

TO: Planning Commission Members
Honorable Mayor and City Council Members
FROM: Shawn Wetterlin, Building/Zoning Official
DATE: September 6, 2018
RE: Meeting Minutes,
Tuesday, September 4, 2018

The regular scheduled monthly meeting of the Planning Commission met at 5:30 p.m., on Tuesday, September 4, 2018 in the City Council Chambers at City Hall. The following members were present: Jerry Steffes, Dave Hanifl, Patti Dockendorff, Jason Ludwigson, Richard Wieser and Anna Stoecklein. City Council member Brian Krenz, and Building/Zoning Official Shawn Wetterlin were also in attendance. Linda Larson was not in attendance.

1. The meeting was called to order by Chair Steffes. Motion by Dockendorff, seconded by Hanifl to approve of the meeting minutes of August 8th, 2018.

Upon a roll call vote, taken and tallied by the Building Official, all members present voted in favor.

Dockendorff – Yes
Hanifl – Yes
Ludwigson – Yes
Wieser - Yes
Stoecklien - Yes
Steffes – Yes

2. The Planning Commission held a public meeting to consider the application for a variance to allow for the construction of a new residential structure with the attached garage set back in front of the principal structure by eighteen feet, while the zoning ordinance requires attached garages to be at the same or greater set back as the principle structure in R1-A zoned district, (12.14, Subd, 6 A., 4) The variance request concerns certain premises situated in said City described as follows, to wit: Lot 009, Block 001, Apple Blossom Acres, Winona County, Parcel number 33.005.0090, better known as 547 Red Apple Drive.

The chair opened the public meeting. The Building Official gave an overview of the variance request. The public meeting closed as no member of the public wished to be heard on the matter.

Motion by Wieser, seconded by Ludwigson to approve the variance request with no conditions.

Upon a roll call vote, taken and tallied by the Building Official, all members present voted in favor of the motion proposed.

Dockendorff – Yes
Hanifl – Yes
Ludwigson – Yes
Wieser - Yes
Stoecklien - Yes
Steffes – Yes

The Planning Commission referenced the following findings of fact:

- a. The request will not alter the essential character of the locality because of the building materials.
 - b. The property owner proposes to use the property in a reasonable manner permitted by the zoning ordinance in residential areas.
 - c. No concerns have been registered from neighbors.
 - d. The City has allowed this Variance in the past.
 - e. The request is in harmony with the general purposes and intent of the ordinance and consistent with the comprehensive plan.
 - f. The lot has an irregular shape
3. The Planning Commission reviewed upcoming Planning/Zoning workshops. The Commission asked the Building Official to locate some future Planning/Zoning classes that could be completed online.
 4. The Planning Commission discussed updating zoning ordinances. Motion by Ludwigson, seconded by Wieser to place on the October meeting agenda to review the attached garage set back ordinance and any other ordinances the Planning commission would like reviewed.

Upon a roll call vote, taken and tallied by the Building Official, all members present voted in favor of the motion proposed.

Dockendorff – Yes
Hanifl – Yes
Ludwigson – Yes
Wieser - Yes
Stoecklien - Yes
Steffes – Yes

5. Jason Ludwigson updated the Planning Commission on a Market/Branding and Communication grant that the Economic Development Authority, Terry Erickson is working on.

Motion by Wieser, seconded by Hanifl to adjourn the meeting all in attendance voted in favor
Meeting Adjourned at 6:20 p.m.

The next regular scheduled Planning Commission meeting will be on October 2, 2018 at 5:30 p.m.