



## CITY OF LA CRESCENT

315 MAIN STREET

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## Planning Commission

### Position Description

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The Planning Commission is an advisory commission to the La Crescent City Council. It is responsible for preparing and maintaining the City's Comprehensive Plan. Further, it is responsible for making recommendations to the City Council involving development projects and zoning issues, including but not limited to plat approvals, zoning amendments, re-zonings, variances, appeals, conditional use permits, and other matters. For more detailed information, please request a copy of the Planning Commission ByLaws.

### Commission Logistics

#### **Membership:**

7 Commissioners, appointed from the general public to rotating 3-year terms by the City Council

1 City Council member, non-voting liaison

1 City staff, as assigned, non-voting liaison

#### **Meetings:**

Monthly, first Tuesday of the month, 5:30 p.m. at City Hall

Special meetings, as needed and determined by the Commission and/or City Council

### Commissioner Profile

The City of La Crescent seeks interested persons from the La Crescent community to serve on this Commission. Appointed Commissioners are required to meet the following criteria:

1. Reside in La Crescent, or own commercial/business property and operate a business within the City
2. Serve in the interest of the City, avoiding potential conflicts of interest

The City of La Crescent provides all applicants with the opportunity to present their skills, talents, and interest in serving for all vacant positions on this Commission. The City of La Crescent has an interest in providing a diverse membership on the Planning Commission. Commission members with the following skills and experiences are desirable:

- ❖ Background in land use planning and/or engineering
- ❖ Background of community involvement
- ❖ Experience with business ownership
- ❖ Interest in neighborhood and community issues
- ❖ Interest in historical preservation
- ❖ Interest in natural resource preservation
- ❖ Knowledge of real estate acquisition, development, and/or law
- ❖ Willingness and ability to commit to requirements of position

3. Willing to invest time and energy in regular attendance and participation in relevant educational opportunities.

**EQUAL OPPORTUNITY EMPLOYER**