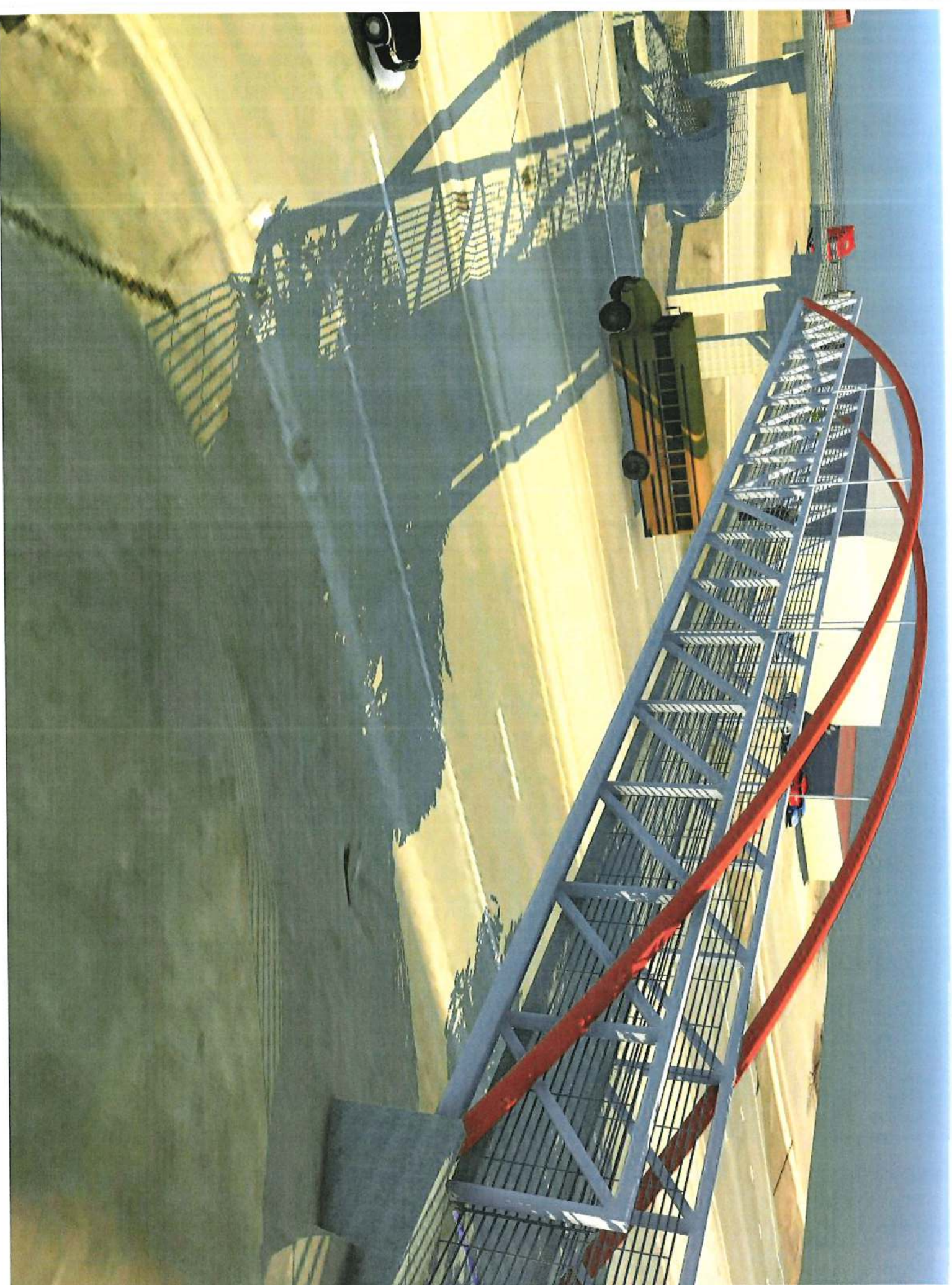
BIDDER'S LIST

Job #7713.05

SP 236-090-003, Wagon Wheel Trail - Phase 3, Bridge 28024
La Crescent, MN

Letting: September 20, 2021 @ 2:00 pm

		BID BOND	ADDENDUM	TOTAL BID	
1	<u>Zenke, Inc.</u>	<u>Yes</u>	<u>Yes</u>	\$ <u>3,552,150.</u>	<u>90</u>
2	<u>Zenith</u>	<u>Yes</u>	<u>Yes</u>	\$ <u>5,149,351.</u>	<u>20</u>
3	<u>Lunda</u>	<u>Yes</u>	<u>Yes</u>	\$ <u>3,949,026.</u>	<u>82</u>
4	<u>Icon</u>	<u>Yes</u>	<u>Yes</u>	\$ <u>3,224,056.</u>	<u>32</u>
5	<u> </u>	<u> </u>	<u> </u>	\$ <u> </u>	
6	<u> </u>	<u> </u>	<u> </u>	\$ <u> </u>	
7	<u> </u>	<u> </u>	<u> </u>	\$ <u> </u>	
8	<u> </u>	<u> </u>	<u> </u>	\$ <u> </u>	
9	<u> </u>	<u> </u>	<u> </u>	\$ <u> </u>	
10	<u> </u>	<u> </u>	<u> </u>	\$ <u> </u>	

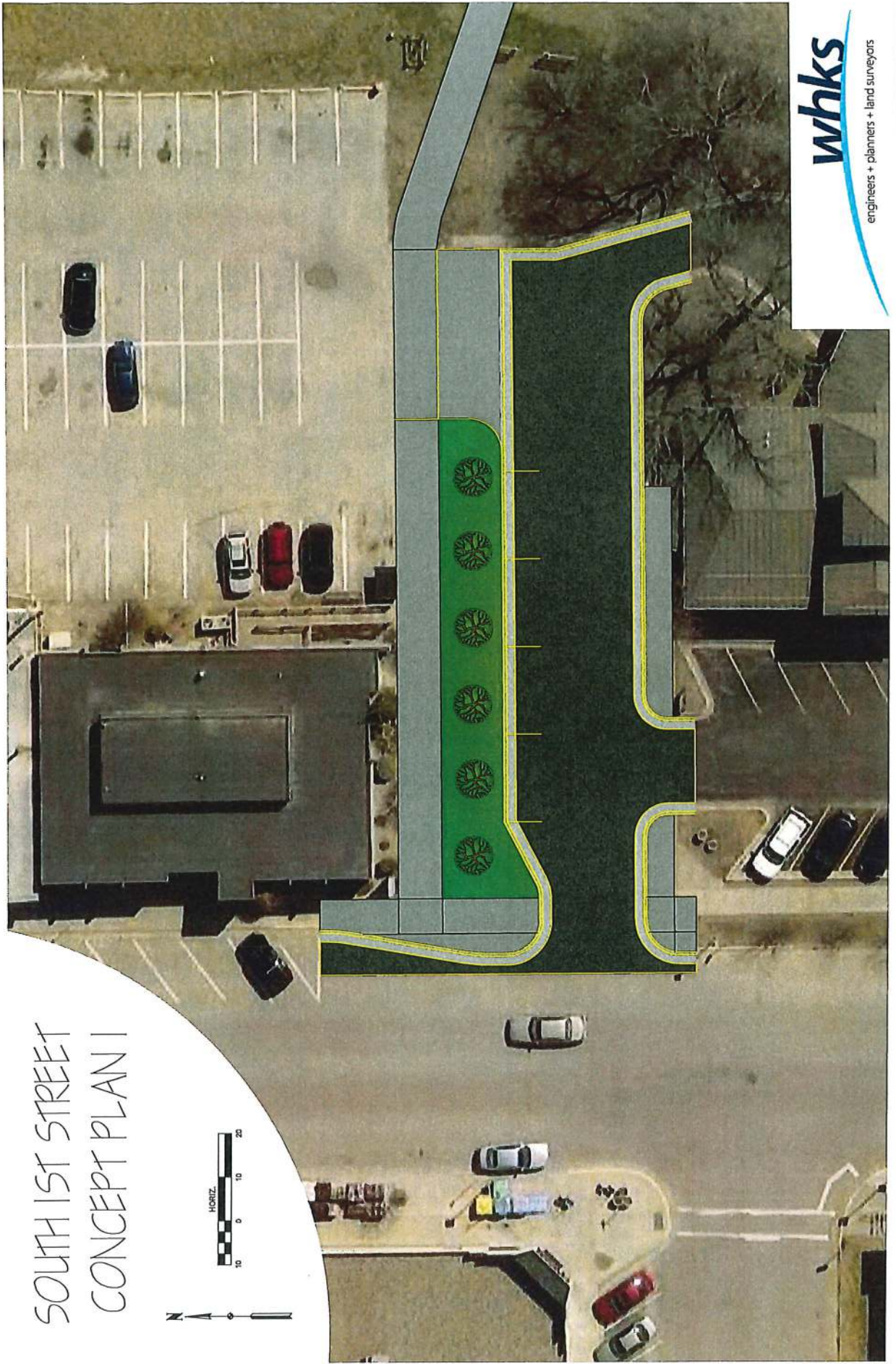
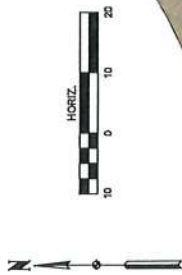




Concrete Let Down Structure Rendering

FIGURE III

SOUTH 1ST STREET
CONCEPT PLAN I



#3.3



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *Bill*
DATE: September 22, 2021
RE: MnDOT – Joint Powers Contract

Attached is correspondence received from MnDOT regarding the contract for tribal monitoring for the La Crescent Pedestrian Bridge Project. The total cost of the contract will not exceed \$26,602, and the State will pay 80% of the contract cost. The City will pay 20% of the contract, up to a total cost of \$5,320.40.

In order to continue to proceed with the project, we would suggest that the City Council adopt the attached resolution and authorize the required signatures.

Bill Waller

From: Duran, Ashley (DOT) <ashley.duran@state.mn.us>
Sent: Friday, September 17, 2021 7:53 AM
To: Bill Waller
Cc: MN_DOT_PTinbox
Subject: Contract 1047421
Attachments: FINAL - MNDOT_DOCS-#15167590-v1-CONTRACT FOR SIGNATURE - REVISED - PIICpdf

Importance: High

**In reference to: MnDOT Contract No. 1047421
Tribal Monitoring for La Crescent Pedestrian Bridge Project**

Dear Mr. Waller:

Attached is the above referenced contract. Please obtain the appropriate signature.

Your signature on this contract does not constitute an obligation by MnDOT. Execution of this contract is subject to and expressly conditioned upon final approval by MnDOT, pursuant to Minnesota Statutes §16C.05 Subdivision 2. Approval will be conclusively deemed given upon delivery of a fully executed contract to you. A copy of the contract will be sent to you after it is fully executed by MnDOT.

If the enclosed contract meets your approval, please print and sign one copy of the contract, and each form, scan them and e-mail them back to me as separate files.

I have been assigned as MnDOT's Authorized Representative for this project. Any changes or additions to this contract will render it invalid.

Ashley Duran (she/her), Consultant Services P/T Contract Coordinator



Consultant Services Section | Mail Stop 680
395 John Ireland Boulevard | Saint Paul, Minnesota 55155-1800
ashley.duran@state.mn.us

**PT Contract Questions? You may also e-mail the Consultant Services Help Line:
PTConsultantServicesHelpLine.DOT@state.mn.us**

Please consider the environment before printing this e-mail or any attachments

RESOLUTION NO. 09-21-31

**A RESOLUTION TO ENTER INTO A JOINT POWERS CONTRACT FOR
PROFESSIONAL AND TECHNICAL SERVICES WITH THE STATE OF
MINNESOTA, DEPARTMENT OF TRANSPORTATION, AND THE PRAIRIE
ISLAND INDIAN COUNCIL**

BE IT RESOLVED that the City of La Crescent, Minnesota, authorizes entering into a Joint Powers Contract for Professional and Technical Services ("Joint Powers Contract") regarding MnDOT Contract No. 1047421 and Federal Project No. STPF 8821(211) with the State of Minnesota, Department of Transportation ("State"), and the Prairie Island Indian Council for the following purposes:

For tribal monitoring for the La Crescent Pedestrian Bridge Project; and

BE IT FURTHER RESOLVED that the State will pay eighty percent (80%) of the project costs (up to \$21,281.60) and the City of La Crescent commits to providing payment of twenty percent (20%) of the project costs (up to \$5,320.40); and

BE IT FURTHER RESOLVED by the City Council of the City of La Crescent, Minnesota that the City Administrator is authorized to execute the Joint Powers Contract.

ADOPTED this 27th day of September, 2021.

SIGNED:

Mayor

ATTEST:

City Administrator

#3.4



WIESER LAW OFFICE, P.C.

ATTORNEYS AT LAW
WIESER PROFESSIONAL BUILDING
33 SOUTH WALNUT - SUITE 200
LA CRESCENT, MN 55947

KELLY M. IVERSON
AL "SKIP" WIESER, III

PHONE: (507) 895-8200
FAX: (507) 895-8458

AL WIESER, JR.
Emeritus

TO: Honorable Mayor and City Council Members

CC: Bill Waller, City Administrator

FROM: Skip Wieser, City Attorney

DATE: September 23, 2021

RE: Heth Hardware, Inc.

Attached find a Certificate of Survey for the property located at 32 South Walnut Street owned by JR Building, LLC, commonly referred to as Heth Hardware. Recently a survey was completed which revealed the building foundation on the southwest corner is .15 feet and the building overhang on the southeast corner is .7 feet over the lot line. A copy of the survey is included.

We suggest the Council authorize the Mayor and City Administrator executing a Quit Claim Deed to resolve this issue.

LA CRESCENT PLAT
BLOCK 50

LOTS 11, 12 AND 13, BLOCK 59, PLAT OF LA CRESCENT,
CITY OF LA CRESCENT, HOUSTON COUNTY, MINNESOTA.

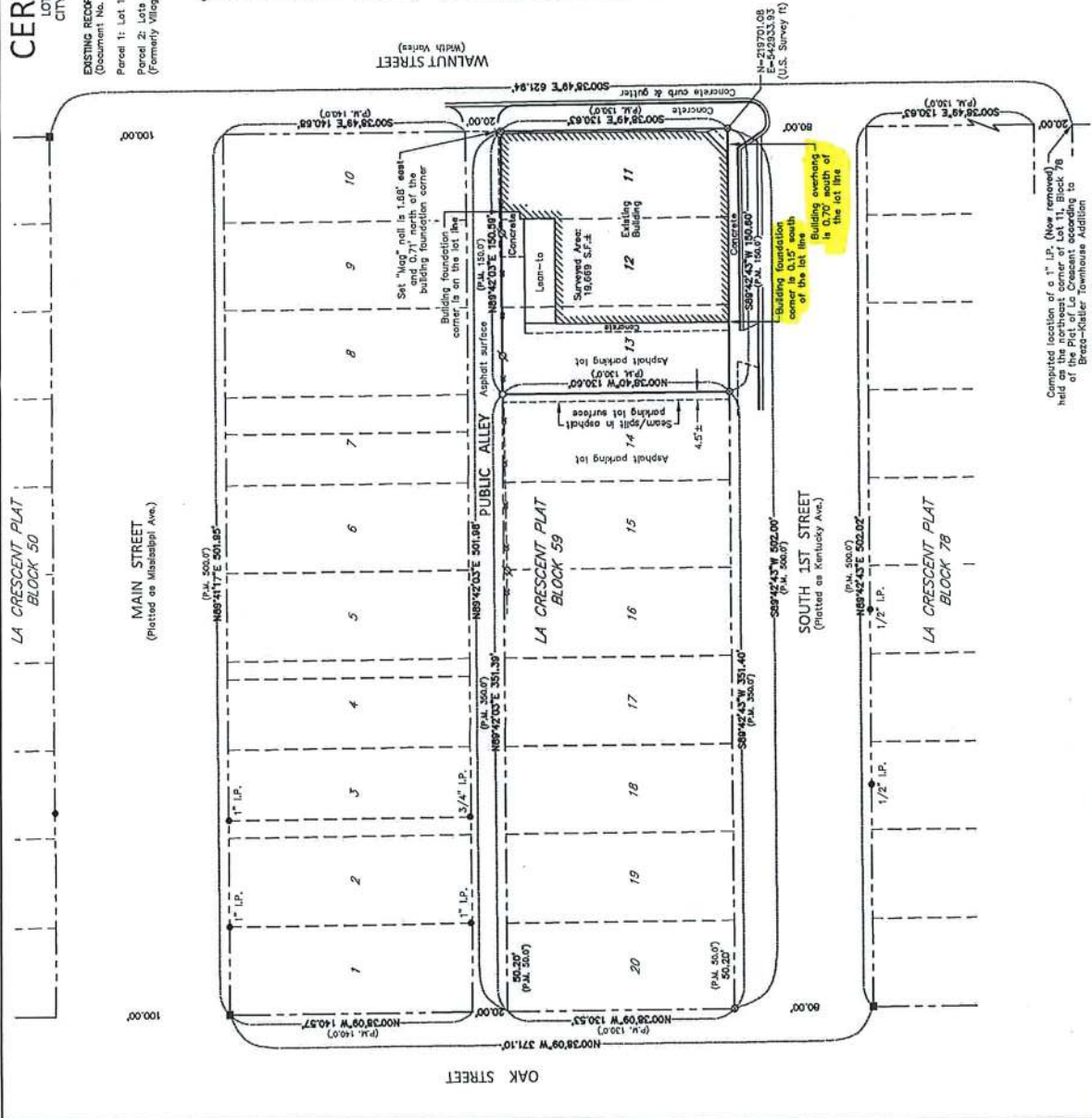
EXISTING RECORDED LEGAL DESCRIPTION:

17)

Parcel 1: Lot 11, Block 59, Original Plat of the City of La Crescent

Parcel 2: Lots 12, and 13, Block 59, La Cresent! Plot to the City

(Formerly Village) of La Crescent, Houston County, Minnesota.



I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly licensed land surveyor under the laws of the State of Minnesota.

<i>[Signature]</i>	Licence No.
10075617	47030

ANNE M. LAM

Date: August 31, 2021

Ms - "60192"



BASIS OF BEARINGS:

Bearings are based on the Minnesota County System, Houston County Zone, NAD 83 (1983).

1. *Journal of the American Medical Association*, 1997; 278: 1019-1024.

21240 ST
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STATE SURVEYING LIC

2025 RELEASE UNDER E.O. 14176

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SURVEY PREPARED BY

JR BUILDING, LLC

25983 MILLER VALLEY I

WINONA MN 55998

DECEMBER 1991

DATE:	FIELD BOOK NO.	PROJECT NO.
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8/31/2021	18	21039-001.JJ
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#3.5



WIESER LAW OFFICE, P.C.

ATTORNEYS AT LAW
WIESER PROFESSIONAL BUILDING
33 SOUTH WALNUT - SUITE 200
LA CRESCENT, MN 55947

KELLY M. IVERSON
AL "SKIP" WIESER, III

AL WIESER, JR.
Emeritus

PHONE: (507) 895-8200
FAX: (507) 895-8458

TO: Mayor and City Council
CC: Bill Waller, City Administrator
FROM: Skip Wieser, City Attorney
DATE: September 20, 2021
RE: Order Approving Annexation for Crescent Valley Properties 100% Surrounded by the City

Attached for City Council information find an Administrative Order signed September 16, 2021 approving the annexation of six (6) properties located in the Crescent Valley Subdivision. At the August 23, 2021 Council Meeting, the Council adopted Ordinance No. 553 annexing eight (8) properties. After review of the original Ordinance, the Office of Administrative Hearings noticed a discrepancy between their records and records available at the Houston County Recorder's Office and requested that two (2) of the 8 properties be removed from Ordinance No. 553 and be included in the Joint Resolution that will be considered in October. Therefore, Ordinance No. 553 was updated and amended to remove these 2 properties. At the meeting, we will be requesting that the Council approve Amended Ordinance No. 553.

Attachments:

Order Approving Annexation Ordinance (MBAU Docket A-8355)
Amended Ordinance No. 553 with updated map

STATE OF MINNESOTA
OFFICE OF ADMINISTRATIVE HEARINGS

In the Matter of the Annexation of
Certain Real Property to the City of
La Crescent from La Crescent Township
(MBAU Docket A-8355)

**ORDER APPROVING
ANNEXATION ORDINANCE**

On August 23, 2021, the City of La Crescent (City) adopted Ordinance No. 553 and Amended Ordinance No. 553 (Amended Ordinance) annexing certain real property (Property) from La Crescent Township (Township) legally described as:

BECKER/96 CRESCENT AVE/08.0452.000: LOT FOUR (4), IN BLOCK ONE (1), OF CRESCENT VALLEY SUBDIVISION TO THE TOWN OF LA CRESCENT, HOUSTON COUNTY, MINNESOTA.

BOTCHER/125 CRESCENT AVE/08.0480.000: LOT SIX (6), BLOCK TWO (2), IN CRESCENT VALLEY SUBDIVISION TO THE TOWNSHIP OF LA CRESCENT, HOUSTON COUNTY, MINNESOTA.

DUNLAP/130 CRESCENT AVE/08.0454.000: LOT SIX (6), BLOCK ONE (1), CRESCENT VALLEY SUBDIVISION TO THE TOWNSHIP OF LA CRESCENT, ACCORDING TO THE RECORDED PLAT THEREOF ON FILE AND OF RECORD IN THE OFFICE OF THE HOUSTON COUNTY RECORDER, HOUSTON COUNTY, MINNESOTA.

CLANIN/1383 EAST LN/08.0482.011: LOT SIX (6), BLOCK TWO (2), CRESCENT VALLEY FIRST ADDITION, LA CRESCENT TOWNSHIP, HOUSTON COUNTY, MINNESOTA.

THORSEN/1337 VALLEY LN/08.0482.016: LOT ELEVEN (11), BLOCK TWO (2), OF CRESCENT VALLEY FIRST ADDITION, LA CRESCENT TOWNSHIP, HOUSTON COUNTY, MINNESOTA.

GARDNER/1525 VALLEY LN/08.0457.000: LOT NINE (9), BLOCK ONE (1), CRESCENT VALLEY SUBDIVISION TO LA CRESCENT TOWNSHIP, HOUSTON COUNTY, MINNESOTA.

Based upon a review of the Amended Ordinance, the Administrative Law Judge makes the following:

ORDER

1. Pursuant to Minn. Stat. § 414.033 (2020), the Amended Ordinance is


deemed adequate in all legal respects and properly supports this Order.

2. Pursuant to the terms of the Amended Ordinance and this Order, the Property is **ANNEXED** to the City.

3. Pursuant to Minn. Stat. § 414.036 (2020), the City will reimburse the Township \$3,513.68 each year for two years as stated in the Amended Ordinance.

4. The City must file a copy of the Amended Ordinance with the Township, the appropriate county auditor(s), and the Secretary of State as required by Minn. Stat. § 414.033, subd. 7.

Dated: September 16, 2021


JESSICA A. PALMER-DENIG
Administrative Law Judge

NOTICE

This Order is the final administrative order in this case under Minn. Stat. §§ 414.033, .07, .09, .12 (2020). Pursuant to Minn. Stat. § 414.07, subd. 2, any person aggrieved by this Order may appeal to Houston County District Court by filing an Application for Review with the Court Administrator within 30 days of this Order. An appeal does not stay the effect of this Order.

Any party may submit a written request for an amendment of this Order within seven days from the date of the mailing of the Order pursuant to Minn. R. 6000.3100 (2021). However, no request for amendment shall extend the time of appeal from this Order.

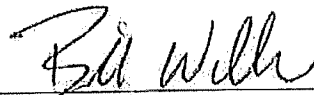
STATE OF MINNESOTA

COUNTY OF HOUSTON

CITY OF LA CRESCENT

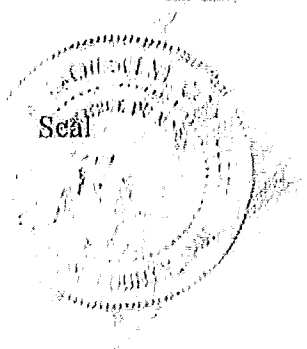
The undersigned duly qualified and acting City Administrator of the City of La Crescent hereby certifies that attached hereto is a true and correct copy of Ordinance No. 553, An Ordinance of the City of La Crescent, Minnesota Annexing Land Located in La Crescent Township, Houston County, Minnesota Pursuant to Minnesota Statutes § 414.033 Subdivision 2(2), Permitting Annexation By Ordinance.

Passed and adopted on August 23, 2021. This Ordinance is on file in the office of the City Administrator, City of La Crescent, Minnesota.



Bill Waller
City Administrator

Dated this 13th day of September, 2021.



**AMENDED
ORDINANCE NO. 553**

**AN ORDINANCE OF THE CITY OF LA CRESCENT, MINNESOTA ANNEXING
LAND LOCATED IN LA CRESCENT TOWNSHIP, HOUSTON COUNTY,
MINNESOTA PURSUANT TO MINNESOTA STATUTES § 414.033 SUBDIVISION 2(2),
PERMITTING ANNEXATION BY ORDINANCE**

WHEREAS, said property is unincorporated and is completely surrounded by land within the municipal limits of the City of La Crescent;

WHEREAS, said property is urban or suburban in nature;

WHEREAS, the City of La Crescent held a public hearing pursuant to Minnesota Statutes § 414.033 Subd. 2b, on August 23, 2021, following thirty (30) days written notice by certified mail to the Town of La Crescent and to all landowners within and contiguous to the area legally described in attached Exhibit A, to be annexed; and

WHEREAS, provisions of Minnesota Statutes § 414.033 Subd. 13 are not applicable in that there will be no change in the electric utility service provider resulting from the annexation of the territory to the municipality.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA CRESCENT
HEREBY ORDAINS AS FOLLOWS:**

1. The City Council hereby determines that the property as hereinafter described is completely surrounded by the city limits and is urban or suburban in nature.
2. None of the property is now included within the limits of any city, or in any area that has already been designated for orderly annexation pursuant to Minnesota Statute § 414.0325.
3. The corporate limits of the City of La Crescent, Minnesota, are hereby extended to include the following described property, said land being completely surrounded by the municipal limits of the City of La Crescent. The land to be annexed is described on Exhibit A.

The described property on Exhibit A consists of a total of 3.325 acres, more or less. Copies of the corporate boundary map showing the property to be annexed and its relationship to the corporate boundaries and all appropriate plat maps are attached hereto as Exhibit B.

4. The City of La Crescent, pursuant to Minnesota Statutes § 414.036, that with respect to the property taxes payable on the area legally described on attached Exhibit A, hereby annexed, shall make a cash payment to the Town of La Crescent in accordance with the following schedule:

- a. In the first year following the year in which the City of La Crescent could first levy on the annexed area, an amount equal to \$3,513.68; and
- b. In the second and final year, an amount equal to \$3,513.68.

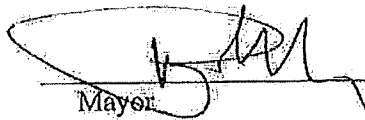
5. That pursuant to Minnesota Statutes § 414.036 with respect to any special assessments assigned by the Town to the annexed property and any portion of debt incurred by the Town prior to the annexation and attributable to the property to be annexed, but for which no special assessments are outstanding, for the area legally described on attached Exhibit A there are no special assessments or debt incurred by the Town on the subject are for which reimbursement is required.

6. The City will not require a mandatory connection to municipal sanitary sewer for a period of six (6) years after the adoption of this Ordinance, unless a public safety threat exists, or the property is sold or otherwise conveyed. In said event, the property owner will need to connect to municipal sanitary sewer within one (1) year of the date of sale or conveyance.

7. That the City Administrator of the City of La Crescent is hereby authorized and directed to file a copy of this Ordinance with the Municipal Boundary Adjustment Unit of the Office of Administrative Hearings, the Minnesota Secretary of State, the Houston County Auditor, and the La Crescent Township Clerk.

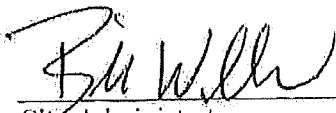
8. That this Ordinance shall be in full force and effect and final upon the date this Ordinance is approved by the Office of Administrative Hearings.

PASSED AND ADOPTED by the City Council of the City of La Crescent, Minnesota, this 23rd day of August, 2021.



Mayor

ATTEST:



City Administrator

EXHIBIT A

Becker/96 Crescent Ave/08.0452.000:

LOT FOUR (4), IN BLOCK ONE (1), OF CRESCENT VALLEY SUBDIVISION TO THE TOWN OF LA CRESCENT, HOUSTON COUNTY, MINNESOTA.

Botcher/125 Crescent Ave/08.0480.000:

LOT SIX (6), BLOCK TWO (2), IN CRESCENT VALLEY SUBDIVISION TO THE TOWNSHIP OF LA CRESCENT, HOUSTON COUNTY, MINNESOTA.

Dunlap/130 Crescent Ave/08.0454.000:

LOT SIX (6), BLOCK ONE (1), CRESCENT VALLEY SUBDIVISION TO THE TOWNSHIP OF LA CRESCENT, ACCORDING TO THE RECORDED PLAT THEREOF ON FILE AND OF RECORD IN THE OFFICE OF THE HOUSTON COUNTY RECORDER, HOUSTON COUNTY, MINNESOTA.

Clanin/1383 East Ln/08.0482.011:

LOT SIX (6), BLOCK TWO (2), CRESCENT VALLEY FIRST ADDITION, LA CRESCENT TOWNSHIP, HOUSTON COUNTY, MINNESOTA.

