

FACILITY USE REQUEST



RESERVATION INFORMATION:

Organization/Group Name (If Applicable): _____

Contact Person: _____ Phone Number: _____

Email Address: _____

Address: _____ City, State, & Zip Code: _____

RENTAL & EVENT INFORMATION:

Desired Facility Location: _____ Desired Reservation Date: _____

Arrival/Set-Up Time: _____ Departure/Tear-Down Time: _____

Type of Activity/Event: _____ Approximate Number of People Attending: _____

RENTAL RATES:

FACILITY	FEES
<p>Old Hickory Park Shelter located at 1200 Jonathan Ln.</p> <p>Open-air shelter Two sides available for rent – Jonathan & Red Apple</p>	<p>\$50.00 / side / day</p> <p>No Charge for Civic/Non-Profits: Monday, Tuesday, Wednesday, Thursday</p>
<p>Wieser Park Pavilion located at 1817 County 6</p> <p>All-Season pavilion</p>	<p>\$175.00 / day</p> <p>No Charge for Civic/Non-Profits: Monday, Tuesday, Wednesday, Thursday</p> <p>\$75.00 / day for Civic/Non-Profits: Friday, Saturday, Sunday</p>
<p>Wieser Park Shelter located at 1817 County 6</p> <p>Open-air shelter</p>	<p>No Charge</p> <p>Reservations suggested</p>

Remit completed form & payment to:

City of La Crescent
 Attn: Chris Fortsch, Administrative Assistant
 315 Main St, PO Box 142
 La Crescent, MN 55947
 cfortsch@cityoflacrescent-mn.gov

Fees are subject to change. Rates will apply to the actual rental date, not the date the facility use request form was completed. To secure your reservation, payment must be received within 10 days of reservation request (for reservations in the current year.) If reservation is for a different year, fees are due by the end of January of the event year. Fees are non-refundable.