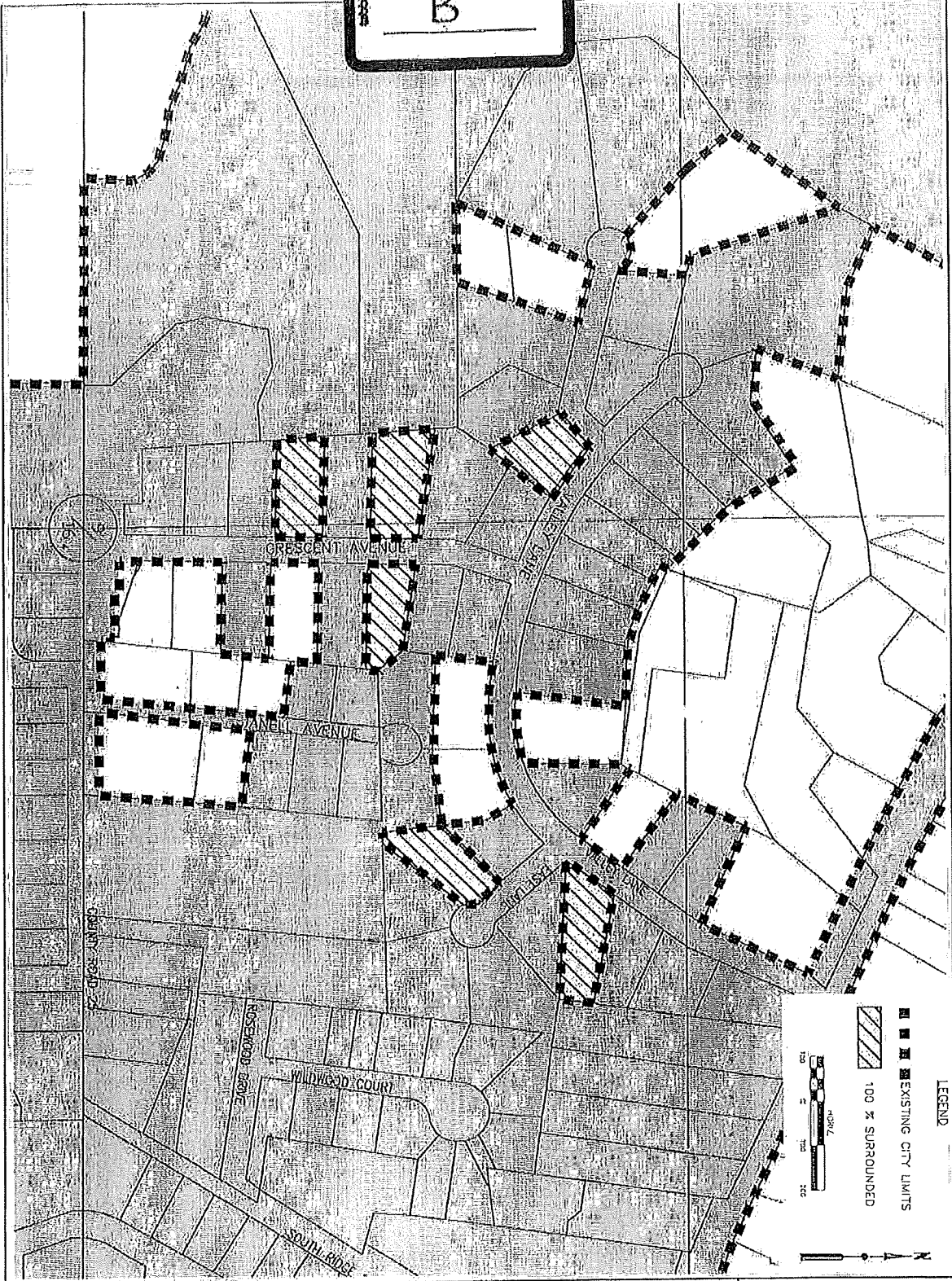
Thorsen/1337 Valley Ln/08.0482.016:

LOT ELEVEN (11), BLOCK TWO (2), OF CRESCENT VALLEY FIRST ADDITION, LA CRESCENT TOWNSHIP, HOUSTON COUNTY, MINNESOTA.

Gardner/1525 Valley Ln/08.0457.000:

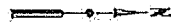
LOT NINE (9), BLOCK ONE (1), CRESCENT VALLEY SUBDIVISION TO LA CRESCENT TOWNSHIP, HOUSTON COUNTY, MINNESOTA.

EXHIBIT
B



LEGEND

- EXISTING CITY LIMITS
- 100 % SURROUNDED



SCALE: AS SHOWN PREPARED BY: DATE: 8/20/08 DRAWN BY: CHECKED BY: DATE: 8/20/08	PROPOSED ANNEXATION BOUNDARIES LA CRESCENT, MN 8008	REVISIONS NO. DATE DESCRIPTION	 <small>WILKINS & ASSOCIATES, INC.</small>
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#3.6



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *Bill*
DATE: September 22, 2021
RE: Greenstep Committee Appointment

We are suggesting that the City Council appoint Lauren Rislov as a student member of the Greenstep Committee.

3.7

m EMPLOYMENT AND
ECONOMIC DEVELOPMENT

August 24, 2021

The Honorable Mike Poellinger
Mayor, City of LaCrescent
315 Main Street
LaCrescent, MN 55947

Dear Mayor Poellinger:

I am pleased to inform you that your application for the 2021 Minnesota Small Cities Development Program Grant (SCDP) has been approved for funding in the amount of \$552,000.00 from the Department of Housing and Urban Development (HUD).

DEED staff will provide implementation training in early September. It is very important that those responsible for the grant administration and reporting attend this training session.

Emajeane Hanson-Ford is the DEED representative assigned to your grant. For additional information, please contact Emajeane at emajeane.hanson-ford@state.mn.us or (651) 259-7461.

Congratulations on this grant award to help enhance your community development efforts.

Regards,



Steve Grove
Commissioner

cc: State Senator Jeremy Miller
State Representative Greg Davids
Cindy Vitse, Housing Coordinator, SEMCAC

Minnesota Department of Employment and Economic Development
Business & Community Development Division

1st National Bank Building, 332 Minnesota Street, Suite E200, Saint Paul, Minnesota 55101-1351

Phone 651-259-7114 or 800-657-3858

mn.gov/deed

#3.8



TO: Honorable Mayor and City Council Members
FROM: Bill Waller, City Administrator *BW*
DATE: September 23, 2021
RE: Proposed 2022 General Fund Budget/Levy

Attached for review and consideration by the City Council is the proposed 2022 general fund budget and the proposed resolution that sets the preliminary levy.

By September 30, the City Council is required to do the following:

1. Adopt a resolution setting the preliminary levy.
2. We are suggesting that the date for the public meeting at which time the proposed budget and levy will be discussed and the final budget and levy is determined be set for 6:00 p.m., on Monday, December 13, 2021. This is the first regular scheduled City Council meeting in December.

A couple of notes for the City Council to remember as part of the budget review and adoption process:

1. The City Council cannot adopt the 2022 general fund budget until after the public meeting in December.
2. Once the preliminary levy is set, the City Council has the discretion to lower the levy but the City Council cannot increase the preliminary levy.

The proposed 2022 preliminary levy resolution reflects a 5.5% increase. The final total City levy in 2021 was \$3,169,729, and the proposed total levy for 2022 is \$3,343,638.

For City Council information, in 2021 there have been, or are currently pending, a total of 19 new homes constructed. The total permit valuation for 2021 is approximately \$5,400,000.

The proposed preliminary levy resolution will be reviewed with the City Council at the meeting. The total City levy (pink), is a combination of the ad valorem tax levy (yellow), the library levy (purple), and the debt service levy (green).

Pages 1 -8 are the revenue portion of the budget. The expenditure portion of the budget starts on page 8 with the Council portion of the budget.

The following is a summary of the proposed 2022 general fund budget:

1. This is the ad valorem tax, and is the yellow figure from the preliminary levy resolution.
2. This is the City's local government aid for 2022.
3. This is the grant funds for the design and construction of the third phase of the Wagon Wheel improvement project.
4. This is the grant funds to pave the balance of the first phase of the Wagon Wheel improvement project, and reconstruct the road to the West Channel boat landing.
5. This is the bond proceeds from the City's 2022 street reconstruction bonds.
6. The proposed budget retains funding for the Community Development Director's position, although there is not a current proposal to fill the vacancy. In addition, the proposed budget includes an increase in the hours contracted with the City's Sustainability Coordinator. The increase is due to the expanded role in the Building and Zoning Department by coordinating meetings of the Planning Commission, along with new duties associated with preparing and administering the City's stormwater public education, outreach and public involvement program as part of the City's compliance with the MS4 permit.
7. The proposed budget includes funds for the 2022 election cycle.
8. The proposed budget includes funds for the monthly payment for the purchase of the property at 332 South First Street.
9. The proposed budget includes a reallocation of the cost split for the Building Official by reducing the amount of time allocated to the water and sewer department, with a corresponding increase in the Building and Zoning Department. The proposed budget also includes funds for a new full-time position that would be split equally between the Fire Department and Building and Zoning, and would respond to medical and fire emergencies during the day, while also assuming duties related to inspections and code enforcement.
10. The proposed budget includes funds for the addition of a sixth position in the City's Public Works Department. The balance of the cost for the position would be allocated equally between the water and sewer departments. The position would focus on water meter replacement, along with general maintenance duties in the City's Public Works Department.
11. This is the expenditure for the design engineering that offsets a portion of the revenue described in number 3 on this list.
12. This is the expenditure for the construction that offsets the revenue described in numbers 3, 4 and 5 on this list.
13. The proposed budget includes funds for a transfer to the ice arena fund, along with a set a side of funds for ongoing building maintenance at the ice arena.
14. The proposed budget includes funds for the update to the City's Comprehensive Park & Recreation Plan.

15. A copy of the proposed library budget is attached.

As in the past, we will continue to review the proposed budget and evaluate changes or modifications. Also, we intend to add the proposed budget to the agenda for future City Council meetings for purposes of review and discussion prior to the public meeting in December when the budget and levy will be considered.

The action that is required by the City Council at this meeting is to adopt the resolution setting the preliminary levy, and set December 13, 2021 at 6:00 pm, as the date and time when the City Council will review and consider the proposed 2022 budget and levy.

A hard copy of the budget will be available for you at the meeting.

RESOLUTION 09-21-32

RESOLUTION MAKING PRELIMINARY GENERAL LEVIES FOR COLLECTION WITH REAL ESTATE TAXES PAYABLE IN THE CALENDAR YEAR 2022

BE IT RESOLVED by the City Council of the City of La Crescent, Minnesota as follows:

1. It is hereby determined and declared that there shall be and there is hereby levied upon all taxable property within the City for the general purposes of the City, as provided by law, to be collected in the year 2022 as part of the general taxes due and payable in the year 2022 a direct ad valorem tax in the amount of \$2,060,738.00 as provided by State law to be levied and collected in the manner provided by law.
2. Be it also hereby determined and declared that there shall be and there is hereby levied upon taxable property within the City of La Crescent for public library service, a tax in the amount of \$175,990.00 to be collected in the year 2022, as authorized by Minnesota Statutes, Section 134.33 and 134.34.
3. It is hereby found, determined, and declared that the amounts set forth in a column at the right to be levied with taxes to be collected in the calendar year 2022, in conjunction with the various bonds issued and sinking funds described below:

FUND #	YEAR	DESCRIPTION	TO BE LEVIED FOR COLLECTION IN CALENDAR YEAR 2022
322	2015A	G.O. Refunding Bonds – Apple Blossom Acres	\$5,000.00
324	2011A	G.O. Improvement Bonds – Crescent Valley	\$120,000.00
325	2016A	G.O. Refunding Rec. Fac. Bonds – Aquatic Center	\$198,700.00
326	2013A	G.O. Equipment Certificates	\$40,000.00
327	2016A	G.O. Improvement Bonds – Oak St. Recon.	\$112,400.00
328	2017A	G.O. Equipment Certificates	\$120,250.00
329	2018A	G.O. Improvement Bonds – Streets/Veterans Park	\$146,700.00
330	2019A	G.O. Equipment Certificates – Fire Truck	\$49,700.00
331	2019B	G.O. Improvement Bonds – Street Recon.	\$32,300.00
332	2020A	G.O. Improvement Bonds – HTM	\$188,000.00
333	2020A	G.O. Bonds – Tax Abatement - Ice Arena	\$23,860.00
601	2015A	G.O. Utility Revenue & Crossover Ref. Bond	\$46,500.00
601	2016A	G.O. Utility Revenue & Crossover Ref. Bond	\$23,500.00
		TOTAL DEBT SERVICE LEVY	\$1,106,910.00

4. Total levy for the City of La Crescent for collection in 2022 is \$3,343,638.00.

ADOPTED this 27th day of September, 2021.

SIGNED:

Mayor

ATTEST:

City Administrator

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
GENERAL FUND							
TAXES							
101-31010	CURRENT AD VALOREM TAXES	1,862,412	2,023,932	1,054,806	1,912,336	857,530	2,060,738 (1)
101-31011	REFUND TAX-ANNEXED-TWNSHP	5,307-	4,756-	.00	3,864-	3,864-	7,000-
101-31050	TAX ABATEMENT	24,633-	.00	.00	.00	.00	.00
101-31051	EXCESS TIF REVENUE REFUND	.00	.00	.00	.00	.00	.00
101-31410	LODGING TAX - HOTEL/MOTEL	1,826	1,739	1,134	1,500	366	2,000
101-31810	FRANCHISE FEES-CABLE TV	43,820	42,627	50,622	42,000	8,622-	43,000
101-31900	INT. ON DELINQUENT TAXES	901	271	901	300	601-	300
Total TAXES:		1,879,019	2,063,813	1,107,463	1,952,272	844,809	2,099,038
LICENSES & PERMITS							
101-32110	LIQUOR/WINE - ON SALE	5,375	325	25	4,000	3,975	4,050
101-32111	LIQUOR OFF SALE	1,150	1,950	300	750	450	900
101-32112	BEER ON SALE	.00	280	.00	300	300	280
101-32113	BEER OFF SALE	100	.00	.00	300	300	900
101-32115	SOFT DRINK LICENSE	.00	.00	.00	.00	.00	.00
101-32116	CIGARETTE LICENSE	180	180	.00	180	180	180
101-32119	GARBAGE PICKUP PERMIT	2,000	2,000	.00	2,000	2,000	2,000
101-32160	MASSAGE LICENSE	800	1,000	.00	800	800	600
101-32162	ICE CREAM VENDER LICENSE	.00	.00	.00	.00	.00	.00
101-32210	BUILDING PERMITS (EXC SUR	27,088	43,706	31,072	25,000	6,072-	35,000
101-32211	EXCAVATION PERMITS	1,688	3,355	600	200	400-	300
101-32212	PLUMBING PERMITS	2,045	2,955	1,995	1,500	495-	1,500
101-32213	FENCE PERMITS	315	315	255	250	5-	255
101-32214	DEMOLITION PERMITS	.00	.00	.00	.00	.00	.00
101-32215	SIGN PERMIT	385	280	105	250	145	175
101-32216	FILL PERMITS	.00	.00	.00	.00	.00	.00
101-32217	CONDITIONAL USE PERMIT	350	650	.00	400	400	400

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-32218	VARIANCE FEE	505	425	325	500	175	450
101-32219	MECHANICAL PERMIT	1,560	1,770	1,460	1,200	260	1,200
101-32220	GAS INSTALLERS LICENSE	1,305	1,260	90	1,100	1,010	1,200
101-32240	DOG\MULTIPLE PET LICENSES	375	325	175	300	125	300
101-32241	DOG LICENSES	5,465	5,141	1,729	5,000	3,272	5,000
101-32242	CAT LICENSES	1,406	1,209	488	1,250	763	1,200
101-32243	CAT\MULTIPLE PET LICENSES	250	175	100	200	100	200
101-32260	PEDDLERS PERMIT	400	.00	.00	100	100	100
101-32261	FILING FEES	.00	6	.00	.00	.00	.00
101-32262	HAND GUN PERMITS	.00	.00	.00	.00	.00	.00
Total LICENSES & PERMITS:		52,742	67,307	38,718	45,580	6,862	56,190
INTERGOVERNMENTAL AID							
101-33124	FEDERAL FLOOD RELIEF AID	.00	.00	.00	.00	.00	.00
101-33125	FEDERAL GRANT-TRANSIT	.00	.00	.00	.00	.00	.00
101-33126	FEDERAL OJP VEST AID	1,748	2,219	.00	.00	.00	.00
101-33159	FEDERAL OJP BODY-WORN CAME	.00	.00	.00	.00	.00	.00
101-33160	FEDERAL COPS GRANT FUNDS	.00	31,244	.00	.00	.00	.00
101-33161	FEDERAL CARES ACT FUNDS	.00	342,882	266,077	.00	266,077	.00
101-33401	LOCAL GOVERNMENT AID	571,000	633,961	327,308	654,615	327,308	662,884
101-33402	MARKET VALUE HOMESTEAD CRE	.00	.00	.00	.00	.00	.00
101-33403	STATE MV CREDIT - AGRICULTURA	.00	.00	.00	.00	.00	.00
101-33404	STATE AID-MN DOT	.00	.00	.00	.00	.00	.00
101-33405	STATE AID-DISASTER CREDIT	.00	.00	.00	.00	.00	.00
101-33416	STATE AID-POLICE TRNG REIMB.	12,924	11,291	.00	11,000	11,000	11,000
101-33418	STATE AID FOR STREET MAINT.	8,760	62,901	57,179	62,000	4,821	62,000
Budget notes:							
25% of allotted MSA Funding							
101-33419	STATE AID FOR STREET CONST.	.00	.00	.00	.00	.00	.00
101-33420	STATE FIRE DEPT AID	37,811	40,457	.00	35,000	35,000	35,000

Budget notes:

(2)

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-33424	Pass-thru to Firefighters Relief Assoc. STATE FLOOD RELIEF AID	.00	.00	.00	.00	.00	.00
101-33425	STATE PERA AID	1,121	.00	.00	.00	.00	.00
101-33427	STATE - MPO - WAGON WHEEL	.00	.00	.00	.00	.00	.00
101-33428	STATE POLICE AID & GRANTS	66,153	71,803	.00	65,000	65,000	65,000
101-33429	STATE OF MN-ELECTION FUNDING	.00	4,153	.00	.00	.00	.00
101-33430	STATE TRANSIT FUNDING	267,428	242,834	142,126	242,834	100,709	224,400
Budget notes:							
101-33432	Pass-thru to City of La Crosse - MTU STATE AID - WAGON WHEEL PROJ.	78,232	131,218	115,676	3,425,000	3,309,324	3,200,000
Budget notes:							
101-33433	~2021 PHASE 3 - PEDESTRIAN BRIDGE ~2022 PHASE 3 - PEDESTRIAN BRIDGE STATE-MNDOT LANDSCAPE PARTN	8,000	.00	8,000	8,000	.00	8,000
101-33434	STATE GRANT-MN DOT PROJECT	.00	.00	.00	.00	.00	.00
101-33435	STATE AID-LOCAL PERFORMANCE	.00	.00	.00	.00	.00	.00
101-33436	STATE OF MN-DNR-WAGON WHEEL	.00	.00	.00	86,210	86,210	214,316
Budget notes:							
101-33437	~2021 WAGON WHEEL PHASE 1 FINAL PAVING GRANT 75% ~2022 \$86,210 - WAGON WHEEL PHASE 1 FINAL PAVING GRANT 75% \$128,106 - WEST CHANNEL BOAT LANDING ROAD (see 101-43100-403 for expenses) STATE GRANT - MPCA	.00	.00	790	.00	790-	.00
Budget notes:							
101-33438	~2021 Alternative Landscaping Equipment Grant STATE GRANT-COMM. OF COMMER	2,431	.00	.00	.00	.00	.00
101-33624	HO. CO. PD ASSISTANCE AID	3,107	3,049	.00	500	500	500
101-33625	HO. CO. - SHIP GRANT FUNDING	.00	1,749	3,077	.00	3,077-	.00
101-33626	HO. CO.-CONSTRUCTION PROJ AID	34,621	.00	.00	.00	.00	.00
101-33640	ISD #300 AID - PEDESTRIAN XING	.00	.00	.00	.00	.00	.00
101-33641	GRANT-SO MN INITIATIVE FOUNDA	.00	.00	.00	.00	.00	.00
Total INTERGOVERNMENTAL AID:		1,093,336	1,579,760	920,232	4,590,159	3,669,927	4,483,100
PUBLIC CHARGES FOR SERVICE							
101-34102	RECORDING OF LEGAL INSTRU	.00	46	46	.00	46-	.00

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-34103	ZONING & SUBDIVISION FEES	150	1,035	50	200	150	200
101-34105	SALE OF MAPS & PUBLICATIONS	3	14	.00	.00	.00	.00
101-34110	PLAN CHECK FEES	9,214	16,867	9,854	9,000	854-	16,000
101-34112	COPY & FAX CHARGES	21	.00	1	.00	1-	.00
101-34113	SITE PLANNING FEE	.00	.00	.00	.00	.00	.00
101-34114	ANNEXATION FILING FEE	.00	.00	.00	.00	.00	.00
101-34115	INVESTIGATION FEE-BLDG/ZNG	.00	100	.00	.00	.00	.00
101-34201	SPECIAL POLICE SERVICES	360	.00	.00	300	300	300
101-34202	ISD#300 POLICE LIASON FUNDING	.00	.00	.00	.00	.00	.00
101-34203	ACCIDENT/DRIVING RECORDS/CD'	334	59	27	150	123	150
101-34204	FINGERPRINTING/BACKGRND FEE	3,190	5,655	2,165	5,000	2,835	5,000
101-34205	TRANSCRIPTION SERVICES	70	.00	.00	.00	.00	.00
101-34206	POLICE NSF COLLECTION SERVIC	.00	.00	26	.00	26-	.00
101-34302	STREET & STREET SIGN REPAIRS	3,741	.00	.00	.00	.00	.00
101-34303	STREET SWEEPING	4,636	.00	.00	2,500	2,500	2,500
101-34304	SNOW REMOVAL	47	188	.00	.00	.00	.00
101-34305	VEHICLE IMPOUND	1,225	1,400	350	1,000	650	.00
101-34306	TRANSPORTATION PLAN REVENUE	.00	.00	.00	.00	.00	.00
101-34405	WEED CUTTING,CONTROL, MOW	118	470	451	200	251-	200
101-34409	BRUSH SITE USAGE FEE-TOWNHSI	2,000	2,000	.00	2,000	2,000	2,000
101-34718	POOL SOFT DRINK REBATE	.00	.00	.00	.00	.00	.00
101-34719	SWIMMING POOL ADMISSIONS	51,035	16,622	38,927	48,000	9,073	48,000
101-34720	POOL MEMBERSHIPS-FAMILY-CITY	26,963	253	24,469	26,000	1,531	26,000
101-34721	POOL MEMBERSHIPS-SINGLE-CITY	3,883	.00	2,615	3,500	885	2,750
101-34722	CONCESSIONS - POOL	24,169	.00	15,440	25,000	9,560	20,000
101-34723	SWIM POOL ID PICTURES	.00	.00	.00	.00	.00	.00
101-34724	BASEBALL PROGRAM - CITY	2,246	1,039	2,396	2,300	96-	2,300
101-34725	SOFTBALL PROGRAM - CITY	1,048	618	1,160	900	260-	900

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-34726	GYMNASTICS LESSONS - CITY	.00	.00	.00	.00	.00	.00
101-34727	SWIMMING LESSONS - CITY	13,095	6,160	12,775	11,500	1,275-	12,000
101-34728	TENNIS LESSONS - CITY	2,480	2,040	2,510	2,000	510-	2,000
101-34729	TOWNSHIP FEES	17,778	17,102	.00	15,000	15,000	15,000
101-34731	GOLF LESSONS - CITY	790	800	1,910	800	1,110-	800
101-34732	BASKETBALL LESSONS - CITY	920	.00	1,360	1,000	360-	1,000
101-34733	VOLLEYBALL LESSONS - CITY	840	.00	1,200	1,000	200-	1,000
101-34734	YOUTH TRIATHLON ENTRY FEE	.00	.00	.00	.00	.00	.00
101-34736	BASEBALL PROGRAM - TOWNSHIP	786	397	599	600	1	600
101-34737	SOFTBALL PROGRAM - TOWNSHIP	337	196	449	150	299-	450
101-34738	GOLF LESSONS - TOWNSHIP	200	240	880	200	680-	200
101-34739	VOLLEYBALL LESSONS - TOWNSHI	240	.00	352	200	152-	200
101-34740	BASKETBALL LESSONS - TOWNSHI	160	.00	800	100	700-	100
101-34741	SWIMMING LESSONS - TOWNSHIP	4,410	1,890	5,110	3,300	1,810-	3,500
101-34742	POOL MEMB. - FAMILY - TOWNSHIP	4,828	.00	7,200	4,600	2,600-	4,600
101-34743	POOL MEMB. - SINGLE - TOWNSHIP	589	.00	669	600	69-	600
101-34744	TENNIS LESSONS - TOWNSHIP	560	560	760	500	260-	500
101-34745	BASEBALL PROGRAM - OTHER	505	131	379	400	21	400
101-34746	SOFTBALL PROGRAM - OTHER	262	164	211	150	61-	150
101-34747	GOLF LESSONS - OTHER	465	450	945	400	545-	400
101-34748	VOLLEYBALL LESSONS-OTHER	360	.00	360	300	60-	300
101-34749	BASKETBALL LESSONS - OTHER	490	.00	315	300	15-	300
101-34750	SWIMMING LESSONS - OTHER	8,540	1,305	6,050	6,000	50-	6,000
101-34751	POOL MEMB. - FAMILY - OTHER	6,508	.00	6,550	6,500	50-	6,500
101-34752	POOL MEMB. - SINGLE - OTHER	1,488	.00	1,432	1,200	232-	1,200
101-34753	TENNIS LESSONS - OTHER	225	225	450	250	200-	250
101-34754	LOG ROLLING LESSONS - CITY	480	.00	520	400	120-	400
101-34755	LOG ROLLING LESSONS - TOWNSH	.00	.00	200	40	160-	40

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-34756	LOG ROLLING LESSONS - OTHER	90	.00	.00	90	90	90
101-34757	SWIM TEAM - CITY	1,462	.00	711	1,300	589	800
101-34758	SWIM TEAM - TOWNSHIP	262	.00	412	300	112-	400
101-34759	SWIM TEAM - OTHER	337	.00	84	300	216	100
101-34780	PARK USE FEES	2,400	674	1,727	2,000	273	2,000
101-34781	DONATIONS	.00	.00	.00	.00	.00	.00
101-34950	SEMINAR REGIST FEES-BLDG/ZNG	.00	.00	.00	.00	.00	.00
Total PUBLIC CHARGES FOR SERVICE:		206,339	78,698	154,896	187,530	32,634	188,180
FINES & FORFEITURES							
101-35101	COURT FINES	21,351	14,101	6,724	17,000	10,276	10,000
101-35102	PARKING FINES	120	110	40	.00	40-	.00
101-35103	ADMINISTRATIVE COMPLAINT	15	.00	.00	.00	.00	.00
101-35104	ANIMAL CONTROL PICKUP FEE	.00	.00	.00	.00	.00	.00
101-35105	ANIMAL CONTROL KENNEL BOA	.00	.00	.00	.00	.00	.00
101-35107	RESTITUTION-COURT ORDERED	.00	.00	.00	.00	.00	.00
101-35108	PROSECUTION FEES	.00	61	.00	.00	.00	.00
101-35200	FORFEITURES-POLICE DEPT	10,221	2,529	.00	.00	.00	.00
Budget notes: MN Surplus Auction							
Total FINES & FORFEITURES:		31,707	16,802	6,764	17,000	10,236	10,000
SPECIAL ASSESSMENTS							
101-36101	SPECIAL ASSESSMENTS-ALLEYS&	6,825	1,713	1,765	1,713	52-	1,765
101-36102	SPECIAL ASSMTS - INTEREST	230	104	315	104	211-	100
101-36103	SPECIAL ASSMTS-STORM WATER	.00	.00	.00	.00	.00	.00
101-36104	PAYMENT IN LIEU OF SPEC ASSMT	.00	.00	.00	.00	.00	.00
101-36200	MISCELLANEOUS REVENUE	20,196	14,368	196	.00	196-	.00
101-36201	UNCLAIMED PROPERTY	3	2,090	.00	.00	.00	.00
101-36202	BAD CHECK CHARGE	.00	.00	.00	.00	.00	.00
101-36210	INTEREST ON INVESTMENTS	11,528	8,376	8,760	6,000	2,760-	7,000

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-36211	MARKET VALUE ADJUSTMENT	.00	.00	.00	.00	.00	.00
101-36220	LAND LEASE PAYMENTS	3,719	3,830	3,945	3,945	.00	4,064
101-36221	RENTAL PROPERTY - HOUSE	1	.00	.00	.00	.00	.00
101-36222	SOLAR RENTAL - MAINT/ANIMAL	.00	150	.00	.00	.00	150
Budget notes:							
Annual Solar Equipment & Roof Rental							
101-36230	CONTRIB./DONATIONS-PRIVATE	19,000	23,597	20,177	.00	20,177-	.00
101-36232	WELLNESS INCENTIVE PROG-SSC	.00	.00	.00	.00	.00	.00
Budget notes:							
Pass-thru funding from Southeast Service Cooperative (see Expense Acct. 101-41400-210)							
101-36233	CONTRIBUTIONS EDA PROJECTS	.00	.00	.00	.00	.00	.00
101-36235	GRANT FUNDS-USTA	.00	.00	.00	.00	.00	.00
101-36236	NEIGHBORS NIGHT OUT DONATIO	2,620	583	350	2,000	1,650	2,000
101-36240	INSURANCE REBATE, DIVIDEN	5,073	9,288	1,649	4,500	2,851	4,500
101-36241	INSURANCE REIMBURSEMENT	5,302	51	22	.00	22-	.00
101-36242	FEDERAL EXCISE TAX REFUND	397	360	.00	400	400	300
101-36243	CAPITAL CR.-ACE TELEPHONE	1,744	1,713	.00	1,500	1,500	1,500
Budget notes:							
Est. - Board meets last Wed. in October							
101-36244	SESQUECENTENIAL REVENUES	.00	.00	.00	.00	.00	.00
101-36330	GRANTS - PRIVATE - OTHER	1,822	.00	.00	.00	.00	.00
Total SPECIAL ASSESSMENTS:		78,459	66,223	37,179	20,162	17,017-	21,379
MISCELLANEOUS REVENUE							
101-37160	PENALTIES	.00	.00	.00	.00	.00	.00
101-37325	DISPOSAL USAGE FEE-TWNSHP	.00	.00	.00	.00	.00	.00
101-37920	VENDING MACHINE REVENUE	273	.00	.00	.00	.00	.00
Total MISCELLANEOUS REVENUE:		273	.00	.00	.00	.00	.00
OTHER FINANCING SOURCES							
101-39101	SALE OF GENERAL FIXED ASS	.00	11,593	46,594	.00	46,594-	.00
101-39200	INTERFUND OPER. TRANSFERS	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-39201	TRANSFER FROM CAPITAL PROJ.	.00	.00	.00	.00	.00	.00
101-39202	CONTRIBUTION FROM ENTERPR	30,000	.00	.00	.00	.00	.00
101-39203	TRANSFER FROM SPEC REV FUND	70,000	.00	.00	.00	.00	.00
101-39204	TRANSFER FROM DEBT SERV.	36,621	.00	.00	.00	.00	.00
101-39300	BOND PROCEEDS	.00	.00	.00	.00	.00	1,300,000

Budget notes:

~2020 GO Imp. Street Reconstruction Bonds

~2022 GO Imp. Street Reconstruction Bonds

Total OTHER FINANCING SOURCES:

136,621	11,593	46,594	.00	46,594	1,300,000
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COUNCIL

COUNCIL

101-41100-101	WAGES & SALARIES-REGULAR	24,200	25,200	12,600	25,200	12,600	25,200
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Budget notes:

\$500/Month Mayor

\$400/Month Council

101-41100-119	TECHNOLOGY ALLOWANCE	750	750	750	750	.00	750
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101-41100-121	FICA CONTRIBUTIONS	1,884	1,985	1,182	1,990	808	1,990
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Budget notes:

7.65%

101-41100-122	PERA CONTRIBUTIONS	1,000	1,020	595	1,020	425	1,020
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Budget notes:

5%

101-41100-210	OPERATING SUPPLIES	881	267	.00	500	500	500
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101-41100-220	CITY BRANDING EXPENSES	.00	562	.00	.00	.00	.00
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101-41100-300	PROFESSIONAL SERVICES	47,605	44,426	32,473	49,540	17,067	64,500
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Budget notes:

~2020 \$3,500 Houston County Victim Services

\$16,000 Community Development Services

\$12,000 Sustainability Coord Services

\$7,140 Bluffland Coalition

~2021 \$3,500 Houston County Victim Services

\$16,000 Community Development Services

\$28,000 Sustainability Coord Services

\$2,040 Bluffland Coalition

~2022 \$3,500 Houston County Victim Services

\$16,000 Community Development Services

\$45,000 Sustainability Coord Services

101-41100-310	OTHER CONTRACTED SERVICES	275	.00	.00	500	500	.00
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101-41100-331	TRAVEL EXPENSE	2,031	.00	369	1,000	631	1,000
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Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-41100-350	PRINTING & PUBLISHING	.00	39	56	100	44	100
101-41100-360	INSURANCE	.00	.00	.00	.00	.00	.00
Budget notes: Workers' Comp							
101-41100-430	MISCELLANEOUS	83	.00	.00	500	500	.00
101-41100-432	UNCOLLECTIBLE ACCOUNTS	255	.00	.00	.00	.00	.00
101-41100-433	DUES AND SUBSCRIPTIONS	20,809	17,880	13,118	22,600	9,482	22,858
Budget notes: ~2020 \$5,614 - LMC \$2,855 - LAPC - La Crosse County Treasurer \$1,600 - LADCO \$8,994 - GCMC - Dues Assmts \$530 - LMC-Storm Water Coalition \$40 - SEMLM \$20 - LMC Mayors Assoc. Dues \$225 - MN Public Transit \$100 - Parks & Trails Council \$4,022 - Discretionary ~2021 \$5,700 - LMC \$2,800 - LAPC - La Crosse County Treasurer \$1,600 - LADCO \$9,202 - GCMC - Dues Assmts \$40 - SEMLM \$30 - LMC Mayors Assoc. Dues \$225 - MN Public Transit \$3,000 - Discretionary ~2022 \$5,942 - LMC \$2,800 - LAPC - La Crosse County Treasurer \$1,600 - LADCO \$9,221 - GCMC - Dues Assmts \$40 - SEMLM \$30 - LMC Mayors Assoc. Dues \$225 - MN Public Transit \$3,000 - Discretionary							
101-41100-490	DONATIONS TO OTHER PROG.	.00	.00	.00	.00	.00	.00
Budget notes: Pass-Thru American Legion Donations							
101-41100-491	2% FIRE RELIEF ASSOC PYMT	37,811	40,457	.00	35,000	35,000	35,000
Budget notes: Pass-Thru from State to Relief Association (see 101-33420)							
101-41100-492	TAX ABATEMENT PAYMENTS	7,187	7,187	3,594	3,600	7	.00
Budget notes: Walnut Street Properties							
101-41100-720	OPERATING TRANSFER	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
Total COUNCIL:		144,771	139,772	64,737	142,300	77,563	152,918
CITY CLERK							
101-41400-101	WAGES & SALARIES-REGULAR	120,799	125,008	67,951	130,300	62,349	121,000
101-41400-102	WAGES & SALARIES-OT	.00	.00	.00	.00	.00	.00
101-41400-111	SEVERANCE PAY-CLERK	.00	.00	.00	.00	.00	.00
101-41400-121	FICA CONTRIBUTIONS	8,941	9,140	5,323	9,970	4,647	9,260
Budget notes: 7.65%							
101-41400-122	PERA CONTRIBUTIONS	7,963	8,363	5,037	9,770	4,733	9,075
Budget notes: ~2020 - 7.5% ~2021 - 7.5% ~2022 - 7.5%							
101-41400-131	EMPLOYER PAID HEALTH INS.	6,287	14,730	13,507	23,100	9,593	24,000
101-41400-152	WC BENEFITS	.00	.00	628	.00	628-	1,000
101-41400-200	OFFICE SUPPLIES	5,346	7,545	2,999	5,000	2,001	5,000
101-41400-210	WELLNESS INCENTIVE PROG-SSC	.00	.00	.00	.00	.00	.00
Budget notes: Pass-thru funding from Southeast Service Cooperative (see Revenue Acct. 101-36232)							
101-41400-300	PROFESSIONAL SERVICES	9,748	10,364	6,765	9,000	2,235	9,000
101-41400-301	ACCTG & AUDITING SERVICES	16,229	16,584	.00	16,000	16,000	17,500
Budget notes: Winona County Assmt. Fees Annual City Audit Fees							
101-41400-310	OTHER CONTRACTED SERVICES	8,410	8,098	4,521	9,000	4,479	9,000
Budget notes: Computer Support Copy Mach. Maint.							
101-41400-321	TELEPHONE	3,819	4,663	2,964	4,800	1,836	4,800
101-41400-322	POSTAGE	1,871	1,324	1,092	2,000	908	1,500
101-41400-325	NEWSLETTER	92	133	33	200	167	200
101-41400-331	TRAVEL EXPENSE	2,594	162	445	1,500	1,055	1,500
101-41400-350	PRINTING & PUBLISHING	235	593	584	400	184-	600
101-41400-360	INSURANCE	104,143	115,001	64,931	109,100	44,169	118,000

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-41400-365	ACA TRP FEE	.00	.00	.00	.00	.00	.00
101-41400-404	REPAIR/MAINT-EQUIPMENT	55	.00	.00	.00	.00	.00
101-41400-406	REPAIR/MAINT-COMPUTERS	368	.00	.00	500	500	500
101-41400-430	MISCELLANEOUS	.00	.00	.00	.00	.00	.00
101-41400-431	CASH OVER/SHORT	1-	.00	50	.00	50-	.00
101-41400-433	DUES AND SUBSCRIPTIONS	1,797	2,382	1,776	2,000	224	2,200
101-41400-437	PROPERTY TAX EXPENSE	46	1,776	2,644	50	2,594-	3,000
101-41400-490	DONATIONS TO OTHER PROG.	.00	.00	.00	.00	.00	.00

Budget notes:
Pass-Thru

Total CITY CLERK:

298,742	325,866	181,250	332,690	151,440	337,135
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ELECTIONS

101-41410-101	WAGES & SALARIES-REGULAR	.00	15,226	.00	.00	.00	10,000
101-41410-218	SAFETY EQUIPMENT & STRUCTUR	.00	6,629	.00	.00	.00	1,000
101-41410-331	TRAVEL & TRAINING EXPENSE	.00	2,242	.00	.00	.00	1,000

Budget notes:
Mileage & Meals

101-41410-350	PRINTING & PUBLISHING	56	600	.00	.00	.00	600
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Budget notes:
Ballots & Notices in Paper

101-41410-430	MISCELLANEOUS	.00	546	.00	.00	.00	600
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Budget notes:
Meals

Total ELECTIONS:

56	25,243	.00	.00	.00	13,200
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LEGAL SERVICES

101-41600-304	LEGAL SERVICES-CITY CLERK	17,698	19,178	10,974	17,000	6,026	19,000
101-41600-305	LEGAL SERVICES-POLICE DEPT.	43,048	27,502	22,615	39,000	16,385	39,000
101-41600-306	LEGAL SERVICES-BLDG & ZONING	17,698	19,178	10,974	17,000	6,026	19,000
101-41600-308	LEGAL SERVICES-COUNCIL	17,698	19,178	11,379	17,000	5,621	19,000

Total LEGAL SERVICES:

96,143	85,037	55,942	90,000	34,058	96,000
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CAPITAL OUTLAY

101-41700-510	C.O.-LAND & LAND IMPROVEMENT	159,079	15,567	14,329	.00	14,329-	.00
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Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-41700-520	C.O.-BLDGS & STRUCTURES	.00	9,555	3,700	.00	3,700-	.00
Budget notes: ~2020 AC Unit (1st of 2) - Animal Shelter - \$1,600							
101-41700-521	C.O.-SWIMMING POOL	.00	.00	.00	.00	.00	.00
101-41700-540	C.O.-HEAVY MACHINERY	.00	.00	.00	.00	.00	.00
101-41700-550	C.O.-MOTOR VEHICLES	.00	692	.00	.00	.00	.00
101-41700-570	C.O.-OFFICE EQUIP & FURNISHING	9,213	.00	.00	.00	.00	.00
Budget notes: ~2020 \$5,000 - Police Dept. Evidence Security and Storage							
101-41700-575	C.O.-COMPUTER EQUIPMENT	4,222	43,968	.00	.00	.00	.00
101-41700-576	C.O.-COMPUTER SOFTWARE	.00	3,445	.00	.00	.00	.00
101-41700-579	C.O.-RADIO/COMMUNICATION	.00	.00	.00	.00	.00	.00
101-41700-580	C.O.-OTHER EQUIPMENT	13,394	42,132	2,096	.00	2,096-	.00
101-41700-602	CAPITAL LEASE PRINCIPAL	.00	.00	10,310	.00	10,310-	25,810
Budget notes: ~2022 VSC Note - 332 South 1st Street Property							
101-41700-612	LONG TERM OBLIGATION INT.	.00	.00	2,045	.00	2,045-	3,843
Budget notes: ~2022 VSC Note - 332 South 1st Street Property							
Total CAPITAL OUTLAY:		185,909	115,359	32,480	.00	32,480-	29,653
CITY HALL							
101-41900-103	WAGES & SALARIES-PT	.00	.00	.00	.00	.00	.00
101-41900-121	FICA CONTRIBUTIONS	.00	.00	.00	.00	.00	.00
Budget notes: 7.65%							
101-41900-122	PERA CONTRIBUTIONS	.00	.00	.00	.00	.00	.00
101-41900-131	EMPLOYER PAID HEALTH INS.	.00	.00	.00	.00	.00	.00
101-41900-211	CLEANING SUPPLIES	1,541	5,967	1,409	7,000	5,591	5,000
101-41900-218	SAFETY EQUIPMENT AND SUPPLIE	.00	903	26	250	224	250
101-41900-240	SMALL TOOLS & MINOR EQUIP.	22	18	.00	100	100	100
101-41900-310	CONTRACTED SERVICES	5,719	6,020	3,355	6,750	3,395	7,500
Budget notes: City Hall Cleaning & Pest Control Services							
101-41900-350	PRINTING & PUBLISHING	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-41900-381	UTILITIES-ELECTRIC	5,460	5,135	3,549	6,200	2,651	6,200
101-41900-383	UTILITIES-GAS	2,403	2,179	1,164	2,500	1,336	2,500
101-41900-401	REPAIR/MAINT-BUILDINGS	4,138	16,348	412	3,000	2,588	3,000
Budget notes: ~2020 - \$2,200 Police Dept card reader for back door							
101-41900-404	REPAIR/MAINT-EQUIPMENT	75	.00	560	200	360-	500
101-41900-415	RENTALS-OTHER EQUIPMENT	479	479	280	500	220	500
Budget notes: Water Cooler							
101-41900-430	MISCELLANEOUS	182	.00	.00	200	200	200
Total CITY HALL:		20,020	37,050	10,754	26,700	15,946	25,750
POLICE DEPARTMENT							
POLICE DEPARTMENT							
101-42100-101	WAGES & SALARIES-OFFICERS	561,473	595,583	315,737	617,500	301,763	620,000
101-42100-102	WAGES & SALARIES-OT	14,375	15,324	6,941	14,000	7,060	14,000
101-42100-103	WAGES & SALARIES-PT	24,745	34,977	16,483	15,000	1,483-	18,000
101-42100-104	WAGES-POLICE RESERVES	8,121	8,195	2,974	10,000	7,026	10,000
101-42100-105	WAGES & SALARIES-CLERICAL	42,595	46,369	24,458	46,800	22,342	48,400
101-42100-106	HOLIDAY PAY	18,627	19,204	.00	20,400	20,400	21,000
101-42100-111	SEVERANCE PAY-PD	6,358	.00	.00	.00	.00	.00
101-42100-112	AMMUNITION ALLOWANCE	4,193	3,051	2,859	4,000	1,141	5,000
101-42100-113	UNIFORM ALLOWANCE	6,975	6,200	9,241	6,200	3,041-	6,200
Budget notes: ~2020 - 8 Officers @ \$775 each ~2021 - 8 Officers @ \$775 each ~2022 - 8 Officers @ \$775 each							
101-42100-115	GUN ALLOWANCE	166-	.00	.00	425	425	425
Budget notes: ~2020 - 1 Gun @ \$425 ~2021 - 1 Gun @ \$425 ~2022 - 1 Gun @ \$425							
101-42100-121	FICA CONTRIBUTIONS	13,425	13,311	8,178	14,930	6,752	14,320
Budget notes: 1.45% - Chief and Officers 7.65% - Secretary & Reserves							
101-42100-122	PERA CONTRIBUTIONS	100,940	111,941	63,926	121,550	57,624	122,750
Budget notes:							

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
	~2020 - 17.7% Chief & Police Officer's 7.5% Clerical ~2021 - 17.7% Chief & Police Officer's 7.5% Clerical ~2022 - 17.7% Chief & Police Officer's 7.5% Clerical						
101-42100-131	EMPLOYER PAID HEALTH INS.	94,681	92,676	55,671	95,450	39,779	98,780
101-42100-142	UNEMPLOY COMP BENEFITS	.00	.00	.00	.00	.00	.00
101-42100-152	WORKERS COMP BENEFITS	860	1,394	456	1,000	544	1,000
101-42100-200	OFFICE SUPPLIES	2,346	3,094	1,366	3,000	1,634	3,000
101-42100-207	NEIGHBORS NIGHT OUT EXPENSE	4,310	3,031	955	4,000	3,045	4,000
101-42100-210	OPERATING SUPPLIES	1,376	2,260	75	2,000	1,925	1,500
101-42100-212	MOTOR FUELS/LUBRICANTS	16,751	12,138	9,374	15,000	5,626	16,000
101-42100-217	UNIFORMS - POLICE RESERVES	6,548	2,323	1,122	2,000	878	2,000
101-42100-218	SAFETY EQUIPMENT	138	6,886	5,283	2,000	3,283	3,000
101-42100-240	SMALL TOOLS & MINOR EQUIPMEN	513	5	612	1,000	388	1,000
101-42100-300	PROFESSIONAL SERVICES	861	2,877	1,012	1,300	289	2,000
101-42100-310	CONTRACTED SERVICES	22,578	16,615	18,482	19,000	518	22,000
	Budget notes:						
101-42100-321	Software Support & Managed Print Service TELEPHONE	9,904	6,995	7,320	10,500	3,180	12,000
101-42100-322	POSTAGE	334	309	189	400	211	400
101-42100-331	TRAVEL EXPENSE	4,343	6,484	7,522	5,000	2,522	5,000
101-42100-350	PRINTING & PUBLISHING	.00	.00	.00	500	500	.00
101-42100-404	REPAIR/MAINT-EQUIPMENT	1,726	2,812	1,766	2,000	234	2,000
101-42100-405	REPAIR/MAINT-VEHICLES	15,044	8,916	3,913	12,000	8,087	10,000
101-42100-406	REPAIRS/MAINT-COMPUTERS	411	120	736	250	486	500
101-42100-415	RENTALS-OTHER EQUIPMENT	479	479	280	500	220	500
101-42100-430	MISCELLANEOUS	.00	.00	.00	.00	.00	.00
101-42100-433	DUES AND SUBSCRIPTIONS	7,036	1,297	1,165	1,500	335	1,500
101-42100-580	POLICE - CAPITAL EQUIP.	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
Total POLICE DEPARTMENT:		991,902	1,024,866	568,094	1,049,205	481,111	1,066,275
FIRE DEPARTMENT							
101-42200-720	OPERATING TRANSFER	219,858	217,006	.00	234,218	234,218	243,600
Budget notes:							
City Share of Fire Dept. Budget							
Total FIRE DEPARTMENT:		219,858	217,006	.00	234,218	234,218	243,600
BUILDING/ZONING							
101-42400-101	WAGES & SALARIES-REGULAR	27,693	30,214	16,758	31,350	14,592	93,175
Budget notes:							
~2022 50% of New Position & Reallocate Bldg Officials wages from 40% to 80%							
101-42400-102	WAGES & SALARIES-OT	289	143	162	500	338	500
101-42400-103	WAGES & SALARIES-PT	3,150	2,850	.00	5,200	5,200	4,200
Budget notes:							
- Planning Commission Members \$50/meeting							
101-42400-111	SEVERANCE PAY-BLDG/ZONING	.00	.00	.00	.00	.00	.00
101-42400-119	TECHNOLOGY ALLOWANCE	1,000	1,000	125	1,000	875	1,000
101-42400-121	FICA CONTRIBUTIONS	2,446	2,585	1,387	2,910	1,523	7,560
Budget notes:							
7.65%							
101-42400-122	PERA CONTRIBUTIONS	1,810	1,940	1,166	2,150	984	7,030
Budget notes:							
~2020 - 7.5%							
~2021 - 7.5%							
~2022 - 7.5%							
101-42400-131	EMPLOYER PAID HEALTH INS.	.00	.00	.00	.00	.00	.00
101-42400-152	WORKERS COMP BENEFITS	.00	.00	.00	1,000	1,000	1,000
101-42400-200	OFFICE SUPPLIES	270	1,479	679	1,000	321	1,000
101-42400-207	TRAINING & INSTRUCTIONAL COST	.00	.00	.00	.00	.00	.00
101-42400-212	MOTOR FUELS/LUBRICANTS	1,064	724	529	1,000	471	1,000
101-42400-217	UNIFORMS	75	.00	.00	75	75	150
101-42400-220	GENERAL DEPARTMENT SUPPLIES	.00	.00	.00	.00	.00	.00
101-42400-240	SMALL TOOLS & MINOR EQUIP.	.00	1,034	71	100	29	100
101-42400-300	PROFESSIONAL SERVICES	138	1,952	346	500	154	500
101-42400-303	ENGINEERING FEES	.00	2,048	1,029	1,000	29	1,000

(9)

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-42400-310	CONTRACTED SERVICES	7,248	5,814	4,201	6,000	1,799	6,600
Budget notes:							
~2021 \$2,500 - Permit Software Annual Fee							
\$1,800 - Computer Support							
\$1,300 - Managed Print Service							
\$400 - Misc. Services							
~2022 \$2,900 - Permit Software Annual Fee							
\$2,000 - Computer Support							
\$1,300 - Managed Print Service							
\$400 - Misc. Services							
101-42400-311	PLANNING COMM. MTGS	.00	.00	.00	.00	.00	.00
101-42400-321	TELEPHONE	1,146	1,595	990	1,600	611	1,700
101-42400-322	POSTAGE	294	305	189	300	111	300
101-42400-331	TRAVEL EXPENSE	1,079	292	50	1,000	950	1,000
101-42400-350	PRINTING & PUBLISHING	661	861	276	1,000	724	750
101-42400-404	REPAIR/MAINT-EQUIPMENT	27	.00	.00	.00	.00	.00
101-42400-405	REPAIR/MAINT-VEHICLES	59	997	100	1,000	900	1,000
101-42400-406	REPAIR/MAINT-COMPUTERS	368	.00	.00	200	200	200
101-42400-409	SCDP - DEED GRANT EXPENSES	.00	.00	.00	.00	.00	.00
101-42400-433	DUES AND SUBSCRIPTIONS	105	1,474	210	1,000	790	1,000
Total BUILDING/ZONING:		48,920	57,306	28,267	59,885	31,618	130,765
EMERGENCY SERVICES							
101-42500-200	OFFICE SUPPLIES	.00	.00	.00	.00	.00	.00
101-42500-321	TELEPHONE	.00	.00	.00	.00	.00	.00
101-42500-322	POSTAGE	.00	.00	.00	.00	.00	.00
101-42500-331	TRAVEL & TRAINING EXPENSE	.00	.00	.00	.00	.00	.00
101-42500-403	2007 FLOOD EXPENSES	.00	.00	.00	.00	.00	.00
101-42500-404	REPAIR/MAINT-EQUIPMENT	3,157	1,179	133	2,000	1,867	2,000
Budget notes:							
Siren and Boat Repairs							
101-42500-430	MISCELLANEOUS	.00	.00	.00	.00	.00	.00
Total EMERGENCY SERVICES:		3,157	1,179	133	2,000	1,867	2,000

ANIMAL CONTROL

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-42700-210	OPERATING SUPPLIES	161	158	.00	200	200	200
101-42700-310	CONTRACTED SERVICES	6,000	6,000	2,500	6,000	3,500	7,500
101-42700-322	POSTAGE	317	122	27	250	223	250
Budget notes:							
Animal Licensing Notices							
101-42700-381	UTILITIES-ELECTRIC-ANIMAL	4,368	3,623	815	4,000	3,185	4,000
101-42700-382	UTILITIES-WATER/SEWER-ANIMAL	1,031	648	217	1,100	883	1,000
101-42700-383	GAS UTILITIES - ANIMAL SHELTER	884	934	532	1,200	668	1,200
101-42700-384	REFUSE DISPOSAL-ANIMAL SHELTER	1,012	890	519	1,100	581	1,100
101-42700-401	REPAIR/MAINT-BUILDINGS	160	5,451	176	4,000	3,824	5,000
101-42700-404	REPAIR/MAINT-EQUIPMENT	.00	.00	.00	.00	.00	.00
101-42700-520	C.O.-BLDGS & STRUCTURES-ANIM	.00	.00	.00	.00	.00	.00
Total ANIMAL CONTROL:		13,933	17,827	4,788	17,850	13,062	20,250
PUBLIC WORKS							
PUBLIC WORKS							
101-43050-101	WAGES & SALARIES-REGULAR	94,787	98,497	55,347	102,400	47,053	104,100
101-43050-102	WAGES & SALARIES-OT	.00	.00	.00	.00	.00	.00
101-43050-103	WAGES & SALARIES-PT-INTERNSHI	.00	.00	.00	.00	.00	.00
101-43050-111	SEVERANCE PAY-PUBLIC WORKS	.00	.00	.00	.00	.00	.00
101-43050-121	FICA CONTRIBUTIONS	7,179	7,411	4,487	7,840	3,353	7,960
Budget notes:							
7.65%							
101-43050-122	PERA CONTRIBUTIONS	6,394	6,586	3,918	7,680	3,762	7,810
Budget notes:							
~2020 - 7.5%							
~2021 - 7.5%							
~2022 - 7.5%							
101-43050-131	EMPLOYER PAID HEALTH INS.	.00	.00	.00	.00	.00	.00
101-43050-200	OFFICE SUPPLIES	51	84	342	100	242	200
101-43050-212	MOTOR FUELS/LUBRICANTS	499	259	215	500	285	500
101-43050-300	PROFESSIONAL SERVICES	.00	45	.00	50	50	.00
101-43050-310	CONTRACTED SERVICES	3,252	3,169	1,705	2,500	795	3,000

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-43050-321	TELEPHONE	1,146	1,188	671	1,200	529	1,200
101-43050-322	POSTAGE	210	218	135	200	65	200
101-43050-331	TRAVEL EXPENSE	1,638	212	487	1,000	513	1,000
101-43050-350	PRINTING & PUBLISHING	.00	127	.00	.00	.00	.00
101-43050-405	REPAIR/MAINT-VEHICLES	96	19	13	250	237	250
101-43050-433	DUES AND SUBSCRIPTIONS	163	167	35	175	140	175
Total PUBLIC WORKS:		115,414	117,982	67,355	123,895	56,540	126,395
STREETS & ALLEYS							
101-43100-101	WAGES & SALARIES-REGULAR	118,358	131,432	74,772	136,950	62,178	170,200
Budget notes: ~2022 50% of New Position							
101-43100-102	WAGES & SALARIES-OT	17,403	9,741	7,278	15,000	7,722	12,000
101-43100-103	WAGES & SALARIES-PT	12,081	16,995	7,944	13,000	5,056	17,000
101-43100-111	SEVERANCE PAY	1,366	.00	.00	.00	.00	.00
101-43100-121	FICA CONTRIBUTIONS	11,146	11,703	7,234	12,620	5,386	15,240
Budget notes: 7.65%							
101-43100-122	PERA CONTRIBUTIONS	9,748	9,692	6,203	11,400	5,197	13,665
Budget notes: ~2020 - 7.5% ~2021 - 7.5% ~2022 - 7.5%							
101-43100-131	EMPLOYER PAID HEALTH INS	20,619	17,742	11,091	18,280	7,189	24,100
101-43100-142	UNEMPLOY COMP BENEFITS	.00	.00	.00	.00	.00	.00
101-43100-152	WORKERS COMP BENEFITS	.00	.00	.00	1,000	1,000	1,000
101-43100-200	OFFICE SUPPLIES	159	950	465	500	35	500
101-43100-211	CLEANING SUPPLIES	383	856	488	500	12	750
101-43100-212	MOTOR FUELS/LUBRICANTS	13,712	6,644	5,828	12,000	6,172	12,000
101-43100-217	UNIFORMS	1,613	1,323	989	1,500	511	1,500
101-43100-218	SAFETY EQUIPMENT	1,059	1,441	262	1,500	1,238	1,500
101-43100-220	SUPL, CR. ROCK,SALT,SAND,	39,589	13,902	7,651	30,000	22,349	30,000
101-43100-221	TREES	.00	.00	.00	.00	.00	.00

(10)

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur. YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-43100-224	STREET MAINTENACE MAT'LS	9,999	12,745	3,458	8,000	4,542	10,000
101-43100-225	LANDSCAPING MATERIALS	10,006	292	13,835	10,000	3,835	11,000
Budget notes: ~2020 - \$8,000 MN DOT Community Roadside Landscaping Partnership Program (see 101-33433) - \$2,200 mulch for flower beds							
101-43100-227	STORM DRAIN MAINTENANCE	4,829	25,309	5,653	15,000	9,347	15,000
101-43100-240	SMALL TOOLS & MINOR EQUIPMEN	1,675	2,395	1,516	1,500	16	2,500
101-43100-300	PROFESSIONAL SERVICES	228	698	260	400	140	400
101-43100-302	ENGINEERING FEES-ST AID STREE	1,812	1,692	466	2,000	1,534	2,000
Budget notes: ~2020 - \$75,000 Wagon Wheel Project Phase 3 (see 101-33432)							
101-43100-303	ENGINEERING FEES	65,232	159,194	246,193	425,000	178,807	325,000
Budget notes: ~2020 - \$12,000 ADA Transition Plan - \$50,000 Street Project ~2021 - \$425,000 Wagon Wheel Project Phase 3 (see 101-33432) ~2022 - \$200,000 Wagon Wheel Project Phase 3 (see 101-33432) - \$125,000 Local Street Project for 2022							
101-43100-310	CONTRACTED SERVICES	2,587	2,173	927	3,500	2,573	3,000
101-43100-321	TELEPHONE	1,108	1,107	737	2,600	1,863	2,000
Budget notes: ~2021 \$1,400 - Wi-Fi Service added for new laptops \$1,200 - Regular Telephone Expenses							
101-43100-322	POSTAGE	.00	.00	15	.00	15	.00
101-43100-331	TRAVEL EXPENSE	466	116	.00	500	500	500
101-43100-350	PRINTING & PUBLISHING	.00	593	197	650	453	500
101-43100-365	INSURANCE DEDUCTIBLE	.00	.00	.00	1,000	1,000	1,000
101-43100-381	UTILITIES-ELECTRIC	67,634	74,171	45,933	71,000	25,067	78,900
101-43100-383	UTILITIES GAS	5,962	4,278	1,723	5,000	3,277	5,000
101-43100-384	REFUSE DISPOSAL	2,477	2,631	2,095	2,700	605	3,000
101-43100-401	REPAIR/MAINT-BUILDINGS	2,699	2,344	1,439	10,000	8,561	5,000
101-43100-402	REPAIR/MAINT-STRUCTURES	4,185	7,808	.00	5,000	5,000	5,000
Budget notes: Street Lights							
101-43100-403	REPAIR/MAINT-STRTS/ALLEYS	389,720	40,993	858	3,126,500	3,125,642	4,129,606

Budget notes:
~2020 - \$310,000 - 2020 Street Reconst. Project
~2021 Phase 3 Wagon Wheel Project - Pedestrian Bridge \$3,000,000

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
Phase 1 Wagon Wheel Project - Final Paving \$116,500							
Sidewalk Projects - \$10,000							
~2022 Phase 3 Wagon Wheel Project - Pedestrian Bridge \$3,000,000 (see 101-33432)							
Phase 1 Wagon Wheel Project - Final Paving \$116,500 (see 101-33436)							
2022 Street Project - \$875,000 (Bond & MSA Funds)							
West Channel Boat Landing Road - \$128,106 (see 101-33436)							
Sidewalk Projects - \$10,000							
101-43100-404	REPAIR/MAINT-EQUIPMENT	7,413	19,712	2,356	5,000	2,644	5,000
101-43100-405	REPAIR/MAINT-VEHICLES	12,821	17,872	2,698	10,000	7,302	10,000
101-43100-415	RENTALS-OTHER EQUIPMENT	994	3,979	280	1,500	1,220	1,500
101-43100-430	MISCELLANEOUS	7	.00	.00	.00	.00	.00
101-43100-432	UNCOLLECTIBLE ACCOUNTS	.00	.00	.00	.00	.00	.00
101-43100-433	DUES AND SUBSCRIPTIONS	.00	.00	.00	.00	.00	.00
101-43100-603	NOTE PAYABLE-PRINCIPAL-ST MN	36,621	.00	.00	.00	.00	.00
Total STREETS & ALLEYS:		875,706	602,525	460,844	3,961,100	3,500,256	4,915,361
BRUSH SITE							
101-43200-102	WAGES & SALARIES-OT	231	347	161	300	139	300
101-43200-103	WAGES & SALARIES-PT	4,956	5,922	2,757	6,000	3,243	6,000
101-43200-121	FICA CONTIBUTIONS	397	479	229	480	251	482
Budget notes:							
7.65%							
101-43200-122	PERA CONTRIBUTIONS	389	470	224	475	251	473
Budget notes:							
~2020 - 7.5%							
~2021 - 7.5%							
~2022 - 7.5%							
101-43200-312	CONTRACTED GRNDR/HAUL SERV.	1,656	984	1,576	2,000	424	2,000
101-43200-321	TELEPHONE	432	436	261	450	189	450
101-43200-322	POSTAGE	.00	.00	.00	.00	.00	.00
101-43200-350	PRINTING & PUBLISHING	.00	.00	.00	.00	.00	.00
101-43200-360	INSURANCE	.00	.00	.00	.00	.00	.00
101-43200-383	GAS UTILITIES	.00	.00	.00	.00	.00	.00
101-43200-401	REPAIR/MAINT-BUILDINGS	.00	26	8	100	92	100
101-43200-403	REPAIR & MAINT.-OTHER	339	532	.00	200	200	500

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-43200-404	REPAIR/MAINT-EQUIPMENT	8	.00	.00	.00	.00	.00
101-43200-415	RENTAL - EQUIPMENT	.00	500	.00	.00	.00	.00
101-43200-430	MISCELLANEOUS	.00	.00	.00	.00	.00	.00
Total BRUSH SITE:		8,406	9,695	5,217	10,005	4,788	10,305
RECREATION							
RECREATION							
101-45100-101	WAGES & SALARIES-REGULAR	27,578	27,412	21,803	29,500	7,697	29,500
101-45100-102	WAGES & SALARIES-OT	11	11	171	200	29	200
101-45100-103	WAGES & SALARIES-PT-REC	198	.00	.00	.00	.00	.00
101-45100-111	SEVERANCE PAY-RECREATION	152	.00	.00	.00	.00	.00
101-45100-121	FICA CONTRIBUTIONS	2,111	2,070	1,703	2,280	577	2,280
Budget notes: 7.65%							
101-45100-122	PERA CONTRIBUTIONS	849	916	559	950	391	1,010
Budget notes: ~2020 - 7.5% ~2021 - 7.5% ~2022 - 7.5%							
101-45100-131	EMPLOYER PAID HEALTH INS	1,983	1,631	1,028	1,680	652	2,030
101-45100-141	UNEMPL. COMP INSURANCE	.00	.00	.00	.00	.00	.00
101-45100-152	WORKER'S COMP. BENEFITS	.00	.00	.00	.00	.00	.00
101-45100-200	OFFICE SUPPLIES	.00	.00	.00	.00	.00	.00
101-45100-207	INSTRUCTIONAL MATLS & SUP	.00	.00	610	500	110-	500
101-45100-211	CLEANING SUPPLIES	.00	148	.00	150	150	150
101-45100-217	UNIFORMS - T-SHIRTS	1,957	724	2,433	2,000	433-	2,500
101-45100-240	SMALL TOOLS/SAFETY EQUIP	36	.00	.00	150	150	150
101-45100-300	PROFESSIONAL SERVICES	.00	.00	.00	.00	.00	.00
Budget notes: CPR & Bloodbourne Pathogen Training							
101-45100-310	CONTRACTED SERVICES	.00	.00	.00	.00	.00	.00
101-45100-321	TELEPHONE	.00	.00	.00	.00	.00	.00
101-45100-322	POSTAGE	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-45100-331	TRAVEL EXPENSE	.00	.00	.00	750	750	750
101-45100-350	PRINTING AND PUBLISHING	509	77	864	750	114-	750
101-45100-381	UTILITIES-ELECTRIC	676	462	325	750	425	750
Budget notes:							
Abnet Field Restrooms							
101-45100-383	UTILITIES- GAS	1,376	1,024	550	1,400	850	1,400
Budget notes:							
Abnet Field Restrooms							
101-45100-402	REPAIR/MAINT-STRUCTURES	86	5	16	.00	16-	.00
101-45100-404	REPAIR/MAINT-EQUIPMENT	.00	334	98	.00	98-	250
101-45100-415	RENTALS-OTHER EQUIPMENT	.00	.00	.00	.00	.00	.00
101-45100-430	MISCELLANEOUS	.00	.00	.00	.00	.00	.00
101-45100-431	CASH OVER/SHORT	.00	.00	.00	.00	.00	.00
101-45100-433	DUES AND SUBSCRIPTIONS	.00	.00	.00	.00	.00	.00
101-45100-720	OPERATING TRANSFER	40,000	.00	.00	40,000	40,000	40,000
Budget notes:							
~2020 - Transfer to Arena \$25,000							
- Transfer Set Aside Funds to Arena \$15,000							
~2021 - Transfer to Arena \$25,000							
- Transfer Set Aside Funds to Arena \$15,000							
~2022 - Transfer to Arena \$25,000							
- Transfer Set Aside Funds to Arena \$15,000							
Total RECREATION:		77,521	34,815	30,161	81,060	50,899	82,220
AQUATIC CENTER							
101-45110-101	WAGES & SALARIES-REGULAR	827	.00	.00	.00	.00	.00
101-45110-102	WAGES & SALARIES-OT	12,418	2,815	3,839	10,000	6,161	10,000
101-45110-103	WAGES & SALARIES-PT	159,187	118,298	90,016	154,500	64,484	155,000
101-45110-113	UNIFORMS - SWIM SUITS	.00	1,440	.00	2,000	2,000	.00
101-45110-121	FICA CONTRIBUTIONS	13,191	9,376	7,180	12,750	5,570	12,650
101-45110-122	PERA CONTRIBUTIONS	.00	.00	.00	.00	.00	.00
101-45110-142	UNEMPLOYMENT BENEFITS	.00	2,050	.00	.00	.00	.00
101-45110-152	WORKER'S COMP. BENEFITS	1,262	458	.00	1,000	1,000	1,000
101-45110-200	OFFICE SUPPLIES	157	15	14	500	486	500

13

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-45110-207	INSTRUCTIONAL MATLS & SUPPLIE	.00	.00	423	500	77	500
101-45110-211	CLEANING SUPPLIES	942	336	802	1,000	198	1,000
101-45110-214	KITCHEN SUPPLIES/PAPER PRODU	631	.00	4	600	596	600
101-45110-216	CHEMICALS	15,692	8,309	14,723	16,000	1,277	16,000
101-45110-217	UNIFORMS	2,581	70	2,210	100	2,110-	2,500
101-45110-218	SAFETY SUPPLIES	324	214	356	300	56-	350
101-45110-240	SMALL TOOLS & MINOR EQUIPMEN	178	85	116	150	34	150
101-45110-259	CONCESSION FOOD PURCHASES	19,637	.00	10,597	20,000	9,403	15,000
101-45110-300	PROFESSIONAL SERVICES-POOL	35	.00	.00	.00	.00	.00
101-45110-321	TELEPHONE	380	717	432	1,000	568	1,000
101-45110-322	POSTAGE	84	87	54	100	46	100
101-45110-331	TRAVEL & TRAINING EXPENSE	2,773	611	540	3,000	2,460	3,000
Budget notes:							
Lifeguard CPR & Bloodbourne Pathogin Training							
101-45110-350	PRINTING & PUBLISHING	300	89	232	500	269	500
101-45110-381	UTILITIES-ELECTRIC	8,390	6,208	513	9,000	8,487	7,000
101-45110-382	UTILITIES-WATER-POOL	377	154	.00	400	400	400
101-45110-383	UTILITIES-GAS	7,060	4,516	6,000	7,500	1,500	7,500
101-45110-401	REPAIR/MAINT-BUILDINGS	1,096	5,347	765	1,000	235	1,000
101-45110-402	REPAIR/MAINT-STRUCTURES	19,222	2,035	3,107	4,000	893	5,000
101-45110-404	REPAIR/MAINT-EQUIPMENT	801	75	243	2,000	1,757	4,000
Budget notes:							
~2022 3 Starters - Installed							
101-45110-415	RENTALS-OTHER EQUIPMENT	.00	413	.00	.00	.00	.00
101-45110-431	CASH OVER/SHORT	.00	.00	40	.00	40-	.00
101-45110-432	UNCOLLECTIBLE ACCOUNTS	.00	.00	.00	.00	.00	.00
101-45110-433	DUES AND SUBSCRIPTIONS	805	805	905	1,000	95	1,000
Budget notes:							
MN Dept of Health - Concession Licensing							
MN Dept of Public Safety - Hazardous Chemical Fee							
Total AQUATIC CENTER:		268,347	164,522	143,112	248,900	105,788	245,750

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
PARKS							
101-45200-101	WAGES & SALARIES-REGULAR	37,465	44,272	25,217	46,200	20,983	45,700
101-45200-102	WAGES & SALARIES-OT	1,109	886	247	1,000	753	1,000
101-45200-103	WAGES & SALARIES-PT	12,081	16,995	7,944	14,000	6,056	17,000
101-45200-111	SEVERANCE PAY	1,517	.00	.00	.00	.00	.00
101-45200-121	FICA CONTRIBUTIONS	3,926	4,683	2,641	4,690	2,049	4,873
Budget notes: 7.65%							
101-45200-122	PERA CONTRIBUTIONS	2,743	3,028	1,838	3,180	1,342	3,503
Budget notes: ~2020 - 7.5% ~2021 - 7.5% ~2022 - 7.5%							
101-45200-131	EMPLOYER PAID HEALTH INS	5,812	3,058	2,313	3,160	847	9,120
101-45200-142	UNEMPLOY COMP BENEFITS	.00	.00	.00	.00	.00	.00
101-45200-152	WORKERS COMP BENEFITS	.00	.00	.00	.00	.00	.00
101-45200-211	CLEANING & SANITARY SUPPLIES	1,012	1,315	823	1,200	378	1,400
101-45200-212	MOTOR FUELS/LUBRICANTS	6,429	4,670	4,275	6,000	1,725	6,500
101-45200-216	CHEMICALS	277	1,250	1,822	1,000	822	2,000
101-45200-218	SAFETY EQUIPMENT	.00	.00	105	250	145	250
101-45200-220	REPAIR & MAINT. SUPPLIES	786	285	727	1,000	273	1,000
101-45200-225	LANDSCAPING MATERIALS	3,812	16,476	21,716	16,500	5,216	19,300
Budget notes: ~2020 Mulch for Old Hickory Park and flower beds Pebbles for Veterans Park ~2021 \$12,000 Veterans Park Trees 60 @ \$200 each \$3,000 Veterans Park Wildflowers \$1,500 General Maintenance - all parks ~2022 \$10,000 Tree Planting Project 50 @ \$200 each \$3,000 Veterans Park Wildflowers \$4,800 Bark for 2nd 1/2 of Old Hickory Park \$1,500 General Maintenance - all parks							
101-45200-240	SMALL TOOLS & MINOR EQUIPMEN	1,076	450	2,851	1,000	1,851	2,500
101-45200-300	PROFESSIONAL SERVICES	.00	.00	.00	.00	.00	40,000
Budget notes: ~2022 Park & Rec Plan Update							
101-45200-303	ENGINEERING FEES	2,430	2,056	2,691	1,500	1,191	2,500

(14)

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
101-45200-310	CONTRACTED SERVICES	800	.00	600	1,000	400	1,000
101-45200-331	TRAINING & TRAVEL EXPENSE	.00	29	55	250	195	250
101-45200-350	PRINTING & PUBLISHING	684	.00	.00	200	200	.00
101-45200-381	UTILITIES-ELECTRIC	1,161	1,220	891	1,300	409	1,500
101-45200-382	UTILITIES-WATER/SEWER	200	162	59	250	191	400
101-45200-383	UTILITIES-GAS	3-	.00	.00	.00	.00	.00
101-45200-384	REFUSE DISPOSAL	786	614	297	800	503	800
101-45200-401	REPAIR/MAINT-BUILDINGS	2,501	4,765	168	2,500	2,332	2,500
101-45200-402	REPAIR/MAINT-STRUCTURES	7,355	5,612	11,226	6,000	5,226	7,500
101-45200-404	REPAIR/MAINT-EQUIPMENT	1,731	4,670	7,239	2,500	4,739	5,000
101-45200-405	REPAIR/MAINT-VEHICLES	21	132	.00	500	500	500
101-45200-415	RENTALS OTHER EQUIPMENT	5,257	14,435	719	4,500	3,782	5,000

Budget notes:

Portable Toilets

101-45200-437	PROPERTY TAX EXPENSE	.00	.00	.00	.00	.00	.00
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Total PARKS:

100,968	131,063	96,462	120,480	24,018	181,096
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LIBRARY LEVY

101-45500-720	OPERATING TRANSFER	.00	.00	.00	170,873	170,873	175,990
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(15)

Budget notes:

City Levy for Library

Total LIBRARY LEVY:

.00	.00	.00	170,873	170,873	175,990
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SPECIAL ASSESSMENTS

SPECIAL ASSESSMENTS

101-47000-602	SPECIAL ASSESSMENT - PRINCIPA	4,253	4,466	2,345	4,700	2,355	4,924
101-47000-612	SPECIAL ASSESSMENT INTEREST	10,150	9,937	4,857	9,710	4,853	9,480

Total SPECIAL ASSESSMENTS:

14,403	14,403	7,202	14,410	7,208	14,404
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OTHER FINANCING USES

OTHER FINANCING USES

101-49300-432	UNCOLLECTIBLE ACCOUNTS	.00	.00	.00	.00	.00	.00
101-49300-610	MARKET VALUE ADJUSTMENT	.00	.00	.00	.00	.00	.00
101-49300-720	OPERATING TRANSFER	489,152	2,089	.00	.00	.00	.00

Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	2021 Cur YTD Actual	2021 Current year Budget	2021 Current YTD Remaining	2022 Proposed Budget
Total OTHER FINANCING USES:		489,152	2,089	.00	.00	.00	.00
TRANSIT SERVICES							
101-49800-310	CONTRACTED TRANSIT SERV.	62,182	64,393	32,197	64,400	32,204	64,400
101-49800-311	MTU STATE TRANSIT FUNDS	235,200	242,834	142,126	242,834	100,709	224,400
Budget notes:							
Pass - thru to La Crosse MTU							
101-49800-350	PRINTING & PUBLISHING	.00	.00	.00	.00	.00	.00
101-49800-402	REPAIR/MAINT-BUS SHELTERS	.00	.00	.00	.00	.00	.00
101-49800-405	REPAIR/MAINT-VEHICLES	.00	19	.00	.00	.00	20
Budget notes:							
Reserve							
101-49800-810	REFUND MN DOT PER AUDIT	.00	.00	.00	.00	.00	.00
Total TRANSIT SERVICES:		297,382	307,246	174,322	307,234	132,912	288,820
GENERAL FUND Revenue Total:		3,478,496	3,884,197	2,311,846	6,812,703	4,500,857	8,157,887
GENERAL FUND Expenditure Total:		4,270,711	3,430,851	1,931,119	6,992,805	5,061,686	8,157,887
Net Total GENERAL FUND:		792,214-	453,345	380,727	180,102-	560,829-	.00
Net Grand Totals:		792,214-	453,345	380,727	180,102-	560,829-	.00

LACRESCENT PUBLIC LIBRARY 2022 PROPOSED BUDGET

	2019	2019	2020	2020	2021	2021	2022
	Approved	Spent (FY)	Approved	Spent (FY)	Approved	Spent (7/31)	Proposed
45500 LIBRARY							
101 WAGES - FULL TIME	103,184.00	109,478.00	89,252.00	96,760.00	85,937.00	47,003.00	92,248.00
103 PART-TIME LIBRARY AIDES	23,902.00	32,730.00	29,089.00	29,911.00	30,228.00	15,154.00	37,846.00
121 EMPLOYER FICA EXPENSE - 7.65%	9,650.00	10,392.00	9,053.00	9,422.00	8,887.00	4,756.00	9,952.00
122 PERA CONTRIBUTIONS - 7.5%	8,610.00	8,959.00	8,876.00	8,322.00	8,552.00	4,546.00	9,757.00
131 EMPLOYER PAID HEALTH INS	36,984.00	29,789.00	40,824.00	11,064.00	20,412.00	6,729.00	12,500.00
200 LIBRARY OFFICE SUPPLIES	1,000.00	2,431.00	1,949.00	1,179.00	2,200.00	573.00	2,400.00
202 COPY MACHINE SUPPLIES							
203 COMPUTER PRINTER SUPPLIES	700.00	732.00	700.00	31.00	700.00	0.00	100.00
211 CLEANING & SANITARY SUPPLIES	300.00	137.00	300.00	324.00	600.00	103.00	400.00
220 PROGRAMMING SUPPLIES	2,100.00	1,708.00	2,680.00	1,865.00	2,800.00	1,453.00	3,000.00
221 WINTER READING PROGRAM SUPPLIES							
310 OTHER CONTRACTED SERVICES	4,000.00	3,652.00	4,500.00	3,529.00	4,500.00	2,221.00	4,500.00
321 TELEPHONE-LIBRARY	1,560.00	1,626.00	1,600.00	1,731.00	1,800.00	1,031.00	1,800.00
322 POSTAGE-LIBRARY	300.00	136.00	300.00	131.00	300.00	81.00	250.00
331 TRAVEL EXPENSES	500.00	1,428.00	500.00	41.00	500.00	325.00	1,500.00
350 PRINTING AND PUBLISHING	200.00	200.00	300.00	0.00	300.00	55.00	200.00
360 INSURANCE AND BONDS	4,150.00	4,257.00	4,150.00	4,789.00	4,250.00	2,748.00	5,000.00
381 UTILITIES - ELECTRIC	3,300.00	2,193.00	3,300.00	2,044.00	3,300.00	1,400.00	2,800.00
382 UTILITIES - WATER/SEWER	400.00	392.00	400.00	336.00	400.00	175.00	400.00
383 UTILITIES - GAS	900.00	1,010.00	900.00	713.00	1,200.00	451.00	1,200.00
384 REFUSE DISPOSAL	120.00	120.00	120.00	120.00	120.00	70.00	120.00
401 REPAIR/MAINT-BUILDINGS	185.00	173.00	400.00	2,861.00	400.00	12.00	400.00
404 REPAIR/MAINT-EQUIPMENT	0.00	1.00	0.00				
406 COMPUTER EXPENSES-LIBRARY (leasing)	3,002.00	4,145.00	4,145.00	5,799.00	4,145.00	4,145.00	4,145.00
414 LIMITED ACCESS LINE	16,940.00	17,207.00	17,338.00	16,084.00	25,000.00	11,102.00	22,500.00
415 RENTALS-OTHER EQUIPMENT	120.00	72.00	120.00	1,350.00	120.00	42.00	120.00
430 MISCELLANEOUS							
434 LEGACY GRANT EXPENDITURES							
433 DUES & MEMBERSHIPS	195.00	282.00	195.00	407.00	195.00	49.00	500.00
503 BOOKS PURCHASED CONTRIBUTION							
504 BOOKS - GRANT FUNDED				1,231.00		1,182.00	
505 BOOKS, PERIODICALS	1,976.00	10,841.00	4,613.00	6,583.00	11,000.00	5,847.00	12,750.00
506 PROCESSING MATERIALS	960.00	1,239.00	1,000.00	653.00	1,200.00	763.00	1,200.00
570 OFFICE EQUIPMENT, FURNISH		2,675.00		1,992.00			
575 C.O. - COMPUTER EQUIPMENT							
580 CAP IMPROVEMENT ITEMS							
610 INTEREST EXPENSE	800.00	1,297.00	749.00	584.00	1,480.00	275.00	749.00
GENERAL FUND	0.00		5,000.00		10,000.00		10,000.00
TOTAL FUND 211 LIBRARY	226,038.00	249,302.00	232,353.00	209,856.00	230,526.00	112,291.00	238,337.00

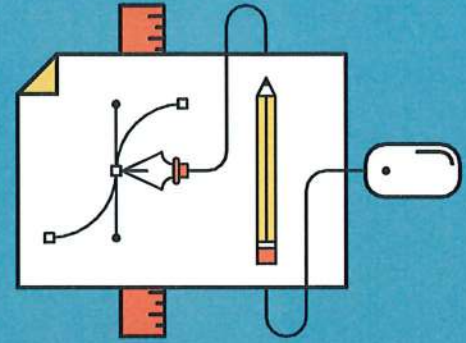
58.3% of YR

REVENUES

	2019	2020	2021	2022	
	APPROVED	APPROVED	APPROVED	PROPOSED	Notes
31013					
LIBRARY TAX REVENUE - CITY LEVY	\$155,001.00	\$164,301.00	\$170,873.00	\$175,990.00	*3% increase
31014					
HOUSTON COUNTY LEVY	\$46,642.00	\$43,457.00	\$44,109.00	\$47,109.00	
34761					
SELCO ILL REIMBURSEMENT					
33620					
WINONA COUNTY FUNDING	\$3,022.00	\$3,022.00	\$3,113.00	\$3,022.00	
34762					
COPY MACHINE REVENUE	\$400.00	\$500.00	\$500.00	\$1,100.00	
34763					
COMPUTER PRINTER/FAX REVENUE	\$400.00	\$500.00	\$500.00	\$0.00	
35103					
FINES	\$2,000.00	\$2,000.00	\$1,000.00	\$200.00	
36200					
MISCELLANEOUS INCOME					
36210					
INTEREST ON INVESTMENTS					
36230					
CONTRIBUTIONS	\$12,000.00	\$12,000.00	\$4,000.00	\$5,000.00	
36232					
SUMMER SPONSORS	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	
36237					
WINTER SPONSORS					
36238					
LEGACY GRANT FUNDS					
39200					
FRIENDS OF LIBRARY COMPUTER LEASING	\$2,073.00	\$2,073.00	\$2,073.00	\$2,073.00	
39202					
LACRESCENT TOWNSHIP DONATION	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	
	\$226,038.00	\$232,353.00	\$230,668.00	\$238,994.00	

La Crescent Public Library

2020 ANNUAL REPORT &
2021 SUMMER READING REVIEW



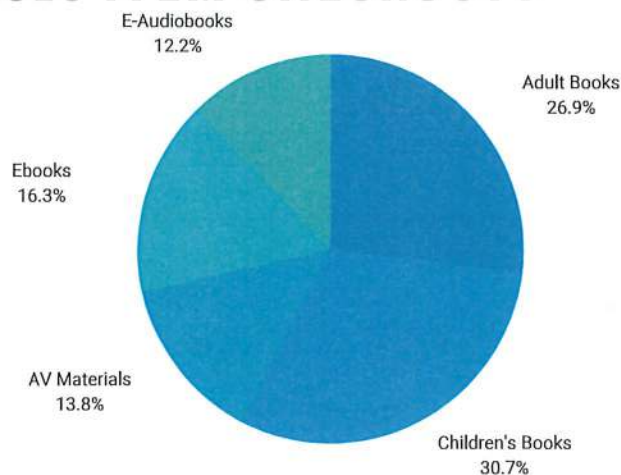
2020 PUBLIC USAGE

20,607 In-Person Visits
3,502 No-Contact Pickup Appointments
395 In-Person Public Computer Sessions
25,643 Physical Item Checkouts

2020 VIRTUAL USAGE

59,278 Website Visits
10,239 Ebook & E-Audio Checkouts
3,459 Virtual Program Views (recorded)

2020 ITEM CHECKOUTS



2021 SRP

958 Reading Bingo Cards
500 Kids Craft Kits
250 Participants Farmer's
Market Raffle
57 Storytime Attendees
46 Attendees @ End of
Summer Picnic
5 Participants Teen Book Club

LOOKING AHEAD

Fall Programming:

- Storytime Sat
- Storytime & Craft Tues
- Chapter Club Wed
- Book Club Monthly
- Knitting Club Bi-monthly
- TAG Monthly
- Teen Crafts Monthly
- Community Read:
Waking Up White by
Debby Irving

#6.1

TO: Honorable Mayor and City Council Members
Park and Recreation Commission Members
FROM: Bill Waller, City Administrator
DATE: September 21, 2021
RE: Meeting Minutes
September 20, 2021

The La Crescent Park and Recreation Commission met at 5:30 p.m., on Monday, September 20, 2021, in the City Council Chambers at the La Crescent City Hall. The following members were present: Jon Steffes, Paul McLellan, Sarah Wetterlin, Diana Adamski, Randy Dobbs, Eileen Krenz and Linda Gasper. Also in attendance were Teresa O'Donnell-Ebner, Chris Fortsch and Bill Waller.

1. Brief introductions were held.
2. It was the consensus of the Commission to approve the minutes of the August 24, 2021 Park and Recreation Commission meeting as presented. It was noted that the addition of a backboard to hit tennis balls at should be added to the list of items considered as part of the update to the City's Comprehensive Park & Recreation Plan.
3. Becky Binz and Dan Schmitt from MSA were in attendance at the meeting to kickoff the start of the process to update the City's Comprehensive Park & Recreation Plan. This included a review of the project scope and schedule, a review of the draft on-line survey, a review of recommendations from the City's 2012 Comprehensive Park & Recreation Plan, and a review of the park assessment form.
4. Due to a scheduling conflict, it was agreed that the date of the public walking tour would be moved to Saturday, October 9, 2021, with a rain date of Sunday, October 10, 2021. A formal schedule for the public walking tour will be finalized and distributed.
5. It was agreed that the first public open house would be held on Tuesday, October 12, 2021 at the Fire Station in conjunction with Fire Prevention Week. If this is not an option, it was agreed that the Farmer's Market would be another option for the first public open house.
6. Discussion continued regarding the needs and wants related to the City's park system.
7. It was agreed that the next meeting of the Park & Recreation Commission would be Monday, November 15, 2021, at 5:30 pm., at City Hall.
8. The Commission was presented with the bid results for the bicycle/pedestrian bridge to be constructed as the third phase of the Wagon Wheel Improvement project.

9. The Commission considered a request from Lancer Youth Baseball for additional improvements at the ballfield at Veterans Park. It was the consensus of the Commission to request additional information, and that this item would be discussed again at the November Park & Recreation Commission meeting.
10. There being nothing further to discuss, the meeting was adjourned at approximately 7:18 pm.

6.2



**La Crosse County Convention & Visitors Bureau
Virtual Board Meeting
Tuesday, September 21st 2021
8:00 a.m.**

Board of Directors: Dan Wick, President; Billy Bergeron, Vice President; Chris Roderique, Treasurer; Val Erickson, Secretary; Pete Boese, Dave Ring, Pat Stephens, Ryan Johnson, Larry Jensen, Nathan Franklin, Patrick Barlow, Dan Stevens, Scott Neumeister, Troy Sargent, Cherryl Jostad, Michel Gabbud, Stephen Cohen, Jay Patel, Ashley Santolin, Cassandra Hanan, Pamela Maas, Jen Burch & Monica Berra
Ad Hoc: Terry Bauer, Neal Zygarlicke, Art Fahey, Julie Hatlem
Executive Director: A.J. Frels

AGENDA

1. **Call to Order**
2. **Board Minutes**
 - a. August 2021
3. **Financial Committee**
 - a. Minutes – September 2021
 - b. Statements – August 2021
4. **Executive Director's Report**
5. **Committees**
 - a. Membership
 - b. Grants
 - c. Convention/Sales
 - d. Marketing/Media
 - e. Nominating Committee
6. **Old Business**
 - a. No Wake Zone Update
 - b. Employment Shortage
 - c. ARP – Overnight Lodging Program
 - d. Board Retreat
7. **New Business**
 - a. Wisconsin Department DMO Grant Program
 - b. La Crescent FAM Tour – October 5th
 - c. WIAA/UWL Update
 - d. DMI Street Banners
8. **Event Center Updates**
9. **Community Updates**
10. **Adjournment**
11. **Next LCCVB Virtual Board Meeting is scheduled for Tuesday, October 19th 2021 starting at 8:00 am**



LA CROSSE COUNTY CONVENTION & VISITORS BUREAU

BOARD MEETING

August 17, 2021– 8:00 a.m.

Board Members:

Present: Valerie Erickson, Larry Jensen, Dan Wick, Dave Ring, Patrick Barlow, Jen Burch, Pamela Maas, Pete Boese,

Pat Stephens, Billy Bergeron, Ashley Santolin, Jay Patel, Cassandra Hanan, Dan Stevens, Michel Gabbud, Stephen Cohen, Art Fahey

Excused: Chris Roderique, Cherryl Jostad, Nathan Franklin, Ryan Johnson, Terry Bauer, Troy Sargent

Absent: Monica Berra, Scott Neumeister, Neal Zygarlicke

Others present:

Executive Director: A.J. Frels

Director of Finance & Human Resources: Michelle Hoch

PROCEEDINGS:

Dan Wick brought the meeting to order at 8:02 a.m.

MOTION: To approve the June 2021 Board minutes. (D. Ring, D. Stevens) Carried.

FINANCE COMMITTEE:

MOTION: To approve the August 2021 minutes & the July 2021 financials. (P. Stephens, P. Boese) Carried.

EXECUTIVE DIRECTOR REPORT:

- Over July 8-9 & 20-21, filming was completed for 20+ members and scenic locations, representing West Salem, La Crosse, Town of Campbell, Onalaska, Holmen and La Crescent.
- To enhance and bring awareness to our communities, we are featuring each of their social content, where each of their members and festivals are highlighted. They will be featured through blogs, Instagram, and TikToc.
- News 8000 did a story on the trolley and the Dark Tours.
- The Outdoor Adventurer Prize Pack sweepstakes has been built and has a value of over \$2000. The program will run through March 2022.
- AJ attended the Destinations Wisconsin board meeting in July at Racine. At that meeting, he was voted in as Treasurer, which is a two year term.
- AJ met with Barb Janssen, Chair of the City of La Crosse Council, and discussed the importance of tourism for the region.
- AJ and Doug & Nancy Casper, all worked the booth at the Wisconsin State Fair on August 14th. In addition, Explore La Crosse supplied a volunteer to work the booth as part of the Great River Road day on August 7th.
- Due to the popularity of our Explore La Crosse Visitors Guides we needed to order an additional 15,000 to carry us through to the end of 2021.
- The Great River Road dedication on becoming an All-American Road went very well. There was a nice turnout of representatives from the area at the dedication held in La Crosse's Riverside Park.
- We did have one maintenance issue with the new building. One of the A/C rooftop units had a leak in the coil. Luckily, it was under warranty, and the only cost we had to cover was the service time to find the problem.

COMMITTEE REPORTS:

Membership Committee-The reports were distributed. L. Jensen reported that membership revenue for July came in at \$9,062.60. There were 27 membership renewals, and 10 new members for the month.

Grants- The total of \$25,000 available has been awarded.

Convention/Sales Committee-There was no meeting held to report on at this time.

Marketing/Media-There was no meeting held to report on at this time. The next meeting is scheduled for October.

OLD BUSINESS:

- The No Wake Zone meeting with the Shore Acres residents went well. The attendance was excellent and it was decided that La Crescent, La Crosse and the Harbor Commission as well as the DNR need to hold a meeting to discuss how to move forward.
- The Chamber/Synergy group meetings to help the hospitality industry in addressing the workforce shortage has come to a standstill at this time.
- An American Rescue Plan meeting will be held on August 12th with Steve O'Malley and Brian Fukuda to further discuss logistics on how to work with La Crosse County and our lodging partners to distribute the funds.

NEW BUSINESS:

- 2021 Hotel Occupancy update shows an average of 75% for those properties participating for the month of June.
- A big thank you to Laurie Pfaff for stepping in to help with the Director of Tourism Services role while we look to fill the full-time position. We have received 25-30 applications for the position.
- With the assistance of Onalaska Mayor Kim Smith, AJ was able to connect with Ross Sannes, CEO of City Brewery. The discussion took place regarding the need to have the six pack updated. AJ and Ross will follow up in a couple weeks to determine the next steps, and how we could possibly work together.
- The Wisconsin Department of Tourism Grants & M&C Budget will see a \$1 million plus budget to assist with marketing convention business throughout the state.
- The Tracked Subsidy Report was distributed to show for the years of 2019-2025, and the ROI.
- The Fall Tourism Conference will be here on November 4&5. Sponsorship opportunity is available for the closing lunch sponsor and exhibitor spots are also available.

Event Centers Update:

- La Crescent Event Center: N/A
- Omni Center: The H.S. Volleyball tournament held on this week, and will have 22 HS teams in town participating, many of them traveling from outside the area and utilizing the hotels.
- La Crosse: The December 1st opening of the La Crosse Center is on schedule. Senator Baldwin will get a tour along with others of the building next week.

Community Updates:

- Holmen will hold their Kornfest August 20-23, 2021, with an appearance by the US Army Golden Knights. Three new parks are being planned for the Village, including a zipline, soccer and baseball fields.
- Onalaska has the Taste of Summer to be held at Clearwater Farms on September 11th.
- West Salem will hold a Wine Walk on August 26th. The Flags of Honor will be in the Village Park on September 10-12.
- The Town of Campbell is dealing with the aftermath of water due to the recent storms, and the PFA's.

Next meeting scheduled for September 21, 2021, at 8:00am.

MOTION: Moved to Adjourn 8:55am. (P. Stephens, P. Barlow) Carried.

Respectfully submitted, Michelle Hoch